



# Career, Technical, Adult & Community Education WORKFORCE EDUCATION

## ACCEPTABLE PROOF OF RESIDENCY AFFIDAVIT DOCUMENTS

*For the purpose of assessing tuition and student fees, a student shall be classified as "resident" or "non-resident" student based upon Florida Statute S1009.2*

**Two (2) forms of documentation are required.  
(Documents must be dated at least 12 months prior to the start of the program)**

### **FIRST TIER**

**At least one (1) of the two (2) forms of documentation submitted must include the following:**

- Florida Voter Registration Card
- Florida Driver's License
- Florida Identification Card
- Florida Vehicle Registration
- Proof of a permanent home in Florida which is occupied as a primary residence by the individual or by the individual's parent if the individual is a dependent child.
- Proof of a homestead exemption in Florida
- Transcripts from a Florida high school for multiple years if the Florida high school diploma or high school equivalency diploma was earned within the last 12 months.
- Proof of Permanent full-time employment in Florida for at least 30 hours per week for a 12 month period.

### **SECOND TIER**

**One (1) of the forms of documentation may include the following:**

- A declaration of domicile in Florida
- A Florida professional or occupational license
- Florida Incorporation
- A document evidencing family ties in Florida
- Proof of membership in a Florida-based charitable or professional organization
- Any other documentation that supports the student's request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payments; legal agreement and proof of 12 consecutive months of payments; or an official state, federal, or court document evidencing legal ties to Florida.