

# HOW TO APPLY FOR FINANCIAL AID 2017-2018



www.SheridanTechnicalCollege.edu

## THINGS TO REMEMBER

**LINK YOUR TAXES**

**PROVIDE PROOF OF NAME CHANGE**

**ADDITIONAL DOCUMENTS  
MAY BE REQUIRED**

## CONTACT US

### LOCATION

Main Campus - Building 11

### FINANCIAL AID OFFICE HOURS

**Monday to Thursday**

8:00 am to 5:00 pm

**Friday**

8:00 am to 2:00 pm

*No appointment necessary*

### FINANCIAL AID PHONE NUMBER

754.321.5418

### JOIN THE LINE VIA TEXT OR WEB

- Text "Sheridan" to 239.900.0692 or
- Visit <http://tinyurl.com/joinline>

### 1. Create an FSA ID

The FSA ID allows users to electronically access personal information on Federal Student Aid websites as well as electronically sign a FAFSA. If you are a parent of a dependent student, you will need your own FSA ID if you want to sign your child's FAFSA electronically. Please go to <https://fsaid.ed.gov> to create an FSA ID. For assistance with your FSA ID, please contact 1.800.557.7394. Do not give your FSA ID to anyone—not even to someone helping you fill out the FAFSA.

### 2. Complete and Submit the FAFSA Application

Complete and submit the 2017-18 FAFSA application online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). For assistance contact USDOE's Help Desk at 1.800.433.3243. We encourage you to use the IRS Data Retrieval Tool. Your 2015 tax return will be directly transferred to your FAFSA application. This results in fewer errors and quicker processing times. If you do not link your taxes, you must request your 2015 Tax Return Transcript (instructions on back). Non Tax Filers must request a Verification of Non-filing Letter and Wage and Income Statement (instructions on back).

### 3. Confirm Receipt of Application

After submitting the FAFSA application online, please allow 5-7 days and then contact Sheridan Technical College's Financial Aid department at 754.321.5418 to confirm receipt of the application.

### 4. Meet with a Financial Aid Advisor

Once Sheridan Technical College has confirmed receipt of your FAFSA application, visit our Main Campus (Hollywood) to meet with a Financial Aid Advisor. No appointments necessary. Please note additional documentation may be required once your FAFSA application is reviewed.

## STC SCHOOL CODE - 009902



Sheridan Technical College is able to provide more information about our graduation rates, the median debt of students who have completed the programs, and other important information, please visit our website at <http://www.sheridantechcollege.edu/gainful-employment-pages>.



Sheridan Technical College is accredited by the Commission of the Council on Occupational Education.  
7840 Rosewell Road, Building 300, Suite 325  
Atlanta, GA 30350  
Tel (770) 396-3898 • Fax (770) 396-3790  
[www.council.org](http://www.council.org)



Sheridan Technical College Practical Nursing Program is accredited through Accreditation Commission for Education in Nursing, Inc. (ACEN)  
3343 Peachtree Road NE, Suite 850  
Atlanta, GA 30326  
Tel (404) 975-5000 • Fax (404) 975-5020  
[www.acenursing.org](http://www.acenursing.org)



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# ADDITIONAL RESOURCES

## FAFSA

- [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- <https://studentaid.ed.gov/sa/resources>
- 1-800-4-FED-AID (1-800-433-3243)
- 1-800-730-8913 TTY

## FSA ID

- <https://fsaid.ed.gov>
- 1.800.557.7394

## IRS

- [www.irs.gov](http://www.irs.gov)
- 1.800.908.9946 or 1.800.829.1040

## YOUTUBE

- [www.youtube.com/FederalStudentAid](http://www.youtube.com/FederalStudentAid)

## STC FINANCIAL AID

- <http://www.sheridantechnicalcollege.edu/financial-aid>

## GET FAXBURNER APP

- Send and receive faxes for FREE
- Download in the AppStore or get it on Google Play
- Go to [www.faxburner.com](http://www.faxburner.com)

# FINANCIAL AID CHECKLIST

## EACH STUDENT NEEDS TO PROVIDE THE FOLLOWING TO THE OFFICE OF FINANCIAL AID

- 2015 IRS Tax Return Transcript for student and spouse or student and parent(s) **if you did not link your taxes**
- Official High School Transcript
- Official General Equivalency Diploma (GED)<sup>®</sup> Transcript (**obtain at <http://ged.com>**)
- Foreign Diploma, evaluation done by one of the School Board of Broward County, FL approved agencies
- Homeschooled Transcript
- Proof of Name Change, if applicable
- Any other documentation that may be necessary to complete verification or resolve any conflicting data in a student's file such as Child Support Received/Paid, SNAP benefits, proof of marital separation, household members, etc.

## TAX FILERS

**IRS Tax Return Transcript AND/OR IRS Account Transcript:** All tax filers must provide an official 2015 Tax Return Transcript from the IRS. A 2015 IRS Tax Return Transcript may be obtained through: **\*Online Request** - Go to [www.irs.gov](http://www.irs.gov), under the Tools heading on the IRS homepage, click "Get a Tax Transcript", click "Get Transcript by MAIL"; **\*Telephone Request** - call 1-800-908-9946 or 1-800-829-1040; or **\*Paper Request Form** - complete IRS Form 4506T-EZ or IRS Form 4506-T and mail to the IRS.

**Identity Theft Victims: Students/Parents:** If you, your spouse, or your parent(s) are a victim of tax-related identity theft and are unable to obtain a 2015 IRS Tax Return Transcript or use the IRS DRT, the following items must be provided: a 2015 Tax Return Data Base View (TRDBV) transcript obtained from the IRS at 1-800-908-4490 or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified **AND** a statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

**Amended Returns:** Students/Parents: If you amended your tax return after you filed, the following items must be provided: a 2015 IRS Tax Return Transcript AND a signed copy of the 2015 IRS Form 1040X, "Amended U.S. Individual Income Tax Return".

## NON TAX FILERS

**IRS Non Tax Filer:** Students/Parents must provide documentation from the IRS or other relevant tax authority **dated on or after October 1, 2016** that indicates a 2015 IRS income tax return was not filed with the IRS or other relevant tax authority. You may complete a 4506-T and request a **2015 Verification of Nonfiling Letter (Box 7) AND Wage and Income Transcript (Box 8)** or contact the IRS at 1-800-829-1040 to request the required documentation.

