



**Rotary Club of Fort Lauderdale**  
**Broward Technical Colleges: Atlantic, McFatter & Sheridan Scholarship**

The Rotary Club of Fort Lauderdale will be awarding two (2) \$1,000 scholarships to current and future Broward Technical College post-secondary students for the purpose of continuing their education at either Atlantic, McFatter or Sheridan Technical College.

The criterion for selection is:

- Good moral character and community involvement
- Scholastic aptitude and performance
- Achievement in their technical program
- Two recommendations from an instructor, counselor or employer
- Financial Need

Scholarships will be granted for enrollment at Atlantic, McFatter or Sheridan Technical College and must be expended by December 30, 2017. Funding will be paid directly to the Registration office or the Bookstore at Atlantic, McFatter or Sheridan Technical College.

## **Rotary – Broward Technical College (BTC) Scholarship Application Information**

Section A ~ Personal Information

Section B ~ Letter of Recommendation Suggestion

Each applicant who is a current student will need to include a summary one-page printout of their grades (from the unofficial transcript). All applicants will need two letters of recommendation (see suggestions on what to include on the enclosed forms) from instructors, counselors, or employers. Once completed, the instructor/counselor/employer will need to place the Letter of Recommendation in the sealed envelope and sign across the seal.

Signature Page certifies the application and documentation are complete and accurate.

**IMPORTANT: This original application must be typed for legibility purposes, the hard copy, and original signature page, will be submitted to Lynn Goldman, Community Relations Coordinator, no later than 12:00 p.m. on November 7, 2016 (can be delivered to the administration office at any of the campuses "attention: Lynn Goldman-Rotary Scholarship"). Incomplete or late applications will not be considered. Applications will be available on September 30, 2016. Award notification will be made by December 1, 2016.**

## Section A: Personal Information

Name: \_\_\_\_\_  
First name Middle initial Last name

Mailing address: \_\_\_\_\_  
Street City Zip code

Email address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Daytime telephone: \_\_\_\_\_  
Mm/dd/yyyy (000)-000-0000

If you are presently employed, please list the company name, your position, and date of hire.

Company name: \_\_\_\_\_

Position: \_\_\_\_\_ Date of hire: \_\_\_\_\_

If you have been convicted of a felony, please list offenses, date and fines and/or jail terms assessed:

\_\_\_\_\_

Write a 200 word paragraph stating *your career goals* (**not your financial needs**) and how receiving this scholarship award would help you to achieve these goals (Use extra paper if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the technical program & the teacher's name that you are currently/or will be enrolled at ATC, MTC or STC:

Program: \_\_\_\_\_ Teacher: \_\_\_\_\_ Terms remaining? \_\_\_\_\_

While attending a Broward Technical College, please list your extracurricular activities or community involvement. Include the hours per week donated to these activities (use extra paper if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide a *detailed example* of something you experienced in your lifetime that exemplifies your good moral character (use extra paper if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated yearly household income: \$ \_\_\_\_\_

Are your parents able to contribute to your post-secondary education? \_\_\_\_\_

If yes, approximately how much? \_\_\_\_\_

If there are any unusual expenses or special circumstances which would prevent your parents from contributing to your education, please explain:

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Have you received any financial aid? \_\_\_\_\_ If yes, what? \_\_\_\_\_

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# Letters of Recommendation Process

Using the forms enclosed with this application, you will need to obtain two letters of recommendation from instructors, counselors, or employers. Once they have been completed, the instructor/counselor/employer will need to place the document in a sealed envelope, write the applicants name on the front of the envelope, and sign across the seal on the back of the envelope.

**Please remind instructors/counselors/employers that you are awarded monies based on their feedback.**

By signing below, I understand that this application and the attached documents cannot be returned to me and will be retained on file.

By signing below, I understand that I am solely responsible for the submission of this application with attachments and incomplete/late applications will not be considered or returned for completion.

By signing below, I certify that this application and the attached documents are, to the best of my knowledge, complete and accurate.

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Print Name:      Last                                  First                                  Middle initial

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Signature of Foundation Scholarship Applicant                                  Date

# Letter of Recommendation Instruction Sheet

## Instructors/Counselors/Employers

### Please read carefully

*On your business letterhead, please write a letter of recommendation for the Rotary-Broward Technical College Scholarship Applicant. Be sure to include your name, title and contact information; phone number and email address. Your comments will carry a significant amount of weight in the judging process to awarding scholarship dollars.*

***When you have completed your letter, kindly place it in a sealed envelope, sign the envelope across the seal.***

*This Scholarship is awarded to students based on good moral character, community involvement, financial need and technical aptitude, so your words help to give insight to the committee which awards the dollars.*

Below are some suggestions of items to include in your letter:

- Date:
- Name of Scholarship Applicant:
- How do you know the applicant and for how long?
- To what extent does the applicant participate in classroom discussions and/or extra extracurricular activities or in employee meetings?
- List one or two areas of strength you have witnessed involving this applicant.
- Address the applicant's character and personality by giving an example.
- Address the applicant's scholastic attendance, participation, teamwork, grades, achievement and technical proficiency and provide an example. How effective is the employee with regard to training co-workers.
- Address the applicant's leadership potential (both inside and outside of the school/work environment), and provide an example.