



CARES Act Phase 3

Sheridan Technical College

5400 Sheridan Street, Hollywood, FL 33021

www.SheridanTechnicalCollege.edu

GREAT NEWS! Students who are enrolled exclusively in an on online CTE program are now ALSO eligible to apply for the CARES Act Student Financial Aid \$1000 Grant*.

Applications are now open for Phase Three (3) of the CARES Act Emergency Financial Aid Student Grants. Sheridan Technical College has received funds from the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act established and funded the Higher Education Emergency Relief Fund (HEERF) to provide emergency financial aid grants intended to assist college students with expenses incurred due to the pandemic. These funds will be disbursed to assist with tuition* (NEW), food, housing, course materials, technology, healthcare, and childcare to cover the cost of attendance at the school and/or emergency costs that have arisen due to the COVID-19 pandemic.

*With the release of Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, CARES Act funds are now subject to the allowable uses set forth in HEERF II.

In accordance with the federal CARES Act, Sheridan Technical College's total HEERF allocation is \$1,063,091 of which \$531,546 will be awarded to students as emergency financial aid grants in the amount of \$1000 each. **Eligible students interested in receiving one of these grants, must apply in their Focus Student Portal at www.browardfocus.com no later than Friday, March 12, 2021 to be considered.** Refer to the next page for more information regarding the application process.

If you have not completed a Free Application for Federal Student Aid (FAFSA) application and wish to be considered for one of these financial aid grants, please refer to the next page for instructions on how to apply for financial aid.

CARES Act Qualification Checklist

Following guidelines from the US Department of Education, Sheridan Technical College will disburse these financial aid grants to students whose learning was impacted by the Coronavirus. **Students must be enrolled in a Title IV Pell-eligible Career and Technical Education (CTE) certificate program; however, they do not have to be a Pell recipient.** Additionally, students may be eligible for the grant if they meet ALL the criteria below:

- Did not previously receive an emergency financial aid grant during Phase 1 or 2.
- Enrolled in a Career and Technical Education (CTE) Title IV Pell eligible certificate program as of **August 2020 through the closing of the Phase 3 application process.**
- Completed a 2020-2021 FAFSA application and met all eligibility requirements for Title IV financial aid OR are **eligible to complete** a FAFSA application.
- Have been financially impacted due to the COVID-19 pandemic.
- Possess a high school diploma or a high school equivalency diploma issued from an accredited school.
- Be a U.S. citizen or national, permanent resident, or other eligible noncitizen.
- Have a Social Security Number verified through the FAFSA process.
- If a male between the age of 18-25, have Selective Service registration verified.
- Be making satisfactory academic progress.
- Not owe an overpayment on Title IV grants or loans.
- Not be in default on a Title IV loan.
- Have returned fraudulently obtained Title IV funds if convicted of or pled guilty or no contest to charges.
- Not have fraudulently received Title IV loans in excess of annual or aggregate limits.
- Have repaid Title IV loan amounts in excess of annual or aggregate limits if obtained inadvertently.
- Not have a federal or state conviction for drug possession or sale, with certain time limitations.

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CARES Act Process for Sheridan Technical College

Instructions with images are also provided on the next page.

Step 1: If you have not already done so, please complete the 2020-21 FAFSA. Refer to the “[How to Apply for Financial Aid](#)” section below for instructions. Then move to step 2.

Step 2: Complete the CARES application via your Focus Student Portal at www.browardfocus.com by March 12, 2021. Once logged in, look for the CARES Application Phase 3 in the Forms menu.

Focus User ID: 10 digit student #

Password: “P” plus slashes and DOB in the following format: (PMM/DD/YYYY). The password may be different if you changed it from this initial format. For password reset, please contact your instructor.

Step 3: Await email notification of approval or denial from the Office of Financial Aid. Please be sure to also check your Spam mail. If approved, a check will be mailed to the address provided on your application. For questions, contact (754) 321-5400 and select “0” for the operator.

Reasons for Denial

- You received an emergency financial aid grant during Phase I or 2.
- You were not enrolled in a Career and Technical Education certificate program as of August 2020 through the closing of the CARES Act Phase 3 application (March 12, 2021).
- You have not met all the eligibility requirements in Title IV of the Higher Education Act as required by the U.S. Department of Education. Refer to the “[CARES Act Qualification Checklist](#)” section on the previous page for details.

How to Apply for Financial Aid

1. Create an FSA ID

The FSA ID allows users to electronically access personal information on Federal Student Aid websites as well as electronically sign a FAFSA. If you are a parent of a dependent student, you will need your own FSA ID if you want to sign your child's FAFSA electronically. Please go to fsaid.ed.gov to create an FSA ID. For assistance with your FSA ID, please contact 1.800.557.7394. Do not give your FSA ID to anyone—not even to someone helping you fill out the FAFSA.

2. Complete and Submit the FAFSA Application

Complete and submit the 2020-21 FAFSA application online at fafsa.ed.gov. STC’s school code is 009902. For assistance contact USDOE’s Help Desk at 1.800.433.3243. We encourage you to use the IRS Data Retrieval Tool. Your 2018 tax return will be directly transferred to your FAFSA application. This results in fewer errors and quicker processing times. Please note, it takes 5-7 days for STC to have access to your FAFSA once it has been submitted.

Additional FAFSA Resources

How to Fill Out the FAFSA



View Now >>

How to Create an FSAID



View Now >>

FAFSA Tips for Parents



View Now >>

Determine Dependency



View Now >>

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How to Submit a CARES Application (Phase 3)

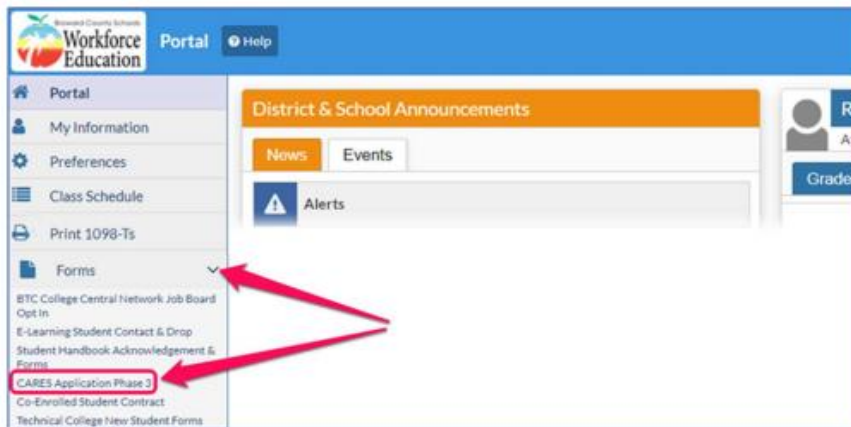
For Students

- 1 Login to your Focus portal.
Using Chrome, Firefox, or Safari, go to browardfocus.com
Username: Ten-Digit Student ID Number
Password: "P"+Date of birth in this format: PMM/DD/YYYY

Your password is defaulted to your birthday unless you have logged into Focus before and changed your password. If you have already set a unique password for yourself, please use that one.



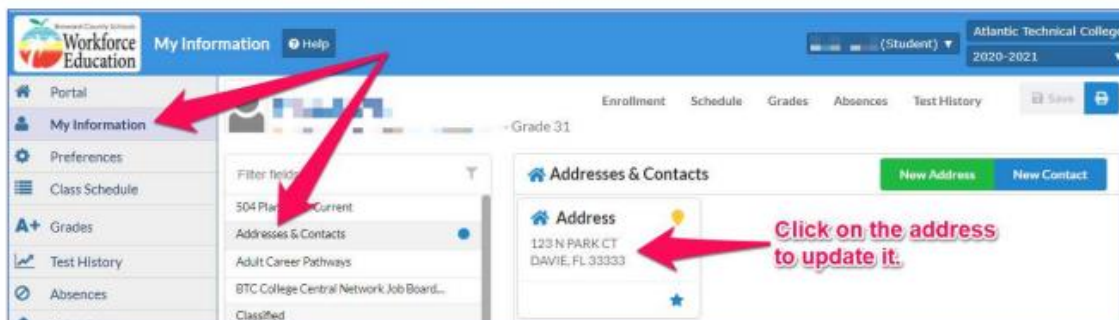
- 2 On your portal click, "Forms," and select, "CARES Application Phase 3"



- 3 Read the Application. Verify that the address showing is your correct address.

If you need to update your address (or email address), click "My Information" on the left side of your screen.

- Update your address in the "Addresses & Contacts" tab.
- Update your email in the "Student Contact Info" tab.



Go back to **Forms** → **CARES Application Phase 3** and verify that your information has updated and is correct. Fill out the remainder of the Application and "Submit Request."