Program Content
- Learn real-time shorthand theory
- Develop steno writer skills to record examination proceedings, testimony, judicial opinion, judge's charge to jury, judgment or sentence of a court, or other proceedings
- Prepare to attain the Registered Professional Reporter Industry Certification

Program Length
- 750 hrs | Court Reporting Transcriptionist
  Full Time 6 months
- 600 hrs | Court Reporting 2
  Full Time 4 months
- 1500 hrs | Court Reporting 3
  Full Time 12 months

Approximate Cost
$9,722

Location
Online

Schedule
- Online

Description of Program
The Court Reporting Transcriptionist and Court Reporting 2 and 3 is a three-program sequence, approved by the National Court Reporters Association. This program teaches students real-time shorthand theory and steno writer skills to record examination proceedings, testimony, judicial opinion, judge's charge to jury, judgment or sentence of a court, or other proceedings. This program is a precursor to the burgeoning fields of Communication Access Realtime Translation (CART) and closed captioning for persons with hearing loss. Students will be prepared to attain the Registered Professional Reporter Industry Certification.

Requirements for Admission
- Orientation/Testing/Counselor Interview
- Computer with Internet access, microphone/speakers, Microsoft Office 2013 and Windows 7 or 8 operating system
- Basic computer skills

Industry Certification & State Credential Exams
Students will be prepared to take an approved state and/or nationally recognized industry certification or licensure exam in their field of study.

College Credit Transfer Opportunity and/or Advanced Credit
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate Degree by Broward College or the Florida College System. For eligibility requirements, visit www.broward.edu/careerpath.
To be admitted into a program of study offered by Sheridan Technical College, an individual must satisfy all of the admission requirements applicable to that program of study. General admissions and registration procedures for Sheridan Technical College are as follows:

**ADMISSION AND REGISTRATION PROCEDURES**

1. **Attend Orientation**
   Applicants for technical programs must attend an on campus or online orientation.
   - **On-campus Orientation**: It is strongly recommended and provides an in-depth overview of our programs and resources. For Main Campus orientation, please report to Building #11 by 8:30 am. For West Campus orientation, please report to the main office by 8:00 am.
   - **Online Orientation**: At the end of the online orientation you must complete the Online Orientation Survey. To access the orientation visit: http://www.sheridantechnical.com/HowtoApply/OnlineOrientation

2. **Take the Test of Adult Basic Education (TABE)**
   - **Main Campus**: TABE is administered Monday through Thursday for all programs directly after orientation. Applicants must report to Building #11 with a valid picture ID and $10.00 by 8:30 am.
   - **West Campus**: TABE is administered Tuesday, Wednesday, and Friday for all programs. Applicants must check in with a valid picture ID and $10.00 by 8:00 am.
   - Prospective students showing evidence pursuant to State Board Rule 6A-10.040(8) may be eligible to receive an exemption from taking the TABE. A program counselor/advisor can assist you with identifying Basic Skills exemption criteria.
   - Programs that do not require TABE testing are as follows: Commercial Class B Driving, Commercial Vehicle Driving, Facials Specialty, Gaming Machine Repair Technician, Home Health Aide, Patient Care Assistant and Phlebotomy.

3. **Schedule and Attend a Counselor Interview**
   - Schedule an appointment for an interview with the program counselor/advisor by calling 754.321.5400 (Main Campus) or 754.321.3900 (West Campus).
   - Discuss TABE scores and next steps. Next steps may include a referral for remediation if minimum basic skills levels have not been achieved, program placement, special needs, financial aid and registration procedures. **Test scores cannot be given over the phone.**
   - Please bring two forms of documented Florida residency to the interview.

4. **Register for Class**
   - Registration for postsecondary students is held throughout the year.
   - Please check with the program counselor/advisor for availability and registration dates.

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**Court Reporting Transcriptionist**

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<tr>
<td>Test Fee</td>
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**Books/Supplies**

- Phoenix Theory Book I & II 2014
- Fast Track to Machine Shorthand + CD

**Approximate Program Cost**

$2,660

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**Court Reporting 2**

**Court Reporting 2 (B700600)**

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**Books/Supplies**

- CATalyst - Learn to Use Case Catalyst

**Approximate Program Cost**

$2,225

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**Court Reporting 3**

**Court Reporting 3 (B700700)**

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**Books/Supplies**

- Quick Medical Terminology 5th Ed. ISBN: 9780470886199
- Court Reporter's Language Arts Workbook ISBN: 9780131843912

**Approximate Program Cost**

$4,837

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Prices are for Florida residents.

<table>
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<tbody>
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<td>Tuition/Registration</td>
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**Books/Supplies**

- Phoenix Theory Book I & II 2014
- Fast Track to Machine Shorthand + CD

**Approximate Program Cost**

$2,225

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Prices are for Florida residents. Fees listed are based on the number of class days according to the District’s calendar. Books and Supplies are subject to change.