



COURT REPORTING TRANSCRIPTIONIST & COURT REPORTING 2 & 3



Program Content

- Learn real-time shorthand theory
- Develop steno writer skills to record examination proceedings, testimony, judicial opinion, judge's charge to jury, judgment or sentence of a court, or other proceedings
- Prepare to attain the Registered Professional Reporter Industry Certification

Program Length

- 750 hrs | **Court Reporting Transcriptionist**
Full Time 6 months
- 600 hrs | **Court Reporting 2**
Full Time 4 months
- 1500 hrs | **Court Reporting 3**
Full Time 12 months

Approximate Cost

- \$2,705 | **Court Reporting Transcriptionist**
\$1,996 | **Court Reporting 2**
\$5,210 | **Court Reporting 3**
\$9,911 - Total

Location

Online

Schedule

- Online

Description of Program

The Court Reporting Transcriptionist and Court Reporting 2 and 3 is a three (3) program sequence, approved by the National Court Reporters Association, prepares students for employment in the field of court reporting as a transcriptionist, scopist, and court reporter. Students learn real time shorthand, theory, and develop steno writer skills to record examination proceedings, testimony, judicial opinion, judge's charge to jury, judgment or sentence of a court, or other proceedings. This program is a precursor to the burgeoning fields of Communication Access Realtime Translation (CART) and closed captioning for persons with hearing loss. Students will be prepared to attain the Registered Professional Reporter Industry Certification.

Requirements for Admission

- Orientation/Testing/Counselor Interview
- Computer with Internet access, microphone/speakers, Microsoft Office 2013 and Windows 7 or 8 operating system
- Basic computer skills

Industry Certification & State Credential Exams

Students will be prepared to take an approved state and/or nationally recognized industry certification or licensure exam in their field of study.

College Credit Transfer Opportunity and/or Advanced Credit

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate Degree by Broward College or the Florida College System. For eligibility requirements, visit www.broward.edu/careerpath.



To be admitted into a program of study offered by Sheridan Technical College, an individual must satisfy all of the admission requirements applicable to that program of study. General admissions and registration procedures for Sheridan Technical College are as follows:

ADMISSION AND REGISTRATION PROCEDURES

1. Attend Orientation

Applicants for technical programs must attend an on campus **or** online orientation.

- **On-campus Orientation:** It is strongly recommended and provides an in depth overview of our programs and resources. For Main Campus orientation, please report to Building #11 by 8:30 am. For West Campus orientation, please report to the main office by 8:00 am.
- **Online Orientation:** At the end of the online orientation you must complete the Online Orientation Survey. To access the orientation visit: <http://www.sheridantechical.com/HowtoApply/OnlineOrientation>

2. Take the Test of Adult Basic Education (TABE)

- **Main Campus:** TABE is administered Monday through Thursday for all programs directly after orientation. Applicants must report to Building #11 with a valid picture ID and \$10.00 by 8:30 am.
- **West Campus:** TABE is administered Tuesday, Wednesday and Friday for all programs. Applicants must check in with a valid picture ID and \$10.00 by 8:00 am.
- Prospective students showing evidence pursuant to State Board **Rule 6A-10.040(8)** may be eligible to receive an exemption from taking the TABE. A program counselor/advisor can assist you with identifying Basic Skills exemption criteria.
- Programs that do not require TABE testing are as follows: Commercial Class B Driving, Commercial Vehicle Driving, Facials Specialty, Gaming Machine Repair Technician, Home Health Aide, Patient Care Assistant and Phlebotomy.

3. Schedule and Attend a Counselor Interview

- Schedule an appointment for an interview with the program counselor/advisor by calling 754.321.5400 (Main Campus) or 754.321.3900 (West Campus).
- Discuss TABE scores and next steps. Next steps may include a referral for remediation if minimum basic skills levels have not been achieved, program placement, special needs, financial aid and registration procedures. **Test scores cannot be given over the phone.**
- Please bring two forms of documented Florida residency to the interview.

4. Register for Class

- Registration for postsecondary students is held throughout the year.
- Please check with the program counselor/advisor for availability and registration dates.

Sheridan Technical College
& Technical High School,
D. Robert Boegli, Director
Mary A. Barba, Assistant Director
Barrett Goldman, Assistant Director
Annette Johnson, Assistant Director
Jose Laverde, Assistant Director
Thomas Moncilovich, Assistant Director



Sheridan Technical College
is accredited by
the Commission of the Council on Occupational Education.
7840 Rosewell Road, Building 300, Suite 325
Atlanta, GA 30350
Tel (770) 396-3898 • Fax (770) 396-3790
www.council.org



Sheridan Technical College
Practical Nursing Program is accredited through
Accreditation Commission for Education in Nursing, Inc. (ACEN)
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
Tel (404) 975-5000 • Fax (404) 975-5020
www.acenursing.org



The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008 (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. www.BrowardSchools.com

Court Reporting Transcriptionist (B600100)

Tuition/Registration \$2,368

PAVE\$2,100
Lab\$188
Registration Fee\$60
Student Activity Fee\$10
Test Fee\$10

Books/Supplies \$337

Phoenix Theory Book I & II 2014
Fast Track to Machine Shorthand+CD

Approximate Program Cost \$2,705

Court Reporting 2 (B700600)

Tuition/Registration \$1,890

PAVE\$1,680
Lab\$150
Registration Fee\$60

Books/Supplies \$106

CATalyst- Learn to Use Case Catalyst

Approximate Program Cost \$1,996

Court Reporting 3 (B700700)

Tuition/Registration \$4,715

PAVE\$4,200
Lab\$375
Registration Fee\$120
Student Activity Fee\$20

Books/Supplies \$296

Quick Medical Terminology 5th Ed.
ISBN: 9780470886199

Court Reporter's Handbook 5th Ed.
ISBN: 9780135049563

Court Reporter's Language Arts Workbook
ISBN: 9780131843912

Industry Credentials \$199

Approximate Program Cost \$5,210

Prices are for Florida Residents. Fees listed are based on the number of class days according to the District calendar. Books and Supplies are subject to change.

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