Sheridan Technical College

2024-25 Basic Skills



Students enrolled in a postsecondary program of 450 hours or more are required to take and pass a basic skills test in order to receive a certificate at the time of program completion. Test accommodations may be available for individuals who self-identify as having a documented disability. Not all students are required to test, so please read the following guidelines carefully.

Basic Skills Test Requirements & Process

Who Should Test

Career Technical Education (CTE) students enrolled in a postsecondary program of 450 hours or more are required to take and pass a basic skills test in order to receive a vocational certificate at the time of program completion. Some students may be exempt from testing, so please refer to the Basic Skills Exemption/Exit Criteria below for details.

Who Should Not Test

Career Technical Education (CTE) students enrolled in a postsecondary program that is <u>less</u> than 450 hours or students who have met one of the exemption/exit criteria listed below, are not required to test. Students in ATD programs such as Medical Coder/Biller – ATD or Pharmacy Technician – ATD are not required to take a basic skills test.

Subject/ Length/ Format

Demonstration of basic Communication (Reading/Language Arts) and Computation (Math) skills is measured via the CASAS Goals Reading and Mathematics exams. Testing will take approximately 3 to 3.5 hours to complete.

Report to Main Campus (Hollywood) Building 12 on test day. Testing is by appointment only and the schedule is as follows:

Monday: 9:30 am

Tuesday: 9:30 am <u>&</u> 5:30 pm Wednesday: 9:30 am <u>&</u> 5:30 pm

Friday: 9:30 am

*Schedule is subject to change.

Registration Procedures/ Cost

Testing is by appointment only. There is a \$15.00 testing fee and a valid picture ID is required. Acceptable forms of payment are cash, Visa or MasterCard. The cardholder must be present in order to process in-person payments. Please report to the following Building 11 at the main campus at least one day prior to the desired test day to register.

Acceptable Identification

A valid (not expired) photo ID is required to register and test. Examples of acceptable identification include: state issued driver's license, state issued identification card, permanent resident card, employment authorization card or passport.

Test Accommodations

Test accommodations may be available for individuals who self-identify as having a documented disability. Requests for accommodations must be made prior to testing. Refer to the Disability Services www.sheridantechnicalcollege.edu/disability-services or contact Ervean Shannon-Goff at 754.321.5447 for details.

Results

Test results are available 24 hours after testing. Please contact the program counselor/advisor to discuss test results. Remediation is available online or on-campus for students who do not meet the required scores.

Special Considerations

Children, food and drinks are not permitted in the testing room.

Basic Skills Exemption/Exit Criteria

You may be exempt from testing if you:

- 1. Entered 9th grade in a Florida public school in the 2003-2004 school year, or any year thereafter, and earned a Florida standard high school diploma (official high school transcript required);
- 2. Possess a college degree at the Associate in Applied Science (AAS) level or higher from an accepted accredited college or university (official diploma or transcript required);
- 3. Demonstrate readiness on the 2014 GED® or TABE 11/12 (official transcript or score report required);
- 4. Demonstrate readiness on the ACCUPLACER, PERT, ACT or SAT (official test results required. Valid up to 2 years prior
- 5. Active-duty member of any branch of the United States Armed Services (paper order or ID card required);
- Pass a state or national industry certification or licensure examination that is identified in State Board of Education rules and aligned to the CTE program in which the student is enrolled (official test results required); or
- Enrolled in an apprenticeship program that is registered with FLDOE.

Test Preparation

Click CASAS Goals Reading & Math

