

Sheridan Technical College Scholarship Foundation

Application Form

Fall/Winter 2016- 2017

The Sheridan Foundation Scholarship Fund awards dollars (a minimum of \$500) to current Sheridan Technical College students for the purpose of continuing their education at Sheridan Technical College. Students will only be able to receive scholarship dollars one time.

The criterion for selection is:

- Good moral character and community involvement,
- Academic achievement in their technical program/ academic program,
- Two letters of recommendations. They may be from an instructor, counselor, family friend or employer **(only one from the school).**

Scholarships will be granted for enrollment at Sheridan Technical College and must be expended by December 30, 2017. Funding will be paid directly to the Registration Office.

Sheridan Foundation Scholarship Application Information

Section A - Personal Information

Section B - Letter of Recommendation Process

Section C- Letter of Recommendation Directions

Each applicant will need to include a summary page printout of their grades (from the unofficial transcript or Focus) and two letters of recommendation (see suggestions on what to include in Section C) from instructors, counselors, family friend or employer. Once completed, the instructor/counselor/employer will place the Letter of Recommendation in the sealed envelope and sign across the seal.

Signature Page certifies the application and documentation are complete and accurate.

IMPORTANT: This original application must be typed for legibility purposes, the hard copy, and original signature page, will be submitted to Lynn Goldman, the Sheridan Foundation Scholarship Coordinator, no later than 12:00 p.m. on November 28, 2016 (Administration Building). Incomplete or late applications will not be considered. Award notification will be made on December 8, 2016.

Section A: Personal Information

Name: _____
First name Middle initial Last name

Mailing address: _____
Street City Zip code

Email address: _____ Daytime telephone: _____

Date of Birth: _____ Technical program/teacher: _____ GPA: _____

If you are presently employed, list the company name, the number of hours per week and date of hire.

Company name: _____ Phone: _____ Date of hire: _____

Position: _____ Hours per week: _____ Supervisor: _____

If you have been convicted of a felony, please list offenses, date and fines and/or jail terms assessed.

List awards, scholarships, special recognitions you have received:

Write a 200 word (maximum) paragraph stating: 1) What position do you hope to have upon completing your studies? 2) Where you see yourself in 5 to 7 years?

In order of significance, list public service and community activities (homeless services, animal shelter, environmental protection/conservation, advocacy or religious organizations) where you volunteer your time. (Include hours per week).

Describe a recent particularly satisfying activity you participated in that held meaning for you.

Section C: Letter of Recommendation Directions

(Share this information with the person writing a letter of recommendation)

Please read carefully

On your business letterhead, please write a letter of recommendation for the Sheridan Technical College Scholarship Applicant. Be sure to include your name, title and contact information; phone number and email address. **Keep your comments to one page.** **Your comments will carry a significant amount of weight in the judging process to awarding scholarship dollars.**

When you have completed your letter, kindly place it in a sealed envelope, sign the envelope across the seal.

This Scholarship is awarded to students based on good moral character, community involvement and academic/technical aptitude, so your words help to give insight to the committee which awards the dollars.

Financial need is not criteria to be reviewed.

Below are some suggestions of items to include in your letter:

- Date:
- Name of Scholarship Applicant:
- How do you know the applicant and for how long?
- To what extent does the applicant participate in classroom discussions and/ extra extracurricular activities or in employee meetings?
- List one or two areas of strength you have witnessed involving this applicant.
- Indicate the applicant's character and personality and provide an example.
- Indicate the applicant's scholastic attendance, participation, teamwork, grades, achievement and technical proficiency and provide an example. How effective is the employee with regard to training or working with co-workers?
- Indicate the applicant's leadership potential (both inside and outside of the school/work/community environment) and provide an example.