Sheridan Technical College & Technical High School

School Advisory Council May 24, 2023

11:45 AM to 12:30 PM

**Members in Attendance:**

Cara Daniel, Grace Alvarez, Alfonso Arevalo, Satonya Baker-Davis, David Clark, Teri Cuddihy, Emilia Fiebel, Lynn Goldman, Yvette Katz, Tony Lopez, Jadore Marion, Anthony Matranga, Florence Murphy, Ashley Rodriguez, Tristan Saleh, Darren Stokes, Denise Vajanc

*Guests in Attendance:*

Mia Ramirez, Mary Barba, Fareed Khan, Barret Goldman, Cedric Alexander, Elizabeth Dorante, Cristina De Cespedes

*Members Excused:*

None

**Call to Order/Self-Introductions:**

The meeting was called to order by Alfonso Arevalo at 11:45 AM, seconded by Tony Lopez. Each member and guest introduced themselves.

**Approval of Minutes:**

Ratified minutes from March 29th. Motion to approve the minutes was made by Darren Stokes without changes, seconded by Tony Lopez

**Director’s report: Cara Daniel**

SCHOOL ACCOUNTABILITY FUNDS

* $5,000 was allocated for teacher tutoring for End of Course and AP exams.
* $7,288 was allocated for classroom supplies, resources, and classroom books

We planned to allocate $5,000 for student backpacks. We are unsure if clear backpacks will be mandated. If so, we’ll need to select clear backpacks capable of holding laptops.

Items that we have purchased with these funds include the following:

* Accidental Damage Insurance - $25,000 – 150 student laptops – 9th Graders
* Digital TVs for the high school $3,000 (2)
* Teacher Podiums High School - $500 each 20 - $10,000

CAMPUS UPDATES

* We have several students who qualified for the Skills USA national competition and will be competing in Atlanta.
* IRS/Volunteer Income Tax Assistance (VITA) STC/HS – The business students have returned more than $100,000 into the community through Taxpayer’s refunds. The Business students are participating in the VITA U Conference 2023 - 1st Conference "Universities with VITA", at the University of Puerto Rico at Mayagüez (UPRM).
* Sheridan Technical High School hosted a Night of Performances on May 5th, 2023, which included artistic and spoken word performances. Our students have proven themselves both artistic and talented.
* Graduation will take place on June 3rd at Nova University.
* With the PIPELINE Grant funding that we received we are updating several of our CTE (Career and Technical Education) PS Classrooms/lab spaces with new equipment and furniture.
* Senate Bill 240 includes several provisions that will directly affect technical colleges. The bill provides additional funding along with authorizing vocational schools to create programs that offer associate degrees in applied science. Sheridan Technical College is planning to begin an expanded Practical Nursing program, for which we will require additional accreditation. This will be a competitive process.

**School Improvement Plan & High School Report: Wendy Sanchez.**

* Topic: School-wide Positive Behavior Plan (SPBP) Highlights: ·
  + School-wide data reported from our discipline system (DMS) and pulled from BASIS to report patterns in discipline across classroom and campus.
  + Reviewed current plan’s implementation and expectations as it relates to the effectiveness of the SPBP in the current year.
  + Emphasis in 24SY will be on reinforcing positive behaviors with the “Caught in the Act” initiative. End of year awards = Silver star for extracurricular; Gold star for academic o Daily/Ongoing = tokens/swag for any number of positive behaviors when they are witnessed by any staff member o Posting/Advertising students “caught in the act” on website and newsletter.
  + Plan will be voted on by STHS Faculty by 5/25/2023.

**Council of Occupational Education (COE): Mary Barba**

* As we are coming to the “close” of the year, we are finalizing our Spring Advisory documents, as all meetings have been completed. Participation from our partners has been stellar, so it was a fantastic year for our programs.
* We will be going through reaccreditation in 2024, so our focus will be on the visit from COE (Council on Occupational Education) and preparing the self-study documents. Our last visit was held in 2018, so we have been “preparing” for this visit for the last 5+ years….and we’ll be ready when they come.

**New Business:**

2023-2024 Budget Projection: Cara Daniel.

Ms. Daniel shared a PowerPoint highlighting valuable information about our Budget Projection.

* The high school budget is determined by our FTE count, which we will not have until October. Our current projection is 388.40 students for the 2023-24 school year. Additional categories of student funding were discussed, including ESE, Gifted and Career Placement
* The Workforce budget includes CTE and Adult General Education Students.
* We receive money in several categories: instructional, support, categorical, workforce, and special revenue, which includes grants.
* Our Budget will be about twenty million, not including district services such as transportation.
* Ms. Daniels is happy to report that there will be no reduction in our budget or lost positions. We may be able to add more support staff, such as instructional coaches.

School Wide Positive Plan 2023-2024: Cara Daniel

* We don’t know if A+ funds will be provided this year.
* We receive Forward Funding. This is a loan from the district budget office that we use until the college receives money from student tuition.
* Remarked on the status of Sheridan Technical High School, created to provide career opportunities for high school students.
* Ms. Daniel congratulated Emilia Feibel on winning a $2,000 scholarship.
* Form Nominating Committee: The SAC Chair asked for volunteers to serve on FNC which oversees SAC nominations and selections for the 2023-2024 school year.

Assistant Director Reports:

Wendolyn Sanchez:

Sheridan Technical High School hosted the first annual Night of Performances. The event was a success, highlighting student artistic skills in speaking, singing, dramatic interpretation, role-playing, and

physical media talents.

**Mary Barba**

* Cosmology is running smoothly and hiring a teacher for an open position. Facials had 176 students acquire their license for a 100% pass rate.
* Culinary Arts has done an incredible job this year. In addition to teaching full classes, they have catered over 60 events, both small and large. We have a 93.75% ServSafe Pass rate this year.
* Our D2L team is busy updating course content. The 2023-2024 frameworks have been released, so teachers have been asked to look at their new frameworks and request updates to their content. They are also updating textbooks, so a big part of the work right now is linking to chapters, creating quizzes & exams, making sure all links work, and where needed, creating content.
* Graduation will be held a week from Saturday, June 3rd @ 9:00 a.m. at Nova Southeastern University. At present we have about 500 walking the stage, though we had over 1100 complete programs, many go right into the workforce and are not able to attend the ceremony. We have 100 faculty and staff attending. Teachers walk with their graduates while others play a supporting role to ensure a smooth event. We couldn’t do it without everyone’s help. We have added a new element this year where the students will be photographed receiving their certificate or diploma, so that’s very exciting for our graduates.

**Barrett Goldman:**

* EV: National Alternative Fuels Training Consortium. We’ve applied for a grant from the US Department of Energy to provide Electric vehicle and alternate fuels training. This training will help our students address critical needs for transportation and decarbonization for ICE mechanics for EV repairs and services. This training would be added to our curriculum.
* The automotive department is working with Warren Henry Automotive group to expand our training program for Range Rover and Jaguar automobiles.
* We are now an authorized testing facility for CVD licenses. We have a separate contract with DOT to issue licenses for CVD. In September, our current extension will expire, we want another so we can continue to offer this service.
* Prometric: We want to be the first school to offer on campus testing through Prometric for automotive certifications. Testing would be open to the public.
* All advanced automotive programs are recruiting now for the 2023-2024 school year.
* The construction department classrooms have been upgraded with new equipment, lighting, and flooring.

**Jose Laverde:** was unavailable for this SAC meeting.

**Security Report: Cedric Alexander**

* Security is implementing end of the year procedures, focusing on student behavior and class attendance.
* Security will be more present in the hallways at the high schools.
* We are partnering with Nova for security at graduation. NOTE: Ballons cannot be brought into the ceremony. Please put out the word.
* Make sure everyone is on time for graduation. They will not let anyone in without a ticket.

SGA Body President- Emilia Fiebel

* New president was elected: Sapna Mallysetty
* I would like to thank everyone for this amazing year.

Class of 2023- Ashley Acero

* Our graduation is in less than two weeks and my class, and I are excited to end the school year and enter this new chapter of my life.
* We had a wonderful time at prom thanks to our administration's effort in making it a special night for us.
* Lastly, it has been an honor being able to represent the class of 2023 for the last 2 years as their class president. This school has prepared my peers and I into seeking higher education and entering the workforce. I can 100% say that I do not regret choosing to go to Sheridan Tech for high school. Thank you all for allowing us to blossom in a safe and nurturing environment.

Class of 2024: Rebecca Alvarez

* Our Final Class Meeting was on April 26th and students' feedback was received.
* The Senior Hoodie is waiting for approval and our hoodie design is being finalized.
* We have eight juniors that volunteered for the Hollywood Red Carpet Prom.
* We have our Prom 2024 committee set; the plan is still pending.
* We are setting up a down payment system for our Grand Bash.
* The new elected President will be Mia Ramirez.

Class of 2025: Jadore Marion

* Since the end of the year is nearing the Class of 2025 decided to not do any fundraisers.
* In our latest meeting we worked on our final design for class shirts.
* We plan to do a DIY Tie Dye at laptop pick up for incoming juniors. The people who buy a shirt will be able to design it with different shades of green tie dye. The plan is still in the works.

Class of 2026: Fadya Rauf – was unavailable for this SAC meeting.

**Dates of Importance**

May 29, 2023: School & Administrative Offices Closed

June 3, 2023: Sheridan’s graduation ceremony at Nova Southeastern University at 9:00 AM

June 8, 2023: Weather Event Make Up- Full Instructional Day

**Member Announcements**

Ms. Daniel will be holding a special event with STHS students on May 31st concerning dual sports classes.

The next SAC meeting will take place on June 7, 2023, with an option for virtual attendance using TEAMS for members who cannot be physically present.

Motion to Adjourn by Tony Lopez, Seconded by Esther Charles.