

[www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu)



# Sheridan Technical College

*Hello Career!*

**2018 WINTER**

*COURSE SCHEDULE*

*Many  
Programs  
Where You  
Can Gain  
A Career  
In A Year!*

Stay Connected



*The mission of Sheridan Technical College is to promote excellence in academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce.*

**3 Broward Locations:  
Main, West & Sheridan  
Technical High School**



**MAIN CAMPUS**

5400 Sheridan Street  
Hollywood, FL 33021  
Tel: 754.321.5400  
Fax: 754.321.5680  
www.SheridanTechnicalCollege.edu

**WEST CAMPUS**

20251 Stirling Road  
Pembroke Pines, FL 33332  
Tel: 754.321.3900  
Fax: 754.321.3940  
www.SheridanTechnicalCollege.edu

**HIGH SCHOOL CAMPUS**

3775 S.W. 16th Street  
Ft. Lauderdale, FL 33312  
Tel: 754.321.7450  
Fax: 754.321.7490  
www.SheridanTechnicalHighSchool.com

**SCHOOL HOURS OF OPERATION****MAIN**

Monday - Thursday 7:00 am - 10:00 pm  
Friday 7:00 am - 6:00 pm

**WEST**

Monday - Thursday 7:00 am - 10:30 pm  
Friday 7:00 am - 3:30 pm

**REGISTRATION HOURS OF OPERATION**

Monday - Thursday Friday  
7:30 am - 8:00 pm 7:30 am - 4:30 pm

**MAIN CAMPUS ORIENTATION**

Monday - Thursday 9:00 am - 10:00 am

**TESTING**

Monday - Thursday 10:00 am - 1:00 pm  
(Please arrive no later than 9:00 am if you are not attending orientation.)

- Photo ID plus \$15 testing fee
- **Monday** – Health Science and Practical Nursing
- **Tuesday** – Barbering, Cosmetology & Spa Services, Education & Training and Culinary Arts/Hospitality
- **Wednesday** – Business & Information Technology
- **Thursday** – Construction Trades & Energy, Automotive

**counselors/advisors****SHERIDAN COUNSELORS/ADVISOR - MAIN CAMPUS**

**Victor Calderon** .....754.321.5443

**Business & Information Technology:** Accounting Operations/Administrative Office Specialist/Business Computer Programming/Business Management and Analysis/Computer Systems & Information Technology/Court Reporting/Legal Administrative Specialist/Medical Administrative Specialist/Network Support Services (CISCO)/Network Systems Admin/Web Development

**Jessica Clark** .....754.321.5445

**Barbering, Cosmetology & Spa Services:** Barbering/Cosmetology/Facials Specialty/Massage Therapy

**Culinary Arts & Hospitality:** Commercial Foods and Culinary Arts/Professional Culinary Arts & Hospitality/Hospitality & Tourism

**Education & Training:** Child Care Center Operations/Early Childhood Education

**Dorie Copeland** .....754.321.5459

**Health Science:** Medical Coder-Biller Applied Technology Diploma/Medical Record Transcribing-Healthcare Documentation/Patient Care Technician/Surgical Technology  
**Practical Nursing**

**Joni McLaurine** .....754.321.5457

**Automotive Technology:** Adv. Auto Technology (GM ASE, FORD ASSET & MCAP)/Automotive Collision Technology Technician/Automotive Service Technology Nissan/Infiniti Automotive Technician Training (NATT)

**Construction Trades & Energy:** A/C Refrigeration/Carpentry/Electricity/Plumbing Technology

**SHERIDAN ADVISOR - WEST CAMPUS**

**June Barocas.** .....754.321.3903

**Commercial Vehicle Driving & Diesel Maintenance:** Commercial Class "B" Driving/Commercial Vehicle Driving/Diesel Maintenance Technician

**Automotive Technology:** Automotive Service Technology AUDI Automotive Service Training (AAST Program)

**Practical Nursing**

**Health Science:** Medical Assisting

**SHERIDAN ADVISOR - HIGH SCHOOL CAMPUS**

**Nicole Alexander** .....754.321.7485  
*High School Advisor*

**SHERIDAN TECHNICAL COLLEGE - MAIN CAMPUS**

**Althea Jester** .....754.321.5514  
*Career Center & Career Services/Partnerships*

**Joyce Maltz** .....754.321.5419  
*Adult General Ed.: AAAE/ABE/ESOL/GED®*

**Ervean Shannon-Goff** .....754.321.5447  
*ESE Specialist*

**Kelly Ellis Bonny** .....754.321.5539  
*College Recruiter*



## registration information

Contact Office of Student Affairs  
for more information | 754.321.5400

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- Registration fees and Health Science fees are non-refundable (each semester has a \$40 non-refundable registration fee and \$20 each quarter).
- Semester length is 18 weeks/quarter length is 9 weeks.
- There is an annual \$10 Student Activity Fee.
- Tuition and lab fees are subject to change by the Florida Legislature and/or the Broward County School Board.
- Classes are subject to cancellation if minimum enrollment is not met.
- Proper I.D. for testing is required.

Example: Valid Florida Drivers License, valid Passport and/or a valid Florida I.D.

- Fees listed are for Florida residents; non-resident fees are higher and available upon request.
- Fees listed are based on the number of class days according to the District calendar.
- Total approximate program costs are found in the student catalog.

### OFFICE OF STUDENT AFFAIRS HOURS OF OPERATION

#### MAIN

Monday - Thursday 7:00 am - 7:00 pm  
Friday 7:00 am - 5:00 pm

#### WEST

Monday - Friday 7:00 am - 3:30 pm

#### PROGRAM DELIVERY DEFINITIONS

**Traditional Program** – Program that requires all instructional hours to be completed on campus.

**Hybrid Program** – Program in which less than 50% of the required instructional hours are available via distance education delivery methods.

**Distance Education Program** – Program in which 50% or more of the required instructional hours are available via distance education delivery methods.



Prices are for Florida Residents. Fees listed are based on the number of class days according to the District Calendar. Rev 12.4.2017

## testing center

Sheridan Technical College is a Pearson VUE and Certipoint Authorized Testing Center. Pearson VUE and Certipoint offers innovative computer-based testing solutions through secure, electronic test delivery. We provide licensure, certification, academic admissions, regulatory and government exams and credentials to keep you competitive in today's global workforce. For more information or to schedule a test, call 754-321-5541.



CERTIFIED ASSOCIATE  
Web Communication  
Dreamweaver® 8

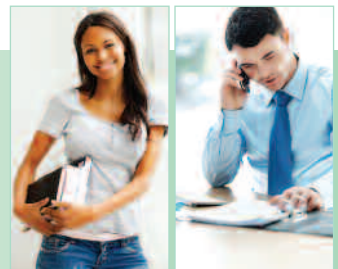


CERTIFIED ASSOCIATE  
Rich Media Communication  
Flash® 8



## gainful employment

For more information about our graduation rates, the median debt of students who have completed the programs, and other important information, please visit our website at <http://www.sheridantechncollege.edu/gainful-employment-pages>.



Look for the icon and link to find out more information on your specific program.



2017-2018 Sheridan Technical College Program Schedule			
Program	Campus	Classroom Meeting Days	Classroom Hours
Accounting Operations	Main	Distance	Distance
Administrative Office Specialist	Main	T, W, TH M & F	7:00 am - 12:30 pm Distance
Advanced Automotive Technology - General Motors	Main	M - TH	11:45 am - 5:45 pm*
Advanced Automotive Technology - FORD	Main	M - TH	7:00 am - 12:00*
Advanced Automotive Technology - MCAP	Main	M	8:00 am - 4:00 pm *
Air Conditioning, Refrigeration & Heating Tech	Main	M & W T, TH, F	6:00 pm - 10:00 pm Distance
Air Conditioning, Refrigeration & Heating Tech	Main	M - F	7:00 am - 1:45 pm
Automotive Collision Technology Technician	Main	M - F	7:00 am - 1:45 pm (FT) 7:00 am - 10:00 am (PT)
Automotive Service Technology	Main	M - F	7:00 am - 1:45 pm (FT) 7:00 am - 10:00 am (PT)
Automotive Service Technology-AUDI (AAST)	West	M & T	8:00 am - 4:30 pm *
Automotive Service Technology-NISSAN(NATT)	Main	T & W	8:00 am - 3:00 pm *
Barbering	Main	T, W, TH M & F	7:00 am - 2:00 pm Distance
Business Computer Programming	Main	Distance	Distance
Business Management & Analysis	Main	Distance	Distance
Carpentry	Main	M - F	7:00 am - 1:45 pm
Child Care Center Operations	Main	Distance	Distance
Comm Foods and Cul Arts/Prof Cul Arts & Hospitality	Main	M - F	7:00 am - 1:45 pm
Commercial Class "B" Driving: 12/13, 2/1, 3/6, 4/17, 5/17	West	M - F	7:00 am - 2:30 pm
Commercial Class "B" Driving: 12/13, 2/26, 5/1, 6/27	West	M - TH	5:00 pm - 10:30 pm
Commercial Vehicle Driving: 12/13, 2/26, 5/1, 6/27	West	M - TH	5:00 pm - 10:30 pm
Commercial Vehicle Driving: 12/13, 2/1, 3/6, 4/17, 5/17	West	M - F	7:00 am - 2:30 pm
Computer Systems & Information Technology	Main	M & TH T, W, F	8:00 am - 2:30 pm Distance
Cosmetology	Main	T- TH M & F	7:00 am - 2:00 pm Distance
Cosmetology	Main	W- F M & T	8:00 am - 3:00 pm Distance
Cosmetology	Main	M- W TH & F	1:00 pm - 8:00 pm Distance
Cosmetology (Part Time)	Main	M- F TH & F	3:45 pm - 8:00 pm Distance
Court Reporting II	Main	Distance	Distance
Court Reporting III	Main	Distance	Distance
Court Reporting Transcriptionist	Main	Distance	Distance
Diesel Maintenance Technician	West	M- TH F	7:00 am - 1:45 pm Distance
Early Childhood Education	Main	M - F	7:00 am - 2:30 pm (FT) 7:00 am - 10:30 am (PT) 11:00 am - 2:30 pm (PT)
Electricity	Main	M - F	7:00 am - 1:45 pm
Facials Specialty	Main	M, W, F T & TH	8:00 am - 3:00 pm Distance
Hospitality and Tourism	Main	M- TH F	8:00 am - 2:30 pm Distance
Legal Administrative Specialist	Main	T, W, R M & F	7:00 am - 12:30 pm Distance
Massage Therapy	Main	T- F M	8:00 am - 3:00 pm Distance
Medical Administrative Specialist	Main	M- TH F	8:00 am - 2:30 pm Distance
Medical Assisting	West	M, T, W TH & F	8:30 am - 2:00 pm Distance
Medical Coder/Biller – ATD (continuing Fall 2017 students)	Main	T M & W - F	6:00 am - 9:00 pm Distance
Medical Coder/Biller – ATD (new Winter 2018 students )	Main	M T - F	6:00 am - 9:00 pm Distance
Medical Record Transcribing/Health Care Doc	Main	M T - F	6:00 am - 9:00 pm Distance
Network Support Services	Main	M- TH F	11:00 am - 5:00 pm Distance
Network Support Services(Part Time)	Main	M, W T, TH, F	6:00 am - 8:00 pm Distance
Network Systems Administration	Main	T & TH M, W, F	8:00 am - 2:30 pm Distance
Patient Care Technician	Main	M- TH F	7:15 am - 3:30 pm Distance
Plumbing Technology	Main	M - F	7:00 am - 1:45 pm
Practical Nursing	Main / West	M - TH	7:15 am - 3:30 pm
Surgical Technology	Main	M- TH F	7:15 am - 3:15 pm Distance
Web Development	Main	Distance	Distance

\*Dealer externship hours will vary and apply for Corporate Auto Programs



## 2017-2018 Sheridan Technical College Program Costs

Program	Total Hours	Tuition	Registration Lab & Other Fees	Books & Other Required Costs	Industry Credential Costs	FL Resident Fee Approx Total
Accounting Operations	900	\$ 2,520	\$ 240	\$ 276	\$ -	\$ 3,036
Administrative Office Specialist	1050	\$ 2,940	\$ 263	\$ 322	\$ -	\$ 3,525
Advanced Automotive Technology - General Motors ***	2400	\$ 6,720	\$ 1,415	\$ 974	\$ 73	\$ 9,182
Advanced Automotive Technology - FORD	2400	\$ 6,720	\$ 1,415	\$ 122	\$ 73	\$ 8,330
Advanced Automotive Technology - MCAP	2400	\$ 6,720	\$ 1,415	\$ 122	\$ 73	\$ 8,330
Air Conditioning, Refrigeration & Heating Tech	1350	\$ 3,780	\$ 800	\$ 391	\$ 45	\$ 5,016
Automotive Collision Technology Technician	1400	\$ 3,920	\$ 855	\$ 330	\$ 73	\$ 5,178
Automotive Service Technology	1800	\$ 5,040	\$ 1,075	\$ 205	\$ 73	\$ 6,393
Automotive Service Technology-AUDI (AAST)	1800	\$ 5,040	\$ 1,075	\$ 122	\$ 73	\$ 6,310
Automotive Service Technology-NISSAN (NATT)	1800	\$ 5,040	\$ 1,075	\$ 122	\$ 73	\$ 6,310
Barbering	1200	\$ 3,360	\$ 485	\$ 1,163	\$ 248	\$ 5,256
Business Computer Programming	1200	\$ 3,360	\$ 245	\$ 402	\$ -	\$ 4,007
Business Management & Analysis	900	\$ 2,520	\$ 240	\$ 438	\$ -	\$ 3,198
Carpentry	1200	\$ 3,360	\$ 605	\$ 198	\$ -	\$ 4,163
Child Care Center Operations	45	\$ 126	\$ 38	\$ 238	\$ -	\$ 402
Comm Foods and Cul Arts/Prof Cul Arts & Hospitality	1200	\$ 3,360	\$ 365	\$ 910	\$ 79	\$ 4,714
Commercial Class "B" Driving	150	\$ 420	\$ 488	\$ 174	\$ 75	\$ 1,157
Commercial Vehicle Driving	320	\$ 896	\$ 1,026	\$ 204	\$ 75	\$ 2,201
Computer Systems & Information Technology	900	\$ 2,520	\$ 285	\$ 158	\$ -	\$ 2,963
Cosmetology	1200	\$ 3,360	\$ 485	\$ 1,032	\$ 106	\$ 4,983
Court Reporting II	600	\$ 1,680	\$ 210	\$ 95	\$ -	\$ 1,985
Court Reporting III	1500	\$ 4,200	\$ 515	\$ 303	\$ 199	\$ 5,217
Court Reporting Transcriptionist	750	\$ 2,100	\$ 273	\$ 303	\$ -	\$ 2,676
Diesel Maintenance Technician	600	\$ 1,680	\$ 895	\$ 4	\$ -	\$ 2,579
Early Childhood Education	600	\$ 1,680	\$ 175	\$ 256	\$ 50	\$ 2,161
Electricity	1200	\$ 3,360	\$ 365	\$ 159	\$ -	\$ 3,884
Facials Specialty	260	\$ 728	\$ 108	\$ 385	\$ 100	\$ 1,321
Hospitality and Tourism	600	\$ 1,680	\$ 175	\$ 240	\$ -	\$ 2,095
Legal Administrative Specialist	1050	\$ 2,940	\$ 263	\$ 500	\$ -	\$ 3,703
Massage Therapy	750	\$ 2,100	\$ 385	\$ 428	\$ 350	\$ 3,263
Medical Administrative Specialist	1050	\$ 2,940	\$ 263	\$ 443	\$ -	\$ 3,646
Medical Assisting	1300	\$ 3,640	\$ 450	\$ 864	\$ 130	\$ 5,084
Medical Coder/Biller – ATD	1110	\$ 3,108	\$ 291	\$ 1,184	\$ 299	\$ 4,882
Medical Record Transcribing/Health Care Doc	1200	\$ 3,360	\$ 317	\$ 442	\$ 300	\$ 4,419
Network Support Services	1050	\$ 2,940	\$ 368	\$ 515	\$ -	\$ 3,823
Network Systems Administration	1050	\$ 2,940	\$ 315	\$ 720	\$ -	\$ 3,975
Patient Care Technician	600	\$ 1,680	\$ 175	\$ 360	\$ 220	\$ 2,435
Plumbing Technology	960	\$ 2,688	\$ 489	\$ 128	\$ -	\$ 3,305
Practical Nursing	1350	\$ 3,780	\$ 463	\$ 1,164	\$ 465	\$ 5,872
Surgical Technology	1330	\$ 3,724	\$ 458	\$ 833	\$ 225	\$ 5,240
Web Development	1050	\$ 2,940	\$ 263	\$ 428	\$ -	\$ 3,631

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This cost does not reflect the six Broward College courses that are required



## abe/aaae/ged adult education

Contact the Adult Academics for Adult Education  
for more information | 754.321.5492

### ABE/AAAE 754.321.5492 (Adult Basic Education/Applied Academics for Adult Education)

The Adult Basic Education (ABE) program provides basic literacy and life skills for individuals who desire to improve their academic levels. Adult Basic Education includes content standards for Mathematics, Language, and Reading. Flexible class times are available to accommodate student needs.

### AAAE 754.321.5492

The purpose of this program is to prepare students for college and future careers by improving reading, math, and language skills. The Applied Academics for Adult Education (AAAE) program is based upon the assessed needs of the individual and the academic and employability requirements related to Florida's Career and Technical Education (CTE) programs. Flexible class times are available to accommodate student needs.

Call  
754.321.5492  
for ABE/AAAE/GED  
ON CAMPUS  
CLASSES



2017-2018 Sheridan Technical College AGE Schedule

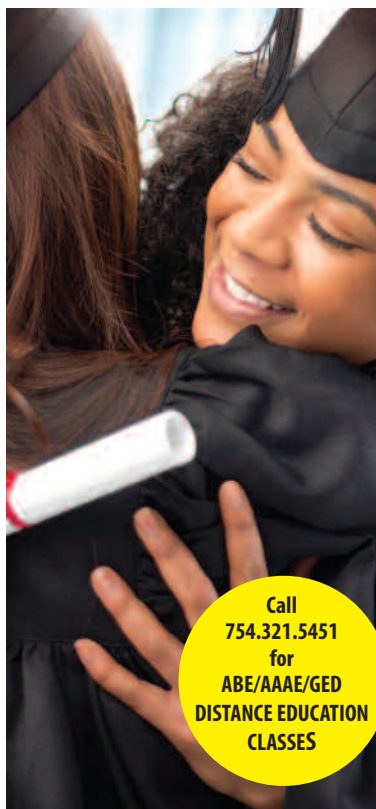
Program	Campus	Classroom Meeting Days	Classroom Hours
ABE/AAAE/GED	Main	M - F	8:00 am - 11:00 am
ABE/AAAE/GED	Main	M - F	12:00 pm - 3:00 pm
ABE/AAAE/GED	Main	M - TH	5:00 pm - 9:00 pm
ABE/AAAE/GED	Main	Distance	Distance
Citizenship Prep	Main	Distance	Distance
ESOL	Main / West	M - F	8:00 am - 11:00 am
ESOL	Main / West	M - F	11:45 pm - 2:45 pm
ESOL	Main	M & W	6:00 pm - 9:00 pm
ESOL	Main	T & TH	6:00 pm - 9:00 pm
ESOL	Main	Distance	Distance
GED	Main	M - F	8:00 am - 11:00 am
GED	Main	Distance	Distance

**Program Fees** | **Tuition Fee:** \$30 per semester **Test Fee:** \$15 **Student Activity Fee:** \$10



“Never quit on yourself!  
No matter how many  
times you take a test,  
don't let that discourage  
you. Instead allow that  
to encourage you to  
study more and ask for  
help. Remember no  
question is a  
dumb question.”

— Amanda Torres  
GED Prep Class  
May, 2016



Call  
754.321.5451  
for  
ABE/AAAE/GED  
DISTANCE EDUCATION  
CLASSES



### GED® Preparation 754.321.5400

The GED® Preparation Program consists of four content-area assessments: Reasoning through Language Arts, Mathematics Reasoning, Science, and Social Studies. The purpose of the program is to prepare students to obtain the knowledge and skills necessary to pass the Official GED® Tests and be awarded a State of Florida High School Diploma.

**CLASSES AVAILABLE VIA  
DISTANCE EDUCATION**



Call  
754.321.5451  
for DISTANCE  
EDUCATION  
CLASSES

### Citizenship Preparation 754.321.5451



This program is for students who need to prepare to take the United States Citizenship Exam. Book is required. **AVAILABLE VIA DISTANCE EDUCATION ONLY**



## english for speakers of other languages (ESOL)

Contact the ESOL Department  
for more information | 754.321.5431



### ESOL Classes 754.321.5431

The English for Speakers of Other Languages program prepares students to communicate in English to improve job skills and to further

their technical and academic studies. Classes focus on life skills, reading, test taking skills, listening, speaking and writing.

Call  
754.321.5431  
for ESOL  
CLASSES &  
SCHEDULES

Call  
754.321.5451  
for DISTANCE  
EDUCATION  
ESOL CLASSES





## automotive technology

COUNSELOR 754.321.5457 | DEPARTMENT 754.321.5528

ONLY AVAILABLE AT THE  
WEST CAMPUS

### AUTOMOTIVE SERVICE TECHNOLOGY - AAST (AUDI AUTOMOTIVE SERVICE TRAINING)

1800 hrs | **TRADITIONAL**

Students attend Sheridan Technical College on Mondays and Tuesdays from 8:00 am to 4:30 pm while working at their sponsoring dealerships part time the rest of the week. Students will work approximately 20 to 30 hours a week at a dealership, under the supervision of a

Master Technician, earning \$11.00 per hour totaling nearly \$27,000 during the program. Audi students will be encouraged to take the ASE Automobile Certification Tests during the normal length of the program and should have at least four (4) ASE certifications upon graduation. Students will also obtain official Audi Factory Training in a variety of areas. This training is recognized by Audi Dealers Nationwide. As the technology increases in automobiles, the need for highly skilled factory trained automobile technicians also increases. The

average Audi graduate should earn into the \$40,000 range within a couple of years after graduation. Many technicians earn over \$50,000 a year and it is not unusual to earn over \$75,000 a year. For more information and details about this program contact the Audi Training Coordinator Edgard Solis at 954.801.7188 or Sheridan's West Campus at 754.321.3900.



<http://www.sheridantechnicalcollege.edu/gainfulemployment/AutomotiveServiceTechnology/47.0604-Gedt.html>



### AUTOMOTIVE SERVICE TECHNOLOGY - NATT (NISSAN/INFINITI AUTOMOTIVE TECHNICIAN TRAINING)

1800 hrs | **TRADITIONAL**

Full-time students attend Sheridan Technical College on Tuesday and Wednesday from 8:00 am to 3:00 pm while working at their sponsoring dealerships part time the rest of the week. Students will work approximately 20 hours a week at a dealership, working under the supervision of a Master Technician. Nissan/Infiniti students will be encouraged to take the ASE Automobile Certification Tests during the normal length of the program. Students will also obtain official Nissan/Infiniti Factory

Training in a variety of areas. This training is recognized by Nissan/Infiniti Dealers Nationwide. As the technology increases in automobiles, the need for highly skilled factory trained automobile technicians also increases. The average Nissan/Infiniti graduate should earn into the \$40,000 range within a couple of years after graduation. Many technicians earn over \$50,000 a year and it is not unusual to earn over \$75,000 a year. For more information and details about this program contact the Nissan/Infiniti Training Coordinator Mark Couvillion at 954.253.8664.



<http://www.sheridantechnicalcollege.edu/gainfulemployment/AutomotiveServiceTechnology/47.0604-Gedt.html>

# NISSAN







## AUTOMOTIVE COLLISION TECHNOLOGY TECHNICIAN

1400 hrs | **TRADITIONAL**

The learning experiences included in the Automotive Collision Technology Technician program prepares students for employment in the collision repair industry. Consumers are keeping their vehicles longer and every year more cars and trucks crowd onto the high-

ways. Both factors create a need for more body and paint repair technicians. Available occupations include collision repair technician, paint repair technician, body shop office personnel, material supplier, sales, glass technician, and related positions within insurance companies.

## AUTOMOTIVE SERVICE TECHNOLOGY

1800 hrs | **HYBRID**

The Automotive Service Technology program prepares students for employment as automotive technicians by providing them with state-of-the-art automotive service repair techniques. Technical training is provided in the classroom and in the lab on both foreign and domestic vehicles. Included in this NATEF Certified Program are the following ASE Certification subjects: Electrical Systems, Engine Theory and Repair, Engine Performance, Manual Drivelines and Axles, Automatic Transmissions, Brake Systems, Heating and Air Conditioning, and Steering/Suspension Systems. Introduction and routine maintenance subjects are also included. This competency-based program combines theory and real-life working conditions to provide an effective beginning for students who wish to become certified automotive service technicians.



## ADVANCED AUTOMOTIVE TECHNOLOGY FORD - ASSET (AUTOMOTIVE STUDENT SERVICE EDUCATIONAL TRAINING)

2400 hrs | **TRADITIONAL**

The Ford ASSET program is a two-year

associate degree program in cooperation with Ford or Lincoln dealerships. ASSET incorporates the most advanced foundation in automotive service technology, mechanical skills, and academic skills. ASSET provides a solid education combined with invaluable work experience at a Ford or Lincoln dealership for

hands-on learning. Applicants must have GED or High School diploma, less than three points on drivers license, pass a background and drug test, and be at least 18 years of age.



<http://www.sheridantechcollege.edu/project/advanced-automotive-technology-gedt/>





## ADVANCED AUTOMOTIVE TECHNOLOGY - GM ASEP

2400 hrs | **TRADITIONAL**

The General Motors Automotive Service Educational Program (GM ASEP) is an alliance between Sheridan Technical College and General Motors Corporation. GM ASEP is a two year college automotive training program that leads to an Applied Associates of Service (AAS) Degree in automotive service management. Students attend class full time for eight (8) weeks followed by eight (8) weeks of full time paid work experience at local General Motors Dealership. GM ASEP students must complete academic classes at Broward College while taking advanced automotive technical training at Sheridan Technical College. Applicants must be at least 18 years of age.



<http://www.sheridantechcollege.edu/gainful-employment/AdvancedAutomotiveTechnology/47.0604-Gedt.html>



FCA

FIAT CHRYSLER AUTOMOBILES

## ADVANCED AUTOMOTIVE TECHNOLOGY- MCPAR (MOPAR CAREER AUTOMOTIVE PROGRAM)

2400 hrs | **TRADITIONAL**

Entry level automotive technicians will work for a local Chrysler, Jeep, Dodge, Ram, Fiat, or SRT dealer while attending a two year factory training program at Sheridan Technical

College. Students must attend Sheridan Technical College every Monday to receive factory training. Students have the option to attend an academic class one night a week at Broward College. Students usually work 35 paid hours per week, earning \$22,000 in their training years. Graduates earn approx, \$42,000 a year. Students will earn while they learn. Sheridan Technical College accepts “

college prepaid” and “federal student aid.” School costs are approximately \$400 a month. For more information contact Mark Couvillon at 954.253.8664. Applicants must have a GED or High School diploma, less than three points on drivers license, pass a background check and drug test.



<http://www.sheridantechcollege.edu/project/advanced-automotive-technology-gedt/>



## cvd & diesel maintenance

COUNSELOR 754.321.3903 | DEPARTMENT 754.321.3900



ONLY AVAILABLE AT THE  
WEST CAMPUS

Photo Credit: Danielle McColgin

### COMMERCIAL VEHICLE DRIVING

320 hrs | **TRADITIONAL**

The Commercial Vehicle Driving program will prepare students for entry-level employment as a professional local or over-the-road (OTR) truck driver. Upon successful completion of the program, which includes 1,000 miles of local and highway driving, Commercial Vehicle Driving students will receive a technical certificate, and will be able to test at our facility for the Class "A" Commercial Drivers License (CDL). Commercial Vehicle Driving is a job preparatory program that instructs students in:

- The proper loading and securing of cargo
- Coupling and uncoupling
- Shifting
- Maneuvering
- Backing of large tractor trailers, truck controls, and systems
- Double-clutching and shifting techniques of 9, 10, and 13-speed transmissions

Students will practice concepts previously covered in the classroom and the basic procedures needed to safely operate large tractor trailers prior to being taken on the road. The remaining portion of the Commercial Vehicle Driving program will be spent driving on all different types of highways.

### COMMERCIAL CLASS "B" DRIVING

150 hrs | **TRADITIONAL**

The Commercial Class "B" Driving program will prepare students for entry-level employment as a professional local truck driver. Upon successful completion of the

program, which includes 200 miles of local and highway driving, Commercial Class "B" Driving students will receive a technical certificate, and will be able to test at our facility for their Class "B" Commercial Drivers License (CDL).

ONLY AVAILABLE AT THE  
WEST CAMPUS



Photo Credit: Danielle McColgin

### DIESEL MAINTENANCE TECHNICIAN

600 hrs | **HYBRID**

The Diesel Maintenance Technician is an exciting new accelerated "Boot Camp" type program that prepares students for a wide array of career opportunities in the commercial diesel repair industry. The Diesel Maintenance Technician program will teach students the necessary soft and hard skills needed such as employability, problem solving, and recommended OSHA (Occupational Safety and Health Administration) procedures for entry level success. Students

will learn safe and efficient work practices, while the main focus of the program will be CMV (Commercial Motor Vehicle) Preventative Maintenance and Air brakes systems. The students will have the exposure to and also learn the skills necessary to repair ALL heavy vehicle systems including system diagnostics. Students will enjoy hands-on experience learning while maintaining and repairing an active fleet of trucks for our Commercial Vehicle Driving program.



<http://www.sheridantechcollege.edu/gainful-employment/DieselMaintenanceTechnician/47.0605-Gedt.html>



## barbering, cosmetology & spa service

COUNSELOR 754.321.5445 | DEPARTMENT 754.321.5565

### BARBERING

1200 hrs | **HYBRID**

The Barbering program includes training in hair cutting with clippers, shears, styling, shaving, mustache and beard designs, hair coloring, chemical waving and relaxing. Students are introduced to the laboratory where they render hair and facial treatments to the general public for a nominal fee. This invaluable work experience at Sheridan Technical College prepares the student with entry level skills. The Barber curriculum is designed to qualify students for the Barber Licensing Examination which is governed by the Florida Department of Business and Professional Regulation.



<http://www.sheridantechnicalcollege.edu/project/barbering-gedt/>



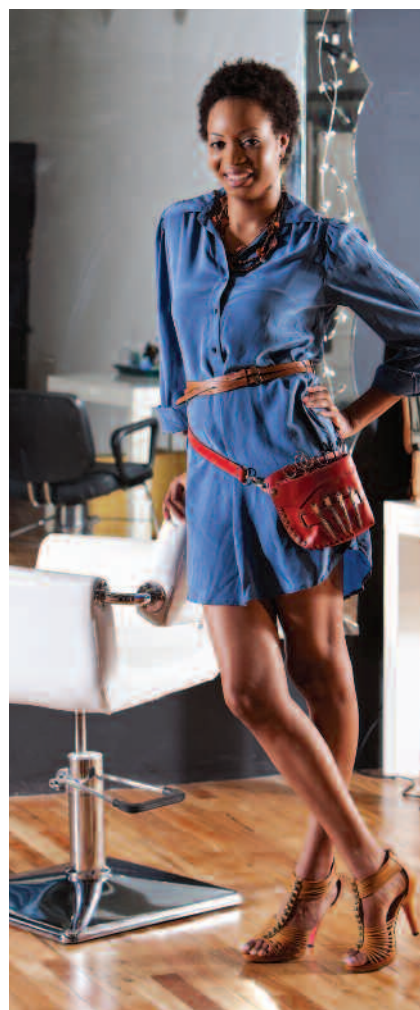
### COSMETOLOGY

1200 hrs | **HYBRID**

The Cosmetology program is designed to qualify students for the Cosmetology Licensing Examination governed by the Florida Department of Business and Professional Regulation. The Cosmetology program length may vary based upon a student's ability, attendance, and prior knowledge. Cosmetology graduates are eligible to apply for licensure or registration in Florida as a Cosmetologist and Esthetician. Students are introduced to the laboratory where they render hair, basic nails and skin care services to the general public for a nominal fee. This invaluable work experience at Sheridan Technical College prepares the student with entry level skills for the job market.



<http://www.sheridantechnicalcollege.edu/project/cosmetology-gedt/>





## FACIALS SPECIALTY

260 hrs | **HYBRID**

The Facials Specialty program prepares students for employment as a Facial Specialist. Training includes background in bacteriology, hygiene, personality development, Florida law, machine and manual facials, tweezing/waxing, basic makeup, eyebrow/lash

tinting, and entrepreneurship. Instruction and learning activities are provided in a laboratory setting with hands-on experience using chemicals, implements, and equipment appropriate to the program content in accordance with current trade practices.

Instruction is designed to qualify students for employment while obtaining Facial Registration from the Florida Department of Business and Professional Regulation.



## MASSAGE THERAPY

750 hrs | **HYBRID**

The Massage Therapy program is designed to prepare students for employment as a licensed massage therapists in a variety of health care and wellness settings. Licensed graduates may be employed in facilities such as spas, resorts, sports clinics, corporate offices, medical offices, and/or self-employed. The Massage Therapy student will develop skills in the manipulation of soft tissues of the

human body through instruction by demonstration. Student practice includes various massage techniques focusing on basic Swedish massage and the use of hydrotherapy and other allied modalities. Massage Therapy graduates are prepared to take the National Certification Examination in Therapeutic Massage and must be licensed to work in the State of Florida.



<http://www.sheridantechicalcollege.edu/project/massage-therapy-gedt/>



## business & it

COUNSELOR 754.321.5443 | DEPARTMENT 754.321.5464



“Follow the pace charts provided to you by your instructor and do not hesitate to ask question. All of Sheridan's staff are friendly and welcoming.”

— Anonymous  
Accounting  
Operations - OCP  
June, 2016

Some business programs are blended. Students enrolled in online programs complete the coursework according to program pacing guides from any convenient location with Internet access. Web conferencing using Blackboard Collaborate allows students to meet with their instructor online for programmatic instruction, to ask questions or to receive assistance. The live, interactive, Blackboard Collaborate sessions are recorded as a resource for students. On campus computer labs are available for student use.



### ACCOUNTING OPERATIONS

900 hrs | **DISTANCE EDUCATION**

The Accounting Operations Program is designed to prepare students for employment as an Accounting Clerk, Accounting Associate, and Accounting Assistant. The course content includes the applications of accounting principles related to: business transactions; financial statements; payroll records, forms and reports; accounting control systems; account and trans-

action analysis; inventory methods; the aging process; and depreciation. Activities include the use of computers, spreadsheet (MS Excel), and Accounting QuickBooks software. The Accounting Operations Program prepares students for the QuickBooks Certified User Industry Certification.



<http://www.sheridantechicalcollege.edu/project/accounting-operations/>



### ADMINISTRATIVE OFFICE SPECIALIST

1050 hrs | **DISTANCE EDUCATION**

The Administrative Office Specialist Program is designed to prepare students for employment as a General Office Clerk, Secretary, or Administrative Assistant. The program content includes: emerging office technology and procedures; oral and written communications; critical thinking and decision making; career research; introductory and advanced keyboarding skills; transcription of documents from dictation; electronic desktop publishing; integrated software applications; and the development of employment portfolios and job seeking documents. The Administrative Office Specialist Program utilizes Microsoft Office 2016 and other software that prepares students for the Microsoft Office Specialist (MOS) Industry Certification.



<http://www.sheridantechicalcollege.edu/project/administrative-office-specialist/>



## BUSINESS COMPUTER PROGRAMMING

1200 hrs | **DISTANCE EDUCATION**

The Business Computer Programming program focuses on equipping students with knowledge and tools to enter web industry as an entry level Web Programmer or Web Developer. Students learn to create, maintain, and

update websites and web applications through extensive hands-on exercises in programming languages including: HTML, CSS, JavaScript, PHP, and MySQL. Students will be working with web development tools that are commonly used in the industry. From the beginning to the end of the program, students will have opportunities to

build a portfolio which contains projects that showcase their knowledge and skills they have learned from the program.

Industry Certification: CIW JavaScript



<http://www.sheridantechnicalcollege.edu/gainful-employment/BusinessComputerProgramming/11.0202-Gedt.html>



## BUSINESS MANAGEMENT & ANALYSIS

900 hrs | **DISTANCE EDUCATION**

The Business Management and Analysis Program is designed to prepare students for employment as an Information Technology Assistant, Supervisor, or Manager Trainee. The course content includes: communications and human resource management; finance; technology; accounting fundamentals; environmental health and safety; computer applications; functions of management;

forms of business ownership; organizational structures; business law and ethics; insurance; government regulations in business; and how to open and operate a business. As a final project, students prepare a portfolio and business plan. The Business Management and Analysis Program prepares students for the Microsoft Office Specialist (MOS) Industry Certification.



<http://www.sheridantechnicalcollege.edu/project/business-management-and-analysis-gedt/>







## COMPUTER SYSTEMS & INFORMATION TECHNOLOGY

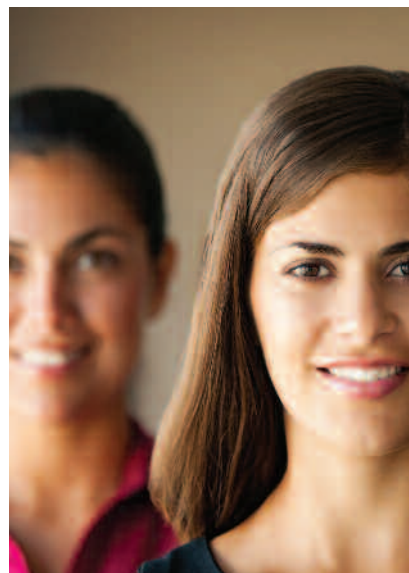
900 hrs | **DISTANCE EDUCATION**

The Computer Systems & Information Technology program offers a broad foundation of knowledge and skills that prepare students for employment in the Computer/Network/Security fields. The course content includes computer hardware, troubleshooting, repair and maintenance, operating systems and software, networking fundamentals, networking protocols,

networking media and topologies, network devices, network requirements, network tools, local area networks, identifying network security threats, WAN links and Wireless technologies. The Computer Systems & Information Technology student will receive preparation for the CompTIA A+, Network+, and Security+ certifications. The program consists of three online days and daytime face-to-face classes.



<http://www.sheridantechicalcollege.edu/project/computer-systems-information-technology-gedt/>



## LEGAL ADMINISTRATIVE SPECIALIST

1050 hrs | **DISTANCE EDUCATION**

The Legal Administrative Specialist Program is designed to prepare students for employment as a General Office Clerk, Clerical Support Staff, Administrative Support Staff, and Legal Secretary. The program content includes: legal office technology and procedures, oral and written communications; critical thinking and decision making; legal terminology; legal office procedures and practices; transcription of legal documents; advanced software applications; career research; legal aspects of business and legal document preparation; and the development of employment portfolios and job seeking documents. The Legal Administrative Specialist Program utilizes Microsoft Office 2016 and other software that prepares students for the Microsoft Office Specialist (MOS) Industry Certification.



<http://www.sheridantechicalcollege.edu/project/legal-administrative-specialist-gedt/>

## COURT REPORTING TRANSCRIPTIONIST & COURT REPORTING 2 & 3

600, 700 & 1500 hrs | **DISTANCE EDUCATION**

This three-program sequence, approved by the National Court Reporters Association, prepares students for employment in the field of court reporting as a Transcriptionist, Scopist and Court Reporter. Students learn realtime shorthand theory and develop steno writer skills to record examination proceedings, testimony, judicial opinion, judge's charge to jury, judgment or sentence of a court, or other proceedings. This program is a precursor to the burgeoning fields of Communication Access Realtime Translation (CART) and closed captioning for persons with hearing loss. Students will be prepared to attain the Registered Professional Reporter industry certification.



<http://www.sheridantechicalcollege.edu/gainful-employment/CourtReportingTranscriptionist/22.0303-Gedt.html>



<http://www.sheridantechicalcollege.edu/project/court-reporting-2-gedt/>



<http://www.sheridantechicalcollege.edu/project/court-reporting-3-gedt/>



## MEDICAL ADMINISTRATIVE SPECIALIST

1050 hrs | **HYBRID**

This program will provide students with a variety of skills for employment in the medical field to perform administrative support functions. The program will include training in medical office duties that utilize knowledge of medical terminology, medical office procedures including Medical Billing and Coding, Medical Transcription, and Microsoft Office 2016.

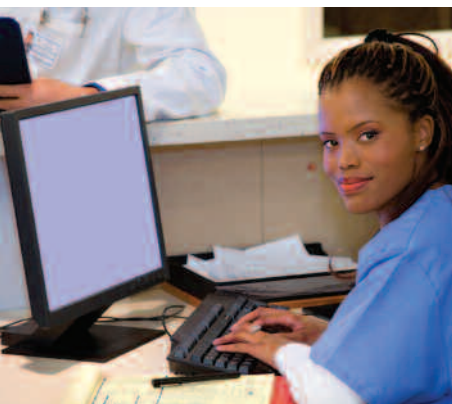
Upon completion of this program, students are qualified to attain the Certified Medical Administrative Assistant (CMAA) certification through the MedCA (Medical Career Assessments) to become part of the Allied Health Profession. As a CMAA you may perform the following tasks:

- Review and answer practice correspondence
- Operate computer systems to accomplish office tasks
- Answer calls, schedule appointments, greet patients and maintain files
- Update and maintain patient and other practice-specific information
- Coordinate operation reports such as time and attendance

By becoming a Certified Medical Administrative Assistant (CMAA), you'll have the recognized credentials healthcare employers are searching for now.



<http://www.sheridantechnicalcollege.edu/gainful-employment/MedicalAdminSpecialist/51.0716-Gedt.html>



## NETWORK SYSTEMS ADMINISTRATION

1050 hrs | **HYBRID**

The Network Systems Administration program prepares students for the following Information Technology industry certifications: CompTIA A+, Network+, and the Microsoft Certified Solutions Associate (MCSA) Windows Server 2016, including: Installation, Storage, and Compute with Windows Server 2016 (Exam 70-740),

Networking with Windows Server 2016 (Exam 70-741), and Identity with Windows Server 2016 (Exam 70-742). Students learn through hands on labs how to master virtualization, and how to create multiple virtual machines in a domain environment. The program consists of two days spent in the classroom performing hands-on labs and three online days, which include a live web-conference session with the teacher.



<http://www.sheridantechnicalcollege.edu/project/network-systems-administration-gedt/>



## NETWORK SUPPORT SERVICES (CISCO NETWORKING ACADEMY)

1050 hrs | **HYBRID**

This program utilizes the Online Cisco Curriculum, hands-on equipment in the labs, and Cisco's Packet Tracer Software. Students will prepare for CCENT and CCNA Certification exams. Content includes IPv4 and IPv6 addressing, configuring basic and advanced security on routers and switches, and troubleshooting network connections. Part-time schedule is ideal for working professionals who want to renew or gain their industry certifications.



<http://www.sheridantechnicalcollege.edu/project/network-support-services-ccna-gedt/>



“ Make sure you ask questions to the teacher or students if you don't know something. If you do the labs at the same time with the books – it's going to make more sense than just reading the book. Finally, meet with your teacher to see where you are in the program.”

— Robert Jaijairam  
Networking  
Sept. 2017



WEB DEVELOPMENT

1050 hrs | DISTANCE EDUCATION

This program offers a broad foundation of knowledge and skills to prepare students for employment in positions from Assistant to Senior Web designer. The content includes operating system commands and Web document development, design, e-commerce and promotion, and scripting. In this program you will learn to create state-of-the-art Web sites that can be seen not only on desk and laptop computers but also on today's mobile devices, such as smart phones and tablets. You will be able to do this through learning: Photoshop, Illustrator, InDesign, Acrobat, Animate, Dreamweaver, HTML5/CSS3, JavaScript, jQuery, XML, WordPress, PHP, CMS, SEO, and Web analytic tools. The Web Development program prepares students to take the Adobe Photoshop, InDesign, Illustrator, Animate, Dreamweaver and Premiere Certification Exams.



<http://www.sheridantechnicalcollege.edu/project/web-development-gedt/>



distance education programs

TRAIN ONLINE FOR THESE HIGH-WAGE CAREERS

- AAAE, GED® Prep, ESOL .....pg 5-6
- Accounting Operations .....pg. 13
- Administrative Office Specialist .....pg. 13
- Air Conditioning, Refrigeration and Heating Technology .....pg. 18
- Business Computer Programming .....pg. 14
- Business Management & Analysis .....pg. 14
- Child Care Center Operations .....pg. 21
- Court Reporting Trans., 2 & 3 .....pg. 15
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- Legal Administrative Specialist .....pg. 15
- Medical Coder/Biller Applied Technology Diploma .....pg. 22
- Medical Record Transcribing/Health Care Documentation .....pg. 23
- Web Development .....pg. 17





## architecture, construction & energy

COUNSELOR 754.321.5457 | DEPARTMENT 754.321.5498

### AIR CONDITIONING, REFRIGERATION AND HEATING TECHNOLOGY



1350 hrs | ALSO AVAILABLE VIA  
DISTANCE EDUCATION

Air Conditioning, Refrigeration and Heating is a high demand career field. The program trains students for employment as heating, air conditioning, and refrigeration mechanics or air conditioning installer-servicers. Instruction and laboratory activities include planning, installing, testing, servicing of A/C, refrigeration, and heating systems and components. Students also learn: troubleshooting electrical and mechanical components/equipment, brazing and soldering tubing/piping, installing and servicing controls and components, electrical wiring, and routine maintenance and service. This program also offers EPA certification, comprehensive recovery, and recycling.



<http://www.sheridantechicalcollege.edu/project/ac-refrigeration-and-heating-gedt/>



### CARPENTRY

1200 hrs | **TRADITIONAL**

The Carpentry program prepares students for employment in the carpentry industry by teaching the skills of cutting, shaping, and installing building materials during the construction of buildings, ships, timber bridges, concrete formwork, etc. Also, the students will understand all concepts of the carpentry industry. Demonstrate such elements of the industry such as planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.



<http://www.sheridantechicalcollege.edu/gainful-employment/Carpentry/46.0201-Gedt.html>







## ELECTRICITY

1200 hrs | **TRADITIONAL**

The Electricity program focuses on training in electricity for residential, commercial, and industrial systems. The students will be instructed on conduit bending techniques, blueprint reading, fire alarm installation, journeyman preparation, and interpreting national and local electrical codes. Also, the students will master the understanding of all aspects of the electricity industry's planning, management, finance, technical and production skills, with underlying principles of technology, labor issues, community issues and health, safety and environmental issues.



<http://www.sheridantechcollege.edu/project/electricity-gedt/>

## PLUMBING TECHNOLOGY

960 hrs | **TRADITIONAL**

This program focuses on training in plumbing for residential, commercial, and industrial systems. Students will be instructed on soldering, blueprint reading, cutting/joining pipes, and interpreting national and local plumbing codes. Also, the students will master the understanding of all aspects of the plumbing industry's planning, management, finance, technical and production skills, with underlying principles of technology, labor issues, community issues, and health, safety and environmental issues.



<http://www.sheridantechcollege.edu/project/plumbing-technology-gedt/>





## culinary arts & hospitality

COUNSELOR 754.321.5445 | DEPARTMENT 754.321.5462

### COMMERCIAL FOODS & CULINARY ARTS/PROFESSIONAL CULINARY ARTS & HOSPITALITY

1200 hrs | **HYBRID**

Love food? Train for a career in Culinary Arts to become a cook/chef. The program covers Garde Manger (Cold Foods), Hot Foods, Commercial Baking, Sanitation & Safety, Nutrition, Supervision & Management, and Controlling Foodservice Costs. This program is accredited by the American Culinary Federation Education Foundation Accrediting

Commission (ACFEFAC) and articulates with Broward College toward a Culinary Arts Management Degree. In addition to classroom and lab experiences, students will work online one day a week. Students may apply for experiential credit if currently employed in a qualified food service position. Qualified students have the opportunity to obtain the ServSafe and Certified Culinarian Certifications.



<http://www.sheridantechcollege.edu/project/culinary-arts-gedt/>



Photo Credit: Danielle McCalpin



### HOSPITALITY & TOURISM

600 hrs | **HYBRID**

This program prepares students for employment as entry-level line supervisors and management/supervisors in the large hospitality industry in South Florida. Training includes supervision and management skills, front office training, hotel operations, quality guest services training, sales and marketing.



<http://www.sheridantechcollege.edu/gainful-employment/HospitalityTourism/52.1906-Gedt.html>





## education & training

COUNSELOR 754.321.5445 | DEPARTMENT 754.321.5486

### CHILD CARE CENTER OPERATIONS/FLORIDA DIRECTOR CREDENTIAL

45 hrs | **DISTANCE EDUCATION**

The Child Care Center Operations program is an approved Department of Children and Families (DCF) course and is included on the State of Florida's approved "Overview of Child Care Management" course list for earning a Florida Director's Credential.

The administrator of a child care facility is a multifaceted position that requires an extensive amount of dedication, knowledge and expertise in program administration. Florida Legislature mandates, in the Child Care Licensing Standards, that directors of licensed child care facilities possess a Director's Credential.



“ Being an Early Childhood teacher is very rewarding but it demands commitment, continuous growth, dedication, patience and love. To find out if this career is for you, I would attend classes at STC because I think it is the best place to learn about Early Childhood. ”

— Margareth Remigio  
June, 2013

### EARLY CHILDHOOD EDUCATION/EARLY CHILDHOOD PROFESSIONAL CERTIFICATE (ECPC)

600 hrs | **TRADITIONAL**

The Early Childhood Education/Early Childhood Professional Certification (ECPC) Program prepares students for employment within the industry as early childhood educators, child care personnel, lead preschool teachers, VPK teachers, before-care/after-care workers and supervisors, child development specialists, camp counselors/supervisors, directors/owners, and family day care home operators. Included are the following major areas of training: child growth and development; health; safety; nutrition; behavior guidance techniques; child abuse and neglect; rules and regulations governing child care; observation, screening and assessment; community and environmental issues;

language development and emergent literacy; lesson and program planning; implementation of developmentally appropriate practices for children birth through age eight; inclusion of children with special needs; communication; balancing family, school and work; employability skills; labor issues; entrepreneurship; management and finance. Early Childhood Education is a Florida Department of Education Early Childhood Professional Certificate (ECPC) program. The ECPC is accepted for the Department of Children and Families (DCF) Staff Credential. Students who complete the ECE/ECPC program are prepared to pursue the national CDA credential and are also eligible for nine (9) college credits at any state public university.



<http://www.sheridantechcollege.edu/project/early-childhood-education-gedt/>





## health science

COUNSELOR 754.321.5459 | DEPARTMENT 754.321.5480

ONLY AVAILABLE AT THE  
WEST CAMPUS

## MEDICAL ASSISTING

1300 hrs | **HYBRID**

Medical Assisting skills include managing medical records utilizing electronic medical record software applications, an introduction to diagnosis and CPT codes, completing insurance forms, arranging hospital admissions, scheduling of appointments and handling billing and bookkeeping. Clinical skills taught are assisting the physician during patient examinations, recording vital signs, taking medical histories, performing basic laboratory tests, performing

phlebotomy, EKG and administration of medication as directed by the physician. Medical Assistants may find employment in offices of physicians, outpatient care centers, general medical and surgical hospitals, and allied healthcare facilities. This is a blended course that meets Monday thru Wednesday in addition to interactive online instruction. There is additional laboratory time scheduled when applicable.


[http://www.sheridantechncollege.edu/  
project/medical-assisting-gedt/](http://www.sheridantechncollege.edu/project/medical-assisting-gedt/)
MEDICAL CODER/BILLER  
APPLIED TECHNOLOGY  
DIPLOMA1110 hrs | **DISTANCE EDUCATION**

The Medical Coder/Biller program is designed to prepare students for employment in a variety of health care settings as an entry level medical coder, coding technician, coding clerk, or medical insurance biller. Coding is the process of taking a written diagnosis or operative procedure and assigning alpha-numeric numbers used for reimbursement billing and statistics. The program covers ICD-10 and ICD-10-PCS coding systems, CPT, and HCPCS coding systems. Students are taught manual and automated procedure coding. The student will also be trained to prepare and file medical insurance claim forms for reimbursement.


[http://www.sheridantechncollege.edu/  
project/medical-coder-biller-gedt/](http://www.sheridantechncollege.edu/project/medical-coder-biller-gedt/)


“Mr. Jasper  
in the Career Center  
helped me  
with completing  
my resume and  
I love it. He was very  
professional, fast and  
efficient. Stop by the  
Career Center for  
FREE help.”

— Georgette Findlay  
June, 2016





## MEDICAL RECORD TRANSCRIBING/HEALTH CARE DOCUMENTATION

1200 hrs | **DISTANCE EDUCATION**

Train to transcribe dictated medical reports. Instruction includes medical terminology, anatomy and physiology, review of English grammar and punctuation, transcribing in an online environment, editing skills necessary to transition to editing speech recognition (SR), and introduction to the electronic medical record (EMR). Upon completion, the Registered Healthcare Documentation Specialist (RHDS), which is a national certification examination, may be taken through AHDI. This MRT program is approved by AHDI and AHIMA, and is eligible for the Military Spouses Program. Although there is employment in hospitals and doctors' offices, the majority of medical transcriptionists work remotely from their home.



<http://www.sheridantechnicalcollege.edu/project/medical-record-transcriptionhealthcare-documentation-gedt/>



## PATIENT CARE TECHNICIAN

600 hrs | **HYBRID**

The Patient Care Technician (Nursing Assistant) tends to ill and injured individuals under the supervision of doctors, nurses, and medical professionals. The duties include taking vital signs, collecting specimens, assisting patients with eating, personal hygiene and grooming. Employment is in the hospitals, nursing homes, and home health agencies. Upon successful completion of the Patient Care Technician Training program students may take the State Nursing Assistant Certification Examination. Students also receive training in 12 lead EKG and basic phlebotomy techniques.



<http://www.sheridantechnicalcollege.edu/project/patient-care-technician-gedt/>



## SURGICAL TECHNOLOGY

1330 hrs | **HYBRID**

The Surgical Technology program prepares students for employment as surgical technologists. Included are the following major areas of training: communication and interpersonal skills, legal and ethical responsibilities, anatomy, physiology, microbiology, aseptic techniques, patient care procedures, surgical technology procedures, patient safety, use and care of equipment and supplies, CPR, employability skills, and basic computer literacy.

This program prepares individuals for employment in the operating room, central supply, ambulatory surgical centers, and physicians' offices. Students are introduced to the surgical area early in the program. Students must be able to stand for long hours and work in an atmosphere that is often

charged with pressure and urgency. Knowledge of, and experience with, aseptic techniques qualify surgical technicians to prepare instruments and materials for use at the operating table and to assist in their use with skill and dexterity. Graduates are eligible to take the National Certifying Examination for Surgical Technologists.

*The Surgical Technology program is accredited by  
Commission of Accreditation of Allied Health  
Education Programs (CAAHEP)  
25400 US Highway 19 North, Suite 158  
Clearwater, Florida 33763  
Phone 727.210.2350  
Fax 727.210.2354  
[www.caahep.org](http://www.caahep.org)*



<http://www.sheridantechnicalcollege.edu/project/surgical-technology-gedt/>



## practical nursing

COUNSELOR 754.321.5459 | DEPARTMENT 754.321.5480

ALSO AVAILABLE AT THE  
**WEST CAMPUS**

## PRACTICAL NURSING

1350 hrs | **HYBRID**

Train to become a Licensed Practical Nurse working in a variety of healthcare settings giving direct patient care under the supervision of doctors and registered nurses. Duties include giving medication, documentation, wound care and other tasks that are more complex than nurse's aides. Licensed graduates may advance into Broward College's Registered Nurse program (PN/RN Articulation program).

Completion rate (2014-15): 90%  
Placement rate (2014-15): 97%  
NCLEX P.N. pass rate (2016): 82%



<http://www.sheridantechnicalcollege.edu/project/practical-nursing-gedt/>



*Sheridan Technical College Practical Nursing Program is accredited through  
Accreditation Commission for Education in Nursing, Inc.*

*Accreditation Commission for Education in Nursing, Inc. (ACEN)  
3343 Peachtree Road NE, Suite 850 • Atlanta, GA 30326  
Tel (404) 975-5000 • Fax (404) 975-5020*

[www.acenursing.org](http://www.acenursing.org)



## west campus

COUNSELOR 754.321.3903 | DEPARTMENT 754.321.3900

20251 Stirling Road  
 Pembroke Pines, Florida 33332  
 Phone: 754.321.3900  
 Fax: 754.321.3940  
[www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu)



### RE-REGISTRATION FOR CURRENT STUDENTS

Ongoing

### REGISTRATION FOR NEW STUDENTS

Ongoing

### REGISTRATION HOURS OF OPERATION

Monday - Friday  
 7:00 am - 3:30 pm

### ORIENTATION FOR ALL PROGRAMS

Tuesday 8:30 am - 9:30 am  
 Please arrive by 8:00 am to register



### TESTING SCHEDULE

Test of Adult Basic Education (TABE) Test  
 Tuesday, Wednesday and Friday 8:00 am  
 • Bring a valid photo identification  
 (i.e. state driver license; passport)  
 • \$15 testing fee upon registration

### English for Speakers of Other Languages (ESOL) CASAS Placement Test

• Tuesday, Wednesday and Friday  
 8:30 am - 10:00 am  
 • Bring a valid photo identification  
 (i.e. state driver license; passport)  
 • \$15 testing fee upon registration

### Pearson Vue Authorized Testing Center



**Sheridan West Advisor**  
 June Barocas 754.321.3903



ONLY AVAILABLE AT THE  
WEST CAMPUS



## campus maps

MAIN CAMPUS 754.321.5400 | WEST CAMPUS 754.321.3900



### MAIN CAMPUS DIRECTIONS

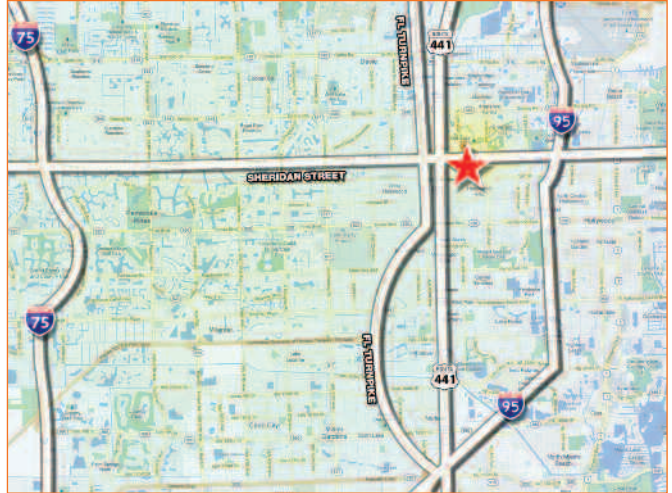
5400 Sheridan Street • Hollywood, Florida 33021

Phone: 754.321.5400

[www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu)

The campus is centrally located in Broward County and is located between US 441/SR 7 and I-95 on the corner of Sheridan Street and 56th Avenue in Hollywood.

Exit I-95 at Sheridan Street and proceed west approximately two miles. Sheridan is located on the south side of Sheridan Street.



Stay Connected



### WEST CAMPUS DIRECTIONS

20251 Stirling Road • Pembroke Pines, Florida 33332

Phone: 754.321.3900

[www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu)

The campus is easily accessible from anywhere in Broward County and sits between US-27 and I-75 in Western Broward.

#### From the North or East:

Take I-595 West to I-75/Florida's Turnpike South. Exit I-75 South at Exit 13B, Griffin Road West. Turn left onto US-27. Turn left onto Stirling Road. Sheridan Technical College West Campus is on your left. Turn left on SW 202 Avenue to access the campus entrances.

#### From the South:

Take Sheridan Street West to SW 196th Avenue. Turn right on SW 196th Avenue and proceed to Stirling Road. Take a left on Stirling Road and Sheridan Technical College West Campus will be on your right. Turn right on SW 202 Avenue to access the campus entrances.







## STC Career Center Students and Alumni, register now!

The Career Center is here to help you explore career options, prepare for you job search and develop your employability skills.

STC's Career Center offers:

- Career Counseling
- Career Assessment
- Job Placement Assistance
- Job Search Strategies
- Interviewing Preparation
- Resume & Cover Letter Assistance
- On-Site Employer Recruitment
- Alumni Resources & Services
- Mock Interviews
- Workshops and more

**Call 754.321.5514  
or 754.321.5563**

For more information or visit our  
Career Center located on our  
Main Campus in Building 1, Room 121.

**Register online - [www.CollegeCentral.com/SheridanTechnical](http://www.CollegeCentral.com/SheridanTechnical)**



Start where you are.  
Use what you have.  
Do what you can.

– Arthur Ashe

***Congratulations on all of  
your achievements.  
Welcome to the Alumni Association  
Class of 2017!***

Stay Connected



Be in Touch • Be Connected • Be Involved  
Register at [www.BrowardTechnicalCollege.com](http://www.BrowardTechnicalCollege.com)







## STC REFUND POLICY

1. All refunds shall be accounted for and audit trails maintained in accordance with Business Practice Bulletins issued by the Office of the Chief Financial Officer.

2. Students who appear at the school in person and voluntarily withdraw within five (5) school days of the beginning of a term shall be entitled to a full refund of tuition, student activity fee, fee-supported cost recovery, and lab/supply fees. Registration fees and Health Science fees are non-refundable. Five (5) school days shall not apply to courses less than three (3) weeks or ninety (90) hours in duration. In such cases, the request for withdrawal must be made prior to the course meeting more than one-third (1/3) of its assigned hours. Retention of fees collected in advance for a student who does not enter class shall not exceed \$100. Refunds will be made within forty-five (45) days of the date on which the student voluntarily withdraws.

3. Students involuntarily withdrawn pursuant to the Adult Student Conduct and Discipline Code are not entitled to a refund of any fees.

4. Students who pay fees but are entitled to a waiver, voucher or agency payment (refer to SBBC Policy 6606) shall be entitled to a refund of fees only if required evidences are presented to the school/college principal/director or his/her designee within fifteen (15) school days of the beginning of a term.

5. In the case of unusual or extraordinary circumstances (such as illness, death in family, etc.) that preclude a student's enrollment, the school principal/director or his/her designee may honor a request for full or partial refund of fees provided that: (1) the request is made in writing prior to the date that the course would have normally ended, (2) supporting evidence (where appropriate) is provided. If said refund results in a failure to satisfy state fee requirements, the student shall not be reported for membership during the Workforce Education Fund survey period in the course for which the refund is given.

6. Students who feel they have been treated unfairly in the application of this policy or its rules may appeal using the student grievance procedure as presented in the Student Conduct and Discipline Code.

7. Refunds, when due, will be made without requiring a request from a student.

8. Refunds, when due, will be made within forty-five (45) days: (1) of the last day of attendance if written notification of withdrawal has been provided to the school/college by the student, or (2) from the date the school/college withdraws the student or determines withdrawal by the student.

9. A student is entitled to a full refund of fees if a course is canceled by the school/college principal/director or his/her designee, provided however, that the student was not reported in membership during the Workforce Education Fund survey period in which the class was counted. If so, only those fees in excess of the state requirement shall be refunded.

10. Miscellaneous items purchased from the school bookstores (textbooks, uniforms, etc.) may be returned for a full refund provided that the items are unused, in the original packaging and currently being used in the instructional program.





**The Broward Technical Colleges follow the calendar for Broward County Public Schools.**



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## Career Technical Programs (CTE) CALENDAR 2017-2018

	<b>Fall Semester - 2017/2018</b>		<b>Winter Semester - 2017/18</b>		<b>Summer 2018</b>
	Term 1 (42)	Term 2 (41)	Term 3 (51)	Term 4 (46)	Summer 18 (44)
Re-Registration (current students): Open Registration (new students):	July 31 August 7	October 2 October 9	December 11 December 18	March 5 March 12	May 21 May 29
Term Begins:	August 21	October 23	January 16	April 2	June 11
Early Release Days:	September 14 October 19	December 22	February 22 March 22	June 6	
Holiday/School Closed	September 2 - 4 September 21	November 10 - 12 November 22 - 26 December 23 - January 7	January 13 - 15 February 17 - 19 March 24 - April 1	May 26 - 28	July 4
No Classes: Planning Day	August 14 - 18 October 20	January 8	March 23	May 25 June 7	
Last Day of Term:	October 31	January 12	April 5	June 6	August 10

## Adult General Education (AGE) CALENDAR 2017-2018

	<b>2017-2018</b>	<b>2017-2018</b>	<b>2017-2018</b>
	Tri A (73 days)	Tri B (76 days)	Tri C (75 days)
Re-Registration (current students): Open Registration (new students):	July 31 August 7	November 20 November 27	April 2 April 9
Term Begins:	August 21	December 11	April 23
Early Release Days:	September 14 October 19	December 22 February 22 March 22	June 6
Holiday/School Closed	September 2 - 4 September 21 November 10 - 12 November 22 - 26	December 23 - January 7 January 13 - 15 February 17 - 19 March 24 - April 1	May 26 - 28 July 4
No Classes: Planning Day	August 14 - 18 October 20	January 8 March 23	May 25 June 7 - 8
Last Day of Term:	December 8	April 20	August 10





# Sheridan Technical College & Technical High School

**MAIN: 5400 Sheridan Street • Hollywood, FL 33021**  
**WEST: 20251 Stirling Road • Pembroke Pines, FL 33332**  
**HIGH SCHOOL: 3775 S.W. 16th Street • Fort Lauderdale, FL 33312**

The mission of Sheridan Technical College is to promote excellence in academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce.



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