**All Minutes will be approved at first face to face meeting.**

Sheridan Technical College & Technical High School

School Advisory Council November 18, 2020

11:30 – 12:45 Minutes

*Members in Attendance:*

Darren Stokes; Jim Anderson; Jeff Stern; Lynn Goldman; ; Elizabeth Henry; Wendy Payne; Tammy Clabo; Thomas Moncilovich; Maiana Jovanovic; Robert Hemmingway; Clara Gilbert; Luis Arrante; Jose Mendez; Brittany Barnes; Wren Dreskin and Maia Leon.

*Members Excused:*

Henry Graham; Richard Blattner; Debbie Tice; Wendy Payne; Jodi Cianco Frank Licolli Tony Lopez; Judy Frum Nicole Jones; Erica Gray; Carmen Zumudio; Felipe Pinzon; Cedric Alexander; Tony Gold

*Guest:*

Mary Barba; Barrett Goldman and Jose Laverde

**Call to order/Self-Introductions:**

The meeting was called to order by Chair Darren Stokes at 11:30 am and self- introductions were made and Dr. Clabo conducted roll call.

**Approval of Minutes:**

Darren Stokes advised members to review minutes from the November meeting and they would be approved at the first face to face meeting.

**Old Business:**

*Director Report: Mr. Moncilovich*- Gave overview of Sunshine law regarding no votes until meeting conducted in person. All meetings will be informational. New Board members and officers elected and sworn in on 11/17/2020. Industry credential funding for all tech colleges was appx 595k. All 3 campuses open and following CDC guidelines.

*School Improvement Plan*: Fareed Khan- All sections updated.

*COE: Annette Johnson- Brief overview with PPT of COE.*

**New Business:**

*Industry Spotlight: Darren Stokes- New program with Sheridan to train their employees. Growth opportunity in field and will be starting at middle school to recruit. Car is like an Apple product on wheels. Frank Licolli stated the same is true with large vehicles.*

*High School Report: Fareed Khan*

* Magnet: Currently presenting virtually to middle schools in the south area for recruitment. The magnet window will open on December 1, 2020.
* SIP: Documents are updated in SIP. The next document upload will be when the October minutes are approved.
* Testing: Currently we are actively preparing for exams that will begin from December 1st-16th. FSA retake exam EOC Industry Certification
* Guidance : District approved SEL Student Survey 30% of our students have already received acceptance letters to their school of choice.
* Progress monitoring 9-11th grade students 58 students will be participating in College level courses next semester. (Dual Enrollment)
* WEEKLY TUTORING. This is a great time to continue unpacking benchmarks and sharpening academic skills which leads to Reducing the Achievement Gap. Teachers remain cognizant of the following:
	+ Ensure students know the benchmark/standard they are mastering
	+ Utilize and summative data to drive instruction
	+ Take accurate attendance and update grades on FOCUS
	+ Provide students opportunities to improve their grades
	+ Assistant Director Report:

*Mr. Laverde*- New Nursing Assistant program.

*Barrett Goldman*- Programs: Automotive, Construction and Building Trades, Cosmetology, CVD

Topic: Commercial Vehicle Driving (CVD)

* Highlights:
	+ Waiting to acquire two (2) simulators, one (1) teacher, and one (1) tractor via the Rapid Credentialing and CARES funds.
	+ We now have smaller classes that begin more frequently. For example: we currently have students in day classes running right now that started on the following dates: September 17, October 2, October 16, November 2, and November 18. This is possible because of a road coach instructor.

Topic: West Campus

* Highlights:
	+ Transportation staff and bus drivers have returned full time
	+ Evening security position filled
	+ Raptor security system installed
	+ Adaptors installed on water fountains to fill water bottles

Topic: Automotive

* Highlights:
	+ FCA Training began in August and continues monthly
	+ General Motors training center will resume operation at end of the month
	+ Rick Case training partnership

Topic: Misc.

* Highlights:
	+ Partnership with City of Hollywood using CRA dollars largely focused on training their low-income residents at Sheridan Tech in several of our construction and building trades programs

*Mary Barba*:

Topic: Cosmetology Highlights

Highlights:

* We were the pilot program for face-to-face (with Skin Care) meeting 1 day a week.
* We now have our classes on campus 2 days a week, in a rotation, to ensure all students have lab time to work on their skills with appropriate social distancing.
* In addition to the lab days, teachers are doing online demonstrations via blackboard collaborate and recording their sessions so students can go back and review them at any time. Teachers are also using breakout rooms in BbC to work with small groups or individual students during online days.
* Enrollment is high with 187 students
* Cosmo/Barbering/Facials advisory meeting was outstanding with 23 attendees. Every attendee brought something interesting to the meeting with regard to the industry (e.g. new sanitation standards) or their experiences during the pandemic.
* Senior exhibitions are going to be amazing this year. Students are required to create step-by-step “how to” videos.
* We are preparing for a soft opening after Thanksgiving. This will be by appointment only and only for family/friends. The lab is set up with plexiglass between workstations and all staff/students are following safety protocols.

Topic: Culinary Arts Highlights

Highlights:

* We have 12 graduates so far, for this school year. This is a huge success, considering the circumstances and the fact that we couldn’t graduate anyone in June, due to the closure.
* We are not offering catering services and have limited sales in the cafeteria, but we also have limited expenses.
* Students are back on campus and in the kitchen on a rotating schedule.
* We issue 30-hr certificates in Sanitation and Safety; Supervision and Management; and Nutrition. This this part of our ACF requirement. These certificates help students with job placement as well. Even though the ServSafe certification is most valuable, employers, like Publix, are very appreciative of the extra emphasis our program places on Sanitation and Safety.
* We have an Articulation Agreement with BC- up to 36 credit hours! (This is not new, but very valuable for students who wish to pursue an AS Degree in Culinary Arts Management)
* Accreditation by the Accrediting Commission of the American Culinary Federation Education Foundation

Topic: Facilities Projects

Highlights:

* Prepping Room 469 as the new Registration Area. Should be ready during the first quarter of 2021.
* We have submitted the quote for repairing the loggia/roof area on the South side of the school. More information to come once we have the funding secured for the project.
* As part of The Health, Hygiene and Sanitation Workstream our facilities team has been trained on the use of electrostatic sprayers, products, procedures, and PPE.

*Annette Johnson***:**

* Majority of Programs online
* Early Childhood Parade

*Safety and Security: Cedric Alexander*

Thanked SAC for the opportunity to serve. No news is good news with security. No Issues on any campus and students complying with CDC guidelines.

**Student Reports**

*SGA- Jose Mendez*

* SGA has held two virtual bingo nights
* Created a voting rights pamphlet we had published in time for the election
* working on a club handbook
* successful spirit week
* environmental newsletter
* lead4change
* guest speaker

*Class of 2021- Brittany Barnes*

* Narrowing down and getting approval on our class shirt designs, finalizing prices
* Tentatively planning for our senior events; planning will be furthered once we have solid calendar dates
* Senior exhibition preparation commenced; topics were submitted today
* Encouraging class participation/prioritizing mental health

*Class of 2022- Wren Dreskin-* Class of 2022 is planning a game night fundraiser.
Concerns - Juniors are worried about going to school to take the FSA because of Covid. - Some teachers and students are not wearing their masks correctly.

*Class of 2023- Maia Leon*

* The majority of the class of 2023 reported feeling a little unmotivated with E-learning, but we’ve been trying to combat this with after school held events, where they have an opportunity to socialize and hopefully di-stress. Just recently the class of 2023 held a Kahoot trivia- night which was successful. Other than that, we’re eager to get back to school campus and we’re just looking for new ways to engage students.

*Class of 2024*- Isaiah Stevenson-Smith The class of 2024 is happy to be starting at Sheridan but, we are, nonetheless, craving the high school experiences. A lot of us have mixed feelings about E-learning, but we’ve settled down and are doing well.

**Dates of Importance**

Darren Stokes read dates:

* November 23-27 Thanksgiving
* December 21-January 1 Winter Break
* January 7 Early Release
* January 18 School Closed

**Member Announcements**: Lynn Goldman- Call to Order and https://giving.browardtechnicalcolleges.com/pages/home.2220

**Motion to adjourn** at 12:44PM Darren Stokes.

The next meeting will be on Jan 20, 2021