



**Sheridan  
Technical  
College**

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[SheridanTechnicalCollege.edu](http://SheridanTechnicalCollege.edu)

# Networking & building relationships in your career

**22/23**

Student Catalog

About Us

Course Descriptions

Distance Education

Facility Certifications

Policies and Procedures

Student Services

and more



HIGH SCHOOL

MAIN & WEST CAMPUS



**CAREER IN A YEAR**

FLORIDA'S PUBLIC TECHNICAL COLLEGE SYSTEM





***Be authentic, be you.***

Contact Christine T. Campbell, LCSW, Qualified Supervisor Site-Based School Social Worker at any of our three campus locations.  
Cell: (954) 439-3057 or email [christine.campbell2@browardschools.com](mailto:christine.campbell2@browardschools.com) to make an appointment.

**Shhh,  
don't say....!**

Sheridan has you covered  
from education to community  
resources and programs.





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**Director**  
Cara A. Daniel

**Assistant Directors**  
Mary A. Barba  
Barrett Goldman  
Jose Laverde, Jr.  
Wendolynn M. Sanchez

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**Campus Locations**  
**Sheridan Technical College & Technical High School - Main Campus**  
SheridanTechnicalCollege.edu  
5400 Sheridan Street • Hollywood, FL 33021  
Tel: 754.321.5400

**Sheridan Technical College - West Campus**  
20251 Stirling Road • Pembroke Pines, FL 33332  
Tel: 754.321.3900

**Sheridan Technical High School**  
browardschools.com/sheridantechhigh  
3775 S.W. 16th Street • Fort Lauderdale, FL 33312  
Tel: 754.321.7450





## director's message

*On behalf of the faculty, staff, and student body of Sheridan Technical College and Technical High School, I would like to welcome you to our campus.*

*We are here to support you in achieving your academic and career goals. We offer challenging and exciting instructional programs that are designed to enable you to successfully enter and remain competitive in today's global workforce. Our programs are industry certified and articulate with college credit to our state's community college system.*

*This catalog was developed to assist you in understanding our programs of instruction, curriculum design and delivery, and the policies and procedures that govern our college. We look forward to working with you. We wish you the very best in achieving your goals.*

A handwritten signature in black ink that reads 'Cara Daniel'.

*Cara A. Daniel, Director  
Sheridan Technical College & Technical High School*



## diversity in our programs

As a Broward County Public School, Sheridan Technical College (STC) offers career and technical study programs affording students the opportunity to gain skills in high wage, high demand occupational fields and compete successfully in the global workforce. Under the direction of licensed and certified teaching professionals, students engage in full or part time training in forty-seven Career and Technical Education programs using the latest industry-approved technology and equipment.

Sheridan Technical College has three campuses. STC Main Campus is located on a beautifully landscaped, 18-acre site in Hollywood, Florida and hosts the majority of STC's Career and Technical Education programs. The STC West Campus in Pembroke Pines, Florida houses the Audi Exclusive Education Program, Commercial Class B Driving, and Truck and Bus

Technician programs. Students may also study Practical Nursing, English for Speakers of Other Languages (ESOL) and Applied Academics for Adult Education (AAAE). Sheridan Technical High School in Fort Lauderdale, Florida is a blended learning magnet school where high school students are offered a four-year course of study delivering high rigor academic and technical instruction while infusing technology into the various aspects of campus life.

All of STC's programs have online learning components. In fact, many programs are offered completely online. Our online learning options allow students flexibility to gain job skills while working and caring for a family.



## about sheridan technical college

STC Career and Technical programs are concentrated in occupational clusters: Automotive Technology; Commercial Vehicle Driving and Truck/Bus Technology; Barbering, Cosmetology & Spa Services; Business Marketing & Information Technology; Architecture, Construction & Energy; Culinary Arts; Education and Training; Health Science; and Practical Nursing.

Other educational services include: Applied Academics for Adult Education (AAAE), Adult Basic Education (ABE), English for Speakers of Other Languages (ESOL), General Education Development (GED®) Preparation, Exceptional Student Education (ESE) services, Adult Curriculum for Community, Employment, and Social Skills (ACCESS), Veterans' Assistance (VA) and Disability Services.

Phase I of Sheridan Vocational-Technical Center was officially dedicated on September 14, 1967. Six (6) programs were available to approximately 200 high school students during the 1967-1968 school year. After the completion of Phase II in the second semester of 1969-1970, the number of programs increased to 15 with over 500 high school students participating. The 1970-1971 school year began with close to 900 secondary students in 18 programs.

Sheridan Vocational-Technical Center became one of 90 institutions to be accepted as charter affiliated members of the eleven States' Association of the Committee on Occupational Education of the Southern Association of Colleges and Schools in 1969. The Center continued as an affiliated school until a change in designation to candidate for accreditation was made in 1973.

During the school year 1973-1974, Sheridan Vocational-Technical Center became a candidate for accreditation by conducting a self-study and was visited by an evaluation team from the Commission of Occupational Education Institutions (COEI). The Center received full accreditation from the Southern Association of Colleges and Schools in December 1974. A self-study and review of the institution is conducted every five (5) years for the purpose of developing and applying standards of quality and procedures for self-improvement. The Center has continuously maintained full accreditation since 1974.

career goals  
networking  
building relationships  
technical training





## history of the college

Sheridan continued to grow and as a result, Phase III of Sheridan began and was dedicated on February 7, 1982. The 1988-1989 school year brought improvements in landscaping and parking areas, as well as the dedication of the Ann B. Robb Student Services Center recognizing the leadership and service of Mrs. Robb. And in June 1991, a new facility "Sheridan Vocational-Technical Center West" Campus was opened at 2560 North State Road 7, Hollywood, to house the expanding GED and ESOL programs.

Continuing a tradition of recognition of service, Sheridan established a scholarship in honor of Mrs. Jeanette Lindsey Shirley, a nurse and teacher who founded Broward County's Practical Nursing Education Program. The scholarship is to help underprivileged students receive financial resources to attend the Licensed Practical Nursing Program at Sheridan. In 1990-1991, to further recognize and commemorate her contributions, the Health Occupations Building was renamed The Jeanette L. Shirley Medical Building.

In July 1995, "Sheridan Vocational-Technical Center West" was transferred from the operation of this center. Also in July 1995, the Industry Services Training Center, formerly part of Sheridan as Adult Vocational Off-Campus Center South (AVOCC South), was transferred back to the operation of Sheridan.

*39 technical programs to offer our post-secondary students. Look where STC began in 1967.*





To more accurately reflect the level of training programs offered in high wage/high skill occupations, in June 1999, the names of the three area centers in Broward County were changed by the School Board, deleting the word "vocational." Sheridan's official name became Sheridan Technical Center.

During the 2007-2008 school year, Sheridan Technical Center celebrated its 40th anniversary of providing the finest in career training programs for the South Florida community. It also began offering selected technical programs delivered online as part of the developing eLearning Broward Program.

During the 2012-2013 school year, Sheridan Technical Center opened a satellite campus, the Sheridan Technical Center West Campus, to provide training additional to what was offered at the primary campus.

In June 2014 we began a new era as Broward Technical Colleges. In an unprecedented vote, the School Board unanimously approved the name changes of all three centers from Technical Centers to Atlantic Technical College, McFatter Technical College and Sheridan Technical College. Also, in August 2014 Sheridan Technical High School opened as a school choice utilizing a four-year phase-in process, expanding one grade level at a time. That is, in the first year of operation (2014-2015) enrollment will consist of a 9th grade class of one hundred fifty (150) students, with a grade level added each year thereafter. Full enrollment of grades 9 to 12 will be accomplished in the 2017-2018 school year with an enrollment ceiling of 600 students, school-wide, and no greater than 150 students per grade level.

As a result of continuing expansion and enhancement, it is possible for Sheridan Technical College & Technical High School to offer training to over 3,000 full-time and part-time high school and adult students. Over 50 full-time and part-time job preparatory and supplemental programs are offered with state-of-the-art equipment.

Sheridan has had eight (8) directors at the helm since its inception: Glenn S. Sanderson, Gene Horne, Ann Robb, Dr. Horace F. McLeod, Mariann Jensen, D. Robert Boegli, Thomas A. Moncilovich, and our current director Cara A. Daniel.

### **Mission**

Our mission is to promote excellence in academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce.

### **Vision**

Our vision is to change the lives of people from all backgrounds through innovative education.

### **Beliefs**

- Ensuring an optimum teaching and learning environment which sets high expectations and enables all students to reach their maximum potential
- Integrating applied academics into technical training
- Integrating human, physical, and technological resources to obtain educational excellence
- Providing an academically challenging and skill-oriented environment
- Giving appropriate attention to student learning outcomes and responding to students as individuals
- Providing the best occupational education possible for any individual
- Providing an education that enables students to become productive members of the workforce and community
- Attracting, enrolling and retaining a secondary and postsecondary student body which reflects our diverse society
- Encouraging and fostering partnerships among occupational programs, the business community and industry

### **Accreditation**

- Accreditation Commission for Education in Nursing, Inc. (ACEN)  
3390 Peachtree Road NE, Suite 1400 • Atlanta, Georgia 30326  
Tel: (404) 975-5000 • Fax: (404) 975-5020  
[www.acenursing.org](http://www.acenursing.org)
- American Culinary Federation Education Foundation, Inc.  
Accrediting Commission (ACFEFAC)

- Association for Healthcare Documentation Integrity (AHD)
- Automotive Service Excellence Education Foundation (ASE)
- Florida Department of Business and Professional Regulation
- Approved by the Florida Board of Nursing
- Partnership for Heating Ventilation Air-Conditioning Refrigeration Accreditation (PAHRA)
- The Commission on Accreditation of Allied Health Education Programs (CAAHEP)
- Council on Occupational Education  
7840 Rosewell Road, Building 300, Suite 325 • Atlanta, GA 30350  
Tel: (770) 396-3898 • Fax: (770) 396-3790 • [www.council.org](http://www.council.org)







Business is all  
about relationships...

how well you build them  
determines how well they  
build your business.

– Brad Sugars



# counselor information

For additional information on a specific program, contact the Counselor/Advisor listed below:

**Dorie Copeland – 754.321.5459**  
[dorie.copeland@browardschools.com](mailto:dorie.copeland@browardschools.com)

## Business & Information Technology:

- Accounting Operations
- Administrative Office Specialist
- Business Management and Analysis
- Computer Systems and Information Technology
- Legal Administrative Specialist
- Medical Administrative Specialist
- Network Support Services (CISCO)
- Network Systems Administration
- Web Development



**Jessica Clark-Flournoy – 754.321.5445**

[jessica.clark@browardschools.com](mailto:jessica.clark@browardschools.com)

## Barbering, Cosmetology & Spa Services:

- Barbering
- Cosmetology
- Facials Specialty

## Culinary Arts & Hospitality:

- Professional Culinary Arts & Hospitality

## Education & Training:

- Child Care Center Operations
- Early Childhood Education

**Victor Calderon – 754.321.5443**

[victor.calderon@browardschools.com](mailto:victor.calderon@browardschools.com)

## Health Science:

- EKG Technology
- Medical Assisting
- Medical Coder/Biller - ATD
- Pharmacy Technician - ATD
- Phlebotomy
- Surgical Technician

## Practical Nursing:

- Patient Care Assistant
- Practical Nursing
- Patient Care Technician

**Joni McLaurine – 754.321.5457**

[joni.mclaurine@browardschools.com](mailto:joni.mclaurine@browardschools.com)

## Automotive Technology:

- Automotive Collision Technology Technician
- Adv. Auto Technology (GM ASEPT, FORD ASSET, MCAP & NISSAN/INFINITI)
- Automotive Service Technology
- Maintenance & Light Repair Technician

## Construction Trades & Energy:

- Building Trades & Construction Design Technology
- Electricity
- Heating, Ventilation, Air Conditioning/ Refrigeration (HVAC-R)
- Plumbing

## SHERIDAN WEST CAMPUS ADVISOR

**June Armstrong – 754.321.3903**

[june.armstrong@browardschools.com](mailto:june.armstrong@browardschools.com)

## Automotive Service Technology:

- Advanced Automotive Technology - Audi /Dealer Exclusive Training

## Commercial Vehicle Driving & Diesel Maintenance:

- Commercial Vehicle Driving
- Commercial Class "B" Driving
- Diesel Maintenance Technician
- Forklift Certification

## SHERIDAN ADVISOR - HIGH SCHOOL

**Nicole Alexander – 754.321.5404**

[nicole.alexander@browardschools.com](mailto:nicole.alexander@browardschools.com)

High School Advisor

## SHERIDAN MAIN CAMPUS

**Christine Campbell – 954.439.3057**

[christine.campbell@browardschools.com](mailto:christine.campbell@browardschools.com)

School Social Worker

**Althea Jester – 754.321.5514**

[althea.jester@browardschools.com](mailto:althea.jester@browardschools.com)

Job Placement Specialist

**Di Jadulal – 754.321.5563**

[diramnath-jadulal@browardschools.com](mailto:diramnath-jadulal@browardschools.com)

Job Placement Specialist

**Joyce Maltz – 754.321.5419**

[joyce.maltz@browardschools.com](mailto:joyce.maltz@browardschools.com)

Adult General Ed.

- Adult General Ed.: AAAE/ABE/ESOL/GED®

**Ervean Shannon-Goff – 754.321.5447**

[ervean.shannon-goff@browardschools.com](mailto:ervean.shannon-goff@browardschools.com)

Exceptional Student Education Specialist

# support services

Whether you are starting your career, changing careers or recently unemployed, our support staff are here to support you every step of the way!





# admissions and registration

## Admissions Requirements and Procedures/Postsecondary Students

Sheridan Technical College admits individuals on a nondiscriminatory basis who are beyond the age of compulsory school attendance and who have the ability and desire to benefit from workforce education training. General admissions procedures require that all applicants attend a program orientation, take a basic skills assessment, and have a counselor interview. As a result of job market demands and licensure requirements, program prerequisites may vary. Pursuant to Florida Statute 295.125(2), Vietnam-era veterans are given preference in the admission process at Sheridan Technical College. Applicants for technical programs must attend one of the program orientations, which are scheduled on a weekly basis. Individual counselor interviews are scheduled following program orientation to discuss test results, program placement, special needs, and registration procedures. Referrals to the Applied Academics for Adult Education (AAAE) Center are made if minimum basic skill levels have not been achieved. Registration for postsecondary students, depending on the specific program, is held five (5) times annually for the following terms: August, October, January, April, and June.

## Career Dual Enrollment (CDE) High School Programs

Career Dual Enrollment is an option for high school students to enroll in postsecondary courses creditable toward both high school graduation and a career and technical program certificate. For more details, please go to [www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu) and select Career Dual Enrollment under the High School tab.

## Program Orientation

Online program orientations are scheduled on a weekly basis per the schedule listed on the next page. The orientation provides information pertaining to curricula, costs, entry requirements, support services, financial aid, and general institutional policies. To register for orientation please visit [www.sheridantechcollege.edu/orientation-schedule](http://www.sheridantechcollege.edu/orientation-schedule).

## Admission and Registration Procedures

Our Admissions and Financial Aid Process is now online! The first step is to register for a program orientation. Please visit [www.sheridantechcollege.com/getting-started](http://www.sheridantechcollege.com/getting-started) for the complete admissions process.

## Florida Residency for Tuition Purposes

A "Florida resident for tuition purposes" is a person who has, or a dependent person whose parent, legal guardian, or spouse has established and maintained legal residence in Florida for at least twelve months prior to the first day of the term. Those considered non-Florida residents pay tuition at a higher rate.

Applicants must complete the Florida Residency Affidavit for Tuition Purposes form and submit two required supporting documents.

Florida Statute 1009.26(12)(a) affords students who attended a Florida secondary school for three consecutive years before graduation—regardless of immigration status (undocumented students)—the opportunity to pursue higher education at in-state tuition rates, should they apply for admission within 24 months after graduation. An official Florida high school transcript is required as evidence of attendance and graduation.

## Basic Skills

Programs of 450 hours or more are required to take and pass a basic skills test in order to receive a vocational certificate at the time of program completion. If the program is less than 450 hours, not basic skills test is required.

## You may be exempt from testing if you:

1. Entered 9th grade in a Florida public school in the 2003-2004 school year, or any year thereafter, and earned a Florida standard high school diploma (**official high school transcript required**);
2. Possess a college degree at the Associate in Applied Science (AAS) level or higher from an accepted accredited college or university (**official diploma or transcript required**);
3. Demonstrate readiness on the 2014 GED® (**official transcript required**);
4. Demonstrate readiness on the ACCUPLACER, PERT, ACT or SAT (**official test results required. Valid up to 2 years prior to the start of program**);

5. Active duty member of any branch of the United States Armed Services (**paper order or ID card required**);
6. Pass a state or national industry certification or licensure examination that is identified in StateBoard of Education rules and aligned to the CTE program in which the student is enrolled (**official test results required**); or
7. Enrolled in an apprenticeship program that is registered with FLDOE.





# orientation schedule

To register for an online orientation,  
visit [www.sheridantechnicalcollege.edu/orientation-schedule](http://www.sheridantechnicalcollege.edu/orientation-schedule)

## **Monday—Main Campus**

- EKG Technology
- Medical Assisting
- Medical Coder/Biller - ATD
- Patient Care Assistant
- Patient Care Technician
- Pharmacy Technician - ATD
- Phlebotomy
- Practical Nursing
- Surgical Technology

## **Tuesday—Main Campus**

- Barbering
- Child Care Center Operations
- Cosmetology
- Professional Culinary Arts & Hospitality
- Early Childhood Education
- Facials Specialty

## **Wednesday—West Campus**

- Advanced Automotive Technology-Audi /Dealer Exclusive Training
- Commercial Vehicle Driving/Commercial "Class B" Driving
- Diesel Maintenance Technician
- Forklift

## **Wednesday—Main Campus**

- Accounting Operations
- Administrative Office Specialist
- Business Management and Analysis
- Computer Systems & Information Technology
- Legal Administrative Specialist
- Medical Administrative Specialist
- Network Systems Administration
- Network Support Services
- Web Development

## **Thursday—Main Campus**

- Advanced Automotive Technology (GM ASE, FORD ASSET, MCAP, NISSAN/INFINITI)
- Automotive Collision Technology Technician
- Automotive Maintenance & Light Repair
- Building Trades & Construction Design Technology
- Electricity
- Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R)
- Plumbing



## student services

### High School Diploma Requirement

Program prerequisites may vary because of occupational requirements, School Board policy, and/or licensing regulations. Licensure programs that require a high school diploma or equivalent for entry do not accept correspondence diplomas or diplomas from non-accredited schools. Only diplomas from a regionally accredited educational institution will be accepted. Students with foreign transcripts are responsible for obtaining their own translation and evaluation which must be completed by a Broward County Public Schools approved agency. A list of approved agencies may be found in the Office of Student Affairs/Office of Admissions. Students should note that just a translation of their foreign transcript is not sufficient; their educational records must be certified "as being the equivalent to a secondary and/or postsecondary education in the United States."

### Career Technical Education

The State of Florida has mandated that all students enrolled in a post-secondary program consisting of 450 clock hours or more must meet a minimum basic skill level in reading, mathematics, and language. Students who enroll in a program offered for career credit of 450 hours or more shall complete an entry-level examination within the first six (6) weeks of admission into the program. The State Curriculum Frameworks have established the minimum standards for each program. Please refer to Admission and Registration Procedures for TABE testing information.

### TABE/CASAS Test

- TABE Testing
- Placement Test \$15
- Please contact the Office of Student Affairs at 754.321.5400 for the Testing Schedule.
- Valid picture ID required

### ESOL (English for Speakers of Other Languages)

- CASAS Testing
- By appointment only
- \$15 testing fee upon registration
- Valid picture ID required

### Career Center

The STC Career Center is a professional, dynamic, and engaging facility utilized to assist students, alumni, and employers in meeting career/employment related goals. Our mission is to provide career development programs, services and supports that are responsive and accessible to our students, alumni, employers, and community. Some of the services Career Center staff assist with include: resume/cover letter writing, job/internship search, mock interviews, employability skills, networking, and much more. The STC Career Center is located in Building 1 on our main campus.

### Career Services

An Employment Specialist is available to assist graduates in finding employment opportunities. Teachers also assist with placement. Job openings are available 24/7 through Sheridan Technical College's online job board. Students may view employment opportunities by registering with the online job board at <http://www.collegecentral.com/sheridantechical>. If you would like to schedule an appointment with the Employment Specialist, please call 754.321.5514 or email [althea.jester@browardschools.com](mailto:althea.jester@browardschools.com).

### Counseling

Sheridan Technical College considers career guidance and development to be an integral part of the overall educational process. Our goal is to ensure students are properly equipped to make informed decisions when selecting a career program. For this reason, counselors/advisors are available to assist students with evaluating their interests, values, and skills to determine suitable career goals.

### Disability Services

As an Equal Access/Equal Opportunity institution, Sheridan Technical College assures students with disabilities equal access to all programs, activities, and services as described in Section 504 and 508 of the Rehabilitation Act of 1973 and in compliance with the Americans with Disabilities Act Amendments Act of 2008 (ADAAA). Specialized services and counseling are provided by trained staff in the Office of Student Affairs. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008 (ADAAA) are encouraged to contact the Exceptional Education Specialist at 754.321.5447.

A Section 504/ADAAA Liaison (Disability Services Counselor/Advisor) is available to students who have or believe they have a disability. It is the student's responsibility to disclose and document his/her disability if he/she wishes to access accommodations for that disability. Disclosure of a disability is voluntary. To be eligible for services and accommodations, a student must provide appropriate and current documentation to the Disability Services Office.

### Possible accommodations may include:

- Extra time for testing
- Private work area
- Alternate test formats (Braille, audiotope, large-print)
- Assistive devices
- Frequent breaks
- Interpreters



## financial assistance

Sheridan's Financial Aid Office provides financial aid based on individual student need. The Office of Student Financial Services will help determine eligibility and explain all requirements.

The following financial assistance and tuition payment programs may be available to students depending upon the course of study:

- Agency Referrals
- Bright Futures
- Broward Technical Colleges' Education Fund
- CareerSource Broward
- Children of Deceased and Disabled Veterans
- Federal Pell and FSEOG Grants
- Fee Waivers
- Financial Aid Fee Trust Fund (FAFTF)
- FL National Guard Education for Dollars (EDD)
- Florida Pre-Paid Tuition Plan
- Florida Division of Vocational Rehabilitation
- Florida Student Assistance Grant Career Education (FSAG-CE)
- Higher Education Emergency Relief Fund (HEERF)
- The Coronavirus Aid, Relief, and Economic Security Act (CARES Act)
- Scholarships

**Note: Complete the online  
Free Application for  
Federal Student Aid (FAFSA)  
at  
<https://fafsa.ed.gov>  
STC School Code: 009902  
See financial aid staff for  
additional information.**

### Media Center

The mission of the Media Center is to encourage and support life-long learning, literacy, and independent thinking. The media specialist and the media staff work with students, teachers, and staff to ensure that they are effective users of ideas, information and technology. The Media Center is open Monday to Thursday from 8:00 a.m. to 7:00 p.m. and Friday from 8:00 a.m. to 3:30 p.m.

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technical training



## veterans education benefits

In order to be eligible for VA Educational benefits, the student must file the proper forms on the VA website, [www.GIBILL.VA.gov](http://www.GIBILL.VA.gov), or consult with the VA Certifying Officer Ms. Joanne Santana (954) 614.1608. Students eligible for VA benefits must submit all military and post-secondary transcripts. All veterans receiving educational benefits while attending the Broward Technical Colleges are subject to the general policies and procedures of the school and the specific requirements of the Veterans Administration. The Department of Veterans Affairs will only provide educational benefits for the length of time listed on the Florida Department of Education's Program Curriculum Frameworks and within the advertised hours in the school's catalog. If a student's enrollment exceeds these hours, the student will be financially responsible for any additional tuition and fees.

**INDEPENDENT STUDY:** In accordance with PL 115-48 (The Harry W. Colmery Veterans Assistance Act of 2017 (aka the Forever GI Bill®)), Section 302, it has been determined that the school meets the requirements to allow for approval of certain courses taught in whole or in part in an independent study modality.

### Veterans Attendance Policy

Early departures, class cuts, tardies, etc., for any portion of a class period will be counted as actual clock-hour time missed. Students who, for any reason, miss more than 20% of the total scheduled course hours in a calendar month are considered to be in violation of the attendance policy and the student will be placed on attendance probation for one (1) month for unsatisfactory attendance. Particular care to maintain good attendance should be taken during months with fewer scheduled days, such as November, December, and the month which Spring Break falls in. If the student fails to meet attendance standards the following month, her/his unsatisfactory status will be reported to VA via a termination. In order to show that the cause of unsatisfactory attendance has been removed, students must not miss more than 20% of the total scheduled hours in one calendar month after being terminated for unsatisfactory attendance. After such time, the student may be recertified for VA education benefits. The student's attendance record will be retained in the veterans' file for U.S. Department of Veterans Affairs and State Approving Agency audit purposes.

### Standards of Academic Progress for VA Students;

Students receiving VA educational benefits must maintain a minimum cumulative grade average (CGA) of 75% (most Health Science 80%) each semester (term, quarter, semester, evaluation period, etc.).

A VA student whose CGA falls below 75% (most Health Science programs 80%) at the end of any semester (term, quarter, semester, evaluation period, etc.) will be placed on academic probation for a maximum of one consecutive term of enrollment. If the VA student's CGA is still below 75% at the end of the term of probation, the student's VA educational benefits will be terminated.

A VA student terminated from VA educational benefits due to unsatisfactory progress may petition the school to be recertified after attaining a CGA of 75% (80% Health Science).

### VETERANS CREDIT FOR PREVIOUS EDUCATION

**OR TRAINING:** Students must report all education and training. The school must evaluate and grant credit, if appropriate, with the training time shortened, the tuition reduced proportionately, and the VA and student notified.

### OUT-OF-STATE FEE TUITION AND WAIVER MILITARY AFFILIATED STUDENTS:

In accordance with Florida Statute 1009.26(13) and (14), out-of-state tuition and fees shall be waived for covered eligible individuals (Chapters 30, 31, 33, 35, 1606, 1607, and ToE, or Active-Duty member outside of the state) who meet any ONE of the following:





1. Honorably discharged veteran of the United States Armed Forces, the United States Reserve Forces, and the National Guard.

- Copy of DD214 Certificate of Release
- Proof of residing in Florida
- Additional documentation that may be required

2. Any student who is entitled to and uses education assistance provided by the United States Department of Veterans Affairs who physically resides in the state of Florida while enrolled as a degree or certificate seeking student. Tuition and fees charged to a student who qualifies for the out-of-state fee waiver under this subsection may not exceed the tuition and fees charged to a resident student enrolled in the same program. The waiver will not be granted in this category

once VA educational assistance is exhausted or for any term, I do not elect to utilize VA educational assistance

- Copy of VA Certificate of Eligibility (COE)
- Proof of residing in Florida
- Additional documentation that may be required

3. Active-Duty member of the Armed Forces of the United States residing or stationed OUTSIDE of the state of Florida who are enrolled as a degree or certificate seeking student. Tuition and fees charged to a student who qualifies for the out-of-state fee waiver under this subsection may not exceed the tuition and fees charged to a resident student enrolled in the same program.

- Proof of Active-Duty status



4. Individual using educational assistance from the U.S. Department of Veterans Affairs under Chapter 31, Veterans Readiness & Employment (VR & E) who physically resides in the state of Florida while enrolled in the institution. Tuition and fees charged to a student who qualifies for the out of state fee waiver under this subsection may not exceed the tuition and fees charged to a resident student enrolled in the same program. The waiver will not be granted in this category once VA educational assistance is exhausted or for any term, I do not elect to utilize VA educational assistance.

- Copy of VAF 28-1905
- Proof of residing in Florida. This may include but is not limited to copy of Florida driver's license, Florida identification card or copy of lease
- Additional documentation that may be required If enrolled in a course for the 3rd time, please consult with the Office of Admissions (FS 1009.285)

*For information pertaining to the college's VA approved courses, standard or progress, attendance, transcript requirements and the processing of paperwork, contact the Veteran Certifying Official, Joanne Santana at 954.614.1608.*

### Tuition Waivers for Purple Heart Recipients

Chapter 2014-62, Laws of Florida, provides a tuition waiver for recipients of a Purple Heart or another combat decoration superior in precedence.

The tuition waiver is provided to recipients who meet the following conditions: 1) Enrolled full-time, part-time, or in summer school in a program that terminates in an associate or a baccalaureate degree, a college credit certificate, or a career certificate; 2) Is currently, and was at the time of the military action that resulted in the awarding of the Purple Heart or other combat decoration superior in precedence, a resident of Florida; and 3) submits to the institution the DD-214 form issued at the time of separation from service as documentation that the student has received a Purple Heart or another combat decoration superior in precedence.

The waiver is applicable for 110% of the number of required credit hours (or equivalent) of the degree or certificate program for which the student is enrolled.

### VA Pending Payment Addendum

In accordance with Title 38 US Code 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution. However, to qualify for this provision, such students may be required to:
- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.



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# international students

International Students Requirements for Admissions  
Prospective international students may enroll and attend classes at Broward Technical Colleges.

International Students (M-1 Student Visa Status) must be enrolled in a program as a full-time student (18-22 clock hours per week) and should apply to Broward Technical Colleges two (2) to four (4) months prior to the term of enrollment. No online or distance education classes may be considered to count toward an M-1 student's full course of study requirement if such classes do not require the student's physical attendance for classes, examination, or other purposes integral to completion of the class. M-1 students are admitted for a specific educational objective and cannot change that objective while in the United States. International students are not eligible for annual vacation such as summer break.

International students are considered temporary residents of the United States and may not be deemed Florida residents for tuition purposes.

Therefore, they are required to pay out of state tuition for the duration of their studies. They must maintain lawful M-1 visa status with the U.S. Citizenship & Immigration Services (USCIS) and be in compliance with all Broward Technical Colleges' rules and regulations.



Acceptance to Broward Technical Colleges does not guarantee a student visa by the U.S. Embassy from abroad; nor does it guarantee a change of status by the U.S. Citizenship and Immigration Services (USCIS).

International students obtaining a student visa in their country are not permitted to enter the U.S. more than 30 days before the first day of classes. For complete admissions requirements, documents needed, and steps to take after applying for a program, contact the International Student Advisor Vera Fernandez at 754-321-5737.

## Attendance

A student must be withdrawn after being absent for six (6) consecutive days. The student will be withdrawn on the seventh (7th) day, which will be recorded as the withdrawal date. After that, the student will be terminated from the Student and Exchange Visitor Information System (SEVIS) for unsatisfactory attendance. With appropriate documentation two (2) additional absences may be allowed. M-1 students can only drop to part time status while enrolled in a full course of study due to an approved medical condition.

## Standards of Academic Progress

International Students must maintain a minimum cumulative grade point average (CGPA) of C by the end of each course completion. International students whose CGPA falls below a C at the end of any course will be withdrawn from school and terminated from the Student and Exchange Visitor program.

## Financial Aid

To obtain an International Student Visa, the prospective student or sponsor must have sufficient funds to cover tuition and living expenses during the period of intended study. The U.S. government and Department of Homeland Security do not offer financial aid packages to international students.



## college fees & tuition

### Florida Residency Requirements for Tuition Purposes

Florida Residency for Tuition Purposes refers to whether the applicant is an in-state Florida resident or an out-of-state resident, and this classification determines tuition cost as defined by Florida State Statute 1009.21 and the State Board of Education Rule 6A-10.044. To be eligible for in-state tuition, applicants to Certificate or Applied Technology Diploma programs or their parents must have established and maintained legal residency in Florida for at least 12 consecutive months immediately prior to the first day of class. Tuition for out-of-state students is calculated at a higher rate. All applicants must complete the Florida Residency Affidavit for Tuition Purposes form and submit the required supporting documents. Registration, activity, books, supply and insurance fees are in addition to tuition and included in the calculation of total program costs.

Per Florida Statute Rule 1009.26(12)(a), authority is given to waive out-of-state fees for students, including, but not limited to students who are undocumented for federal immigration purposes, who meet the following conditions:

- Attended a Florida secondary school (e.g. high school) for three consecutive years immediately before graduating from a high school in the state
- Apply for enrollment in an institution of higher education within 24 months after high school graduation; and
- Submit an official Florida high school transcript(s) as evidence of attendance and graduation
- See a counselor/advisor for a Fee Exemption Authorization Form

In cases where the applicant is deemed as a Florida non-resident, he/she may appeal the residency classification decision. Broward Technical Colleges' institutional appeal process requires applicants to submit a Florida Residency Classification Appeal form, supporting documentation, and a signed Release of Information form to the program counselor/advisor within ten (10) school days of the denial. The decision of the Residency Appeal Committee will be rendered to the applicant within 30 school days in writing and is final for the term. The Residency Appeal Committee consists of an Office of Admissions Director, Financial Aid Director, and International Student Advisor.



### Fees

Fees charged for enrollment in programs/courses are established by the Florida Legislature and are in accordance with a schedule adopted by The School Board of Broward County, Florida. Registration schedules contain fee information. Published fees are for Florida residents; nonresident fees are higher.

### Method of Payment

Credit cards, cash or checks drawn on local banks are accepted for payment of the registration fee and tuition. A local address and telephone number must be placed on all checks. If fees paid by check are refunded, the applicant must wait at least ten (10) school days for processing the refund. Sheridan Technical College is not permitted to cash personal checks. Bookstore supplies must be purchased with cash or credit/debit card.



## refund policy

1. All refunds shall be accounted for and audit trails maintained in accordance with Business Practice Bulletins issued by the Office of the Chief Financial Officer.
2. Students who appear at the school in person and voluntarily withdraw within five (5) school days of the beginning of a term shall be entitled to a full refund of tuition, student activity fee, fee-supported cost recovery, and lab/supply fees. Registration fees and Health Science fees are non-refundable. Five (5) school days shall not apply to courses less than three (3) weeks or ninety (90) hours in duration. In such cases, the request for withdrawal must be made prior to the course meeting more than one-third (1/3) of its assigned hours. Retention of fees collected in advance for a student who does not enter class shall not exceed \$100. Refunds will be made within forty-five (45) days of the date on which the student voluntarily withdraws.
3. Students involuntarily withdrawn pursuant to the Adult Student Conduct and Discipline Code are not entitled to a refund of any fees.
4. Students who pay fees but are entitled to a waiver, voucher or agency payment (refer to SBBC Policy 6606) shall be entitled to a refund of fees only if required evidences are presented to the school/college principal/director or his/her designee within fifteen (15) school days of the beginning of a term.
5. In the case of unusual or extraordinary circumstances (such as illness, death in family, etc.) that preclude a student's enrollment, the school principal/director or his/her designee may honor a request for full or partial refund of fees provided that: (1) the request is made in writing prior to the date that the course would have normally ended, two (2) supporting evidence (where appropriate) is provided. If said refund results in a failure to satisfy state fee requirements, the student shall not be reported for membership during the Workforce Education Fund survey period in the course for which the refund is given.
6. Students who feel they have been treated unfairly in the application of this policy or its rules may appeal using the student grievance procedure as presented in the Student Conduct and Discipline Code. See page 17 for procedures.
7. Refunds, when due, will be made without requiring a request from a student.
8. Refunds, when due, will be made within forty-five (45) days: one (1) of the last day of attendance if written notification of withdrawal has been provided to the school/college by the student, or two (2) from the date the school/college withdraws the student or determines withdrawal by the student.
9. A student is entitled to a full refund of fees if a course is canceled by the school/college, principal/director or his/her designee, provided however, that the student was not reported in membership during the Workforce Education Fund survey period in which the class was counted. If so, only those fees in excess of the state requirement shall be refunded.
10. Miscellaneous items purchased from the school bookstores (textbooks, uniforms, etc.) may be returned for a full refund provided that the items are unused, in the original packaging and currently being used in the instructional program.

career goals  
networking  
building relationships  
technical training



## *transfer policy*

### **Transfer Policy**

Students with previous technical training from other institutions may receive credit for that training within 2 years of completion. A transcript from a Florida public institution documenting Course Completion and/or Occupational Completion Points achieved for a specific technical program will be accepted in transfer at the receiving institution for the same technical program. A transcript from a non-public institution that is fully accredited by a regional or national accrediting agency recognized by the Broward County Public Schools (BCPS) and that participates in the common course designation numbering system will be accepted in transfer at the receiving institution for the same course/program.

A transcript from a non-accredited institution will be evaluated on an individual basis by the department head, counselor, instructor, and program administrator to determine if advanced placement in a given program is applicable.

### **Experiential Credit**

Students entering Workforce Education Certificate and Applied Technology Diploma programs may be eligible to receive Experiential Performance Awards within their program of choice. Experiential Performance Awards will allow students to accelerate the instructional process by applying past experiences toward competencies taught in the program. Performance awards may be granted for appropriate coursework from regionally accredited educational institutions, and/or significant life experiences such as work experiences, volunteer work, military service, industry certifications or self-directed study. Specific criteria will be followed in order to consistently evaluate and grant Experiential Performance Awards. Prospective students requesting experiential credit must meet with the assigned counselor, teacher, and department head to ensure proper documentation and placement. All supporting documents must be provided based on the criteria as set forth in the Experiential Performance Guidelines. Administrative approval may be required prior to registration. Course Completion must have been awarded within two (2) years of application for Performance Awards. Students must submit application for Experiential Performances prior to entering program. Completion will only be awarded for the entire course, no partial course completions will be awarded.





## instructional policies & procedures

### ABE, GED® Test Preparation, AAAE & ESOL

The following attendance policy has been established by the Department of Education. A student must be withdrawn after being absent for six (6) consecutive days. The student will be withdrawn on the seventh (7th) day, which will be recorded as the withdrawal date. There are no excused absences. Withdrawn students may re-enter in the same class if space is available, however, students will be limited to one (1) re-entry per enrollment period.

### Interventions

Students who reach an intervention point within an enrollment period as indicated by a pattern of non-attendance, poor attendance or are not making adequate progress, shall be counseled either by the instructor, program counselor/advisor, or department head. An Educational Contract for Success may be completed by the instructor, program counselor/advisor, or department head.

It is the responsibility of Broward Technical Colleges to prepare

our students for the workforce by teaching them the skills necessary to be successful employees.

Employers recognize that the single most important trait for career success is good attendance in all Certificate and Applied Technology Diploma (ATD) programs at Broward Technical Colleges.

It is the intent of Broward Technical Colleges to provide the best educational opportunity possible that will prepare individuals to make a positive contribution to their chosen occupation. It is expected that every Workforce Education student will demonstrate attendance habits consistent with the expectations of the workplace. Instructors and counselors/advisors may offer intervention strategies where attendance is affecting the educational progress of the student. All postsecondary students will assume responsibility for making up missed assignments in a timely manner in order to stay current with program progression.

*\*Note that attendance policies for VA students are different. Please refer to the section on Veterans Education for VA policies.*

### Certificate & Applied Technical Diploma (ATD) Programs Total Absences

A student must be withdrawn after being absent for six (6) consecutive days. The student will be withdrawn on the seventh (7th) day, which will be recorded as the withdrawal date.

Two (2) additional absences may be allowed for: court appearance, death in the family, illness, or hospitalization; the duration of jury duty will be exempt when official documentation is provided. If the student is unable to present documentation before the absence occurs, then they must present appropriate documentation to the instructor and program administrator before re-entering class. For Practical Nursing, please refer to

the Practical Nursing Handbook.

### Interventions

Students who reach an intervention point within an enrollment period as indicated by a pattern of non-attendance, poor attendance or are not making adequate progress, shall be counseled either by the instructor, program counselor/advisor, or department head. An Educational Contract for Success may be completed by the instructor, program counselor/advisor, or department head.

### Probation

Students who have been withdrawn for attendance reasons may not re-enter their program without meeting with their program administrator. The administrator may refer the student for counseling and notify the student that he/she will be placed on probation for the remainder of the enrollment period at the administrator's discretion. If any further absences occur, the student will be withdrawn and will not be able to re-enter until the next enrollment period. Any student who is withdrawn from a program three (3) times within a twelve-month period may not be allowed to re-enter that program for a period of two (2) consecutive enrollment periods. It may be necessary for students to wait until it is academically appropriate to re-enter if the course they are enrolled in is not being taught, or a seat is not available at the time they are eligible to re-enter.

### Authorized Leave

Students may apply for one (1) Authorized Leave through their program administrator each academic year. The maximum length of time for the leave is the remainder of the current enrollment period. Students must clear all financial obligations, and check with financial aid or sponsoring agency before an Authorized Leave is approved.

### Tardies

Tardies are defined as a student not being present in the classroom for the hours indicated on his/her schedule. Attendance at Broward Technical Colleges is recorded in positive half hour increments. If a student is tardy more than three (3) times, he/she will be referred to his/her counselor/advisor or administrator.

### Denial of Re-Registration

If it is determined by the instructor and counselor/advisor that a student has not made adequate progress within an enrollment period, the student may be denied the ability to re-register for the next enrollment period.







## *distance education*

Administrative approval is required to deny or rescind re-registration privileges and to determine when it is academically appropriate to re-enter the program. Reasons for denial of re-registration due to inadequate progress include: poor attendance, missed/unsatisfactory class or lab work, or inability to demonstrate skills necessary to meet industry specific standards.

### **Distance/Online Learning**

Each online or hybrid certificate/ATD program will provide students with a syllabus and pacing chart outlining assignments, due dates, and the comparable number of hours the student would have completed in a classroom as they relate to program courses or Occupational Completion Points.

In addition to maintaining satisfactory progress according to the course syllabus and pacing chart, it is expected that students will also maintain attendance/activity in the on-line or hybrid program.

Students who have one (1) week of inactivity during the enrollment period will be contacted by the instructor or the program counselor/ advisor. The instructor will maintain documentation of this contact. Upon completion of the second week of inactivity during the enrollment period, the student will be withdrawn. Pro-rated attendance hours will be deducted when only partial work for the week is submitted



## conduct & discipline code for adult students

Broward County Public Schools firmly believes a positive school culture promotes the equal educational opportunity and establishes a framework for a safe learning environment. The Code of Student Conduct is comprised of a set of policies, rules, and laws by which order is established and maintained for the benefit for all. Students are expected to adhere to the Conduct and Discipline Code for Adult Students enrolled in Career, Technical, Adult, and Community Education programs. These include safety and health rules, and the expectation that students will conduct themselves in a manner consistent with a safe and productive work environment. The rules apply to all activities occurring on the grounds or other sites being used for such activities. The School Board is not responsible for students, their conduct and activities, when attending non-school sponsored activities. "Adults" are defined as individuals beyond compulsory school age who have legally left the K-12 school program or are high school students who are co-enrolled in an adult program. For Career-Dual Enrolled high school students at Broward Technical Colleges, the District's Code of Secondary Student Conduct applies.

1. All provisions of state, county, and municipal criminal codes as well as District policies apply to adult students while they are under the jurisdiction of The School Board of Broward County, Florida.
2. Any adult student who engages in behavior which is in violation of any section of the criminal code may be referred by the school administrator to the appropriate law enforcement agency. Such behavior may result in the involuntary withdrawal of the student from the school for a period of time determined by the administrator.
3. While under the jurisdiction of The School Board of Broward County, Florida, adult students may not possess or use knives or guns or use any other object defined as a weapon. The possession of a concealed weapon permit does not allow students to possess a firearm on their person or in their automobile while on campus, outside the school at school-sponsored activities and/or at District sponsored training facilities.
4. Adult students may not be in possession of or under the influence of alcohol, marijuana, or other mood-altering substances while under the jurisdiction of The School Board of Broward County, Florida.
5. Violation of Rule 3 or 4 shall result in the student being involuntarily withdrawn from all adult, alternative, technical, and community schools for one (1) school year from the date of the infraction.
6. Adult students may not wear clothing, jewelry, buttons, haircuts, or other items or markings which are suggestive, revealing, or indecent; associated with gangs or cults; encourage drugs, alcohol, or violence; or support discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation.
7. Per District Policy 4001.1, suspected acts of bullying, cyberbullying, harassment and discrimination by any student in the school or outside the school at school-sponsored activities or at District sponsored training facilities shall be reported to school-based administration, but the complaint shall also be filed with, and investigated by, the EEO/Title IX Coordinator (754-321-2150).
8. Violations of the Conduct and Discipline Code for Adult Students which are not illegal, but which are very serious in nature, may result in an immediate withdrawal from the school. Less serious behavioral violations shall be managed in the following manner:
  - a. The staff person first observing the unacceptable behavior shall meet and discuss the behavior with the student and inform him/her of the consequences if the behavior continues.
  - b. If the unacceptable behavior continues, the student shall be referred to the appropriate administrator for action.
  - c. If the student does not modify his/her behavior after the administrator's intervention, the administrator may suspend the student from the program for up to 10 days or involuntarily withdraw the student from the school for a period of time not to exceed one (1) school year from the date of the infraction.
9. A K-12 student who has been expelled or suspended from the K-12 program may not be accepted for enrollment as an adult student until after the duration of expulsion or suspension. Students who participate in an alternative to external suspension program are not considered suspended.
10. A student's locker or other storage areas may be subject to a search based upon reasonable suspicion of possession of prohibited or illegal materials. Reasonable suspicion may also result in a search of person, possessions, and/or vehicle.
11. Adult students disciplined under any of the above rules may appeal the decision by following the Student Grievance Procedure.





## *online learning attendance policy*

Each online or hybrid certificate/ATD program will provide students with a syllabus and pacing chart outlining assignments, due dates, and the comparable number of hours the student would have completed in a classroom as they relate to program courses or Occupational Completion Points.

In addition to maintaining satisfactory progress according to the course syllabus and pacing chart, it is expected that students will also maintain attendance/activity in the online or hybrid program.

Students who have one (1) week of inactivity during the enrollment period will be contacted by the instructor or the program counselor/advisor. The instructor will maintain documentation of this contact. Upon completion of the second week of inactivity during the enrollment period, the student will be withdrawn.

Pro-rated attendance hours will be deducted when only partial work for the week is submitted.

### **Probation**

Students who have been withdrawn for attendance reasons may not re-enter their program without meeting with their program administrator. The administrator may refer the student for counseling and notify the student that he/she will be placed on probation for the remainder of the enrollment period at the administrator's discretion. If any further absences occur, the student will be withdrawn and will not be able to re-enter until the next enrollment period. Any student who is withdrawn from a program three (3) times within a twelve-month period may not be allowed to re-enter that program for a period of two (2) consecutive enrollment periods. It may be necessary for students to wait until it is academically appropriate to re-enter if the course they are enrolled in is not being taught, or a seat is not available at the time they are eligible to re-enter.







# Leave your school Legacy!

**Celebrate your STC Graduate at they start their Legacy!  
You can honor their journey by purchasing an engraved  
Legacy Brick that will be placed on the grounds at  
Sheridan Technical College.**

**Three sizes to choose from:**



**Visit <https://tinyurl.com/STCLegacyBricks>  
for more information.**

**100% of the Legacy Brick profits will be applied  
to the Dee Kennedy Scholarship Fund.**

## *grievances & success guarantee*

### **Evaluations & Grades**

Sheridan Technical College students are evaluated on their performance in the classroom and/or in the lab. Upon request, transcripts of completed courses are also available through the Office of Student Affairs/Office of Admissions. The following system of grading shall be used.

A	90 - 100%
B	80 - 89%
C	70 - 79%
D	60 - 69%
F	0 - 59%
I	Incomplete

In many programs the final grade and/or issuance of a program certificate will be determined by completion of career and technical education courses and a combination of test scores completed within a specified time frame. If a student does not complete all coursework during the enrollment period due to extenuating circumstances, the teacher may apply an "I" and execute an Educational Contract For Success between the student, teacher, and counselor defining the terms for awarding a grade of A - F dependent on student performance. Students may view their progress through the Broward Focus Student Portal. Grades will be issued upon completion of each course in a program.

### **Grievance Procedures**

Grievance procedures for adult students are published in the Broward Technical Colleges Student Handbook, which students review and acknowledge at the beginning of a program. Students who feel that they have been treated unfairly may follow the grievance procedure steps outlined in the handbook. These steps begin with written notice of the grievance to the director, and the designated chain of command.

To review the grievance procedures in the Broward Technical Colleges Student Handbook, visit [www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu). Students may also contact the Commission on Occupational Education, 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350. Secondary students receive the Secondary Conduct and Discipline Code that must be signed by both the parents and student.

### **Sheridan Technical College Success Guarantee**

Sheridan Technical College is committed to teaching the skills necessary for career success. To demonstrate our support, we offer the Guarantee for Success Plan. If a graduate of Sheridan Technical College does not pass the identified, entry-level, industry certification test in his/her field of study, the student is invited to return for additional training and/or test preparation at no additional cost (certain conditions apply). Students, in consultation with their instructor and/or counselor, will attend up to nine (9) weeks.





## *sheridan technical high school*

*STHS has remained  
an "A" school since  
its opening in 2014.*

### **Sheridan Technical High School**

The vision of the online technical high school is to provide our students with the occupational, academic, and higher-order thinking skills needed to function effectively in a technologically advanced society, a globally competitive marketplace, and information - based economy. Integrating rigor, relevance, and relationship, graduates would be eligible to earn not only a high school diploma and acquire college credit leading to an Associate degree, but also may acquire certification in one of over 20 technical fields. Upon graduation every student will be eligible to apply for admission into any of the Florida state universities. To ensure proper post-secondary placement, be it college or career, students are assigned to a grade level guidance counselor who will work with them throughout their four-year course of study. Forging such relationships enables students, parents, and guidance and administrative staff to work closely together to the benefit of each individual student.

Delivered through a block schedule, traditional high school coursework is merged with the requirements for technical certification over the four year high school program of study. Within a block schedule, students take four of their eight courses first semester, and complete the remaining four in

the second semester. This type of schedule more closely follows how college courses are delivered and enables students to earn a total of 32 credits upon graduation.

Instruction is enhanced through a one-to-one laptop initiative where all students will be given their own laptop to use both at school and at home. Students will access all course materials via the Internet, making carrying heavy book bags obsolete. Students are enrolled in honors, advanced placement, or college dual enrolled courses. Matriculation in Sheridan Technical Online High School combines the rigor of an online technical education with the experiences of a traditional high school.

- Curriculum is delivered through a block schedule
- Students are enrolled in honors, advanced placement, or college dual enrolled courses
- Traditional high school coursework is merged with the requirements for technical certifications in more than twenty technical programs

## *way more than a diploma*

- over the four-year high school program of study
- Instruction is enhanced through a one-to-one laptop initiative where all students are given their own laptop to use both at school and at home
- Students access all course materials via the Internet
- As part of the blended learning environment, students are able to participate in many of the typical student organizations found in a traditional high school

### **Sheridan Technical High School**

**[browardschools.com/sheridantechhigh](http://browardschools.com/sheridantechhigh)**

**3775 S.W. 16th Street • Fort Lauderdale, FL 33312**

**Tel: 754.321.7450**



Many flexible class times are available to accommodate student needs.

\*In addition to the \$30 tuition there is a \$15 assessment fee and \$20 Student Activity fee per year.

Online classes are available 24 hours a day, 7 days a week.

## *applied academics for adult education (AAAE)/ adult basic education (ABE)*

### **Applied Academics for Adult Education (AAAE)**

The Applied Academics for Adult Education (AAAE) provides basic skills remediation and the integration of academic skills in technical instruction. The AAAE system is based upon the assessed needs of the individual and the academic and employability requirements related to occupational training. It is designed to identify a technical student's basic skills deficiencies, develop an instructional prescription and provide

individualized instruction in reading, language, mathematics, and basic computer literacy.

The purpose of this program is to prepare students for college and future careers by improving Reading, Math, and Language skills. The Applied Academics for Adult Education (AAAE) program is based upon the assessed needs of the individual and the academic and employability requirements related to Florida's Career and Technical Education (CTE) programs. Flexible class times are available to accommodate student needs. \*In addition to the \$30 tuition there is a \$15 assessment fee and \$20 Student Activity fee per year.

### **Adult Basic Education (ABE)**

The Adult Basic Education (ABE) program provides basic literacy and life skills for individuals who desire to improve their academic levels. Adult Basic Education includes content standards for Mathematics, Language, and Reading. Flexible class times are available to accommodate student needs. \*In addition to the \$30 tuition there is a \$15 assessment fee and \$20 Student Activity fee per year.





## Preparación para el GED en Español

## esol/ged

### English for Speakers of Other Languages (ESOL)

The English for Speakers of Other Languages program prepares students to communicate in English to improve job skills and to further their technical and academic studies. Classes focus on life skills, reading, test taking skills, listening, speaking and writing. \*In addition to the \$30 tuition there is a \$15 assessment fee and a \$20 Student Activity fee per year.

### GED Preparation

The GED® Preparation Program consists of four content-area assessments: Reasoning through Language Arts, Mathematics Reasoning, Science, and Social Studies. The purpose of the program is to prepare students to obtain the knowledge and skills necessary to pass the Official GED® Tests and be awarded a State of Florida High School Diploma. \*In addition to the \$30 tuition there is a \$15 assessment fee and \$20 Student Activity fee per year.

### GED Preparation in Spanish

754.321.5492 or 754.321.5451

The GED® Preparation Program in Spanish consists of four content-area assessments: Reasoning through Language Arts, Mathematics Reasoning, Science, and Social Studies. The purpose of the program is to prepare students to obtain the knowledge and skills necessary to pass the Official GED® Tests and be awarded a State of Florida High School Diploma.

### Preparación para el GED en Español

754.321.5492 or 754.321.5451

El Programa de preparación para GED en Español consta de cuatro evaluaciones de áreas de contenido: Razonamiento a través de Artes del Lenguaje, Razonamiento Matemático, Ciencias y Estudios Sociales. El propósito de programa es preparar a los estudiantes para obtener el conocimiento y las habilidades necesarias para aprobar el Exámen Oficial de GED y obtenga un diploma de Escuela Secundaria del Estado de La Florida.



The cars we  
*drive and*  
*work on*  
say a lot  
about us.

*Sheridan Technical College Automotive Department  
works with top industry brands to train, educate and  
give back to the community.*



Audi





## advanced automotive/automotive service technology

### Advanced Automotive Technology

#### AUDI /Dealer Exclusive Training

2400 hrs | TRADITIONAL

24 months ..... full-time

Students attend Sheridan Technical College on Mondays and Tuesdays from 8:00 am to 4:30 pm while working at their sponsoring dealerships part time the rest of the week. Students will work approximately 20 to 30 hours a week at a dealership, under the supervision of a Master Technician, earning a minimum of \$11.00 to \$14.00 per hour totaling nearly \$27,000 during the program. Audi students will be encouraged to take the ASE Automobile Certification Tests during the normal length of the program and should have at least four (4) ASE certifications upon graduation. Students will also obtain official Audi Factory Training in a variety of areas. This training is recognized by Audi Dealers Nationwide. As the technology increases in automobiles, the need for highly skilled factory trained automobile technicians also increases. The average Audi graduate should earn into the \$40,000 range within a couple of years after graduation. Many technicians earn over \$50,000 a year and it is not unusual to earn over \$75,000 a year. For more information and details about this program contact the Audi Training Coordinator Edgard Solis at 954.801.7188 or Sheridan's West Campus Counselor at 754.321.3903.

#### Approximate Total Cost

\$8,500



**Audi**

Available  
only at the  
West  
Campus



### Automotive Service Technology

1800 hrs | TRADITIONAL

18 months ..... full-time

36 months ..... part-time

The Automotive Service Technology program prepares students for employment as automotive technicians by providing them with state-of-the-art automotive service repair techniques. Technical training is provided in the classroom and in the lab on both foreign and domestic vehicles. Included in this NATEF Certified Program are the following ASE Certification subjects: Electrical Systems, Engine Theory and Repair, Engine Performance, Manual Drivelines and Axles, Automatic Transmissions, Brake Systems, Heating and Air Conditioning, and Steering/ Suspension Systems. Introduction and routine maintenance subjects are also included. This competency-based program combines theory and real-life working conditions to provide an effective beginning for students who wish to become certified automotive service technicians.

#### Approximate Total Cost

\$6,500





## automotive collision technology technician

### Advanced Automotive Technology

#### NISSAN/Infiniti Technician Training Academy - NTTA

2400 hrs | TRADITIONAL

24 months .....full-time

Full-time students attend Sheridan Technical College on Tuesday and Wednesday from 8:00 am to 3:00 pm while working at their sponsoring dealerships part time the rest of the week. Students will work approximately 20 hours a week at a dealership, working under the supervision of a Master Technician. Nissan/Infiniti students will be encouraged to take the ASE Automobile Certification Tests during the normal length of the program. Students will also obtain official Nissan/Infiniti Factory Training in a variety of areas. This training is recognized by Nissan/Infiniti Dealers Nationwide. As the technology increases in automobiles, the need for highly skilled factory trained automobile technicians also increases. The average Nissan/Infiniti graduate should earn into the \$40,000 range within a couple of years after graduation. Many technicians earn over \$50,000 a year and it is not unusual to earn over \$75,000 a year. For more information and details about this program contact the Nissan/Infiniti Training Coordinator Mark Couvillion at 954.253.8664.

Approximate Total Cost

\$8,700

### Automotive Collision Technology Technician

1400 hrs | TRADITIONAL

12 months .....full-time

24 months .....part-time

The learning experiences included in the Automotive Collision Technology Technician program prepares students for employment in the collision repair industry. Consumers are keeping their vehicles longer and every year more cars and trucks crowd onto the highways. Both factors create a need for more body and paint repair technicians. Available occupations include collision repair technician, paint repair technician, body shop office personnel, material supplier, sales, glass technician, and related positions within insurance companies.

Approximate Total Cost

\$5,200





## advanced automotive technology {continued}

### Advanced Automotive Technology FORD - ASSET (Automotive Student Service Educational Training)

2400 hrs | TRADITIONAL

24 months .....full-time

The Ford ASSET program is a two-year program in cooperation with Ford or Lincoln dealerships. ASSET incorporates the most advanced foundation in automotive service technology, mechanical skills, and academic skills. ASSET provides a solid education combined with invaluable work experience at a Ford or Lincoln dealership for hands-on learning. Applicants must have GED or High School diploma, less than three points on drivers license, pass a background and drug test, and be at least 18 years of age. Contact Jim Anderson at 954.804.7666.

**Approximate Total Cost**

**\$8,700**



*learn on the  
newest models*



### Advanced Automotive Technology MOPAR Career Automotive Program - MCAP

2400 hrs | TRADITIONAL

24 months .....full-time

Entry level automotive technicians will work for a local Chrysler, Jeep, Dodge, Ram, Fiat, or SRT dealer while attending a two year factory training program at Sheridan Technical College. Students must attend Sheridan Technical College every Monday to receive factory training. Students have the option to attend an academic class one night a week at Broward College. Students usually work 35 paid hours per week, earning \$22,000 in their training years. Graduates earn approx, \$42,000 a year. Students will earn while they learn. Sheridan Technical College accepts "college prepaid" and "federal student aid." For more information contact Mark Couvillon at 954.253.8664. Applicants must have a GED or High School diploma, less than three points on drivers license, pass a background check and drug test.

**Approximate Total Cost**

**\$8,700**





# innovative technology



## Advanced Automotive Technology - GM ASEP (Automotive Student Service Educational Training)

2400 hrs | TRADITIONAL

24 months .....full-time

The General Motors Automotive Service Educational Program (GM ASEP) is an alliance between Sheridan Technical College and General Motors Corporation. GM ASEP is a two year automotive training program. Students attend class full time for eight (8) weeks followed by eight (8) weeks of full time paid work experience at a local General Motors Dealership. GM ASEP students must complete academic classes at Broward College while taking advanced automotive technical training at Sheridan Technical College. Applicants must be at least 18 years of age. Contact Craig Robinson 954.448.0156 or Tim Hassett 954.242.1797

**Approximate Total Cost**

**\$9,200**



## Automotive Maintenance & Light Repair

600 hrs | TRADITIONAL

The Automotive Maintenance and Light Repair program focuses on the knowledge and skills needed to work on a variety of systems such as engine, drivetrain, brakes, electrical, and steer & suspension. Students learn to conduct basic repairs and maintenance on automobiles and light truck systems. This program is designed for those who wish to be certified in basic entry skills as a service technician. This certificate will aid students in obtaining an entry-level position at either a dealership or an independent repair facility. Upon completion, the goal is to give the technician well-rounded entry-level knowledge in all 8 of the areas that are covered under the industry standard of Automotive Service Excellence (ASE).

**Approximate Total Cost**

**\$2,300**



# commercial vehicle driving & diesel maintenance technology

## Commercial Class "B" Driving

150 hrs | TRADITIONAL

The Commercial Class "B" Driving program will prepare students for entry-level employment as a professional local truck driver. Upon successful completion of the program, which includes 200 miles of local and highway driving, Commercial Class "B" Driving students will receive a technical certificate, and will be able to test at our facility for their Class "B" Commercial Drivers License (CDL).

### Approximate Total Cost

\$1,200

ALL  
PROGRAMS  
ON THESE PAGES ARE  
AVAILABLE AT THE  
WEST CAMPUS  
ONLY

## Commercial Vehicle Driving

320 hrs | TRADITIONAL

The Commercial Vehicle Driving program will prepare students for entry-level employment as a professional local or over-the-road (OTR) truck driver. Upon successful completion of the program, which includes 1,000 miles of local and highway driving, Commercial Vehicle Driving students will receive a technical certificate, and will be able to test at our facility for the Class "A" Commercial Drivers License (CDL). Commercial Vehicle Driving is a job preparatory program that instructs students in:

- The proper loading and securing of cargo
- Coupling and uncoupling
- Shifting
- Maneuvering
- Backing of large tractor trailers, truck controls, and systems
- Double-clutching and shifting techniques of 9, 10, and 13-speed transmissions

Students will practice concepts previously covered in the classroom and the basic procedures needed to safely operate large tractor trailers prior to being taken on the road. The remaining portion of the Commercial Vehicle Driving program will be spent driving on all different types of highways.

### Approximate Total Cost

\$2,300

## COMMERCIAL CLASS B DRIVING

State License: Commercial Driving License  
Program Courses:

- TRA00840 Commercial Vehicle Driving (150 hours)
- Additional fees associated with program attendance:
- DOT (Department of Transportation)  
Physical exam – fee varies by provider (once every 3 years)
  - Seven Year Driving Record (DMV) \$10
  - Books (approximately) \$120

Fees associated with licensure:

- \$75.00 licensing fee from the DMV

## COMMERCIAL VEHICLE DRIVING

State License: Commercial Driving License  
Program Courses:

- TRA00800 Commercial Vehicle Driving (320 hours)
- Additional fees associated with program attendance:
- DOT (Department of Transportation)  
Physical exam – fee varies by provider (once every 3 years)
  - Seven Year Driving Record (DMV) \$10
  - Books (approximately) \$140

Fees associated with licensure:

- \$75.00 licensing fee from the DMV





### Forklift Certification

6 hrs | TRADITIONAL

1 day ..... full-time

Let Sheridan Technical College certify you to drive a fork lift through the National Safety Council/FLI Learning Systems, Inc. You will receive classroom and hands-on training. Certification includes operation training definitions from OSHA and NIOSH. Fine tune your operational skills and refresh your understanding of safe fork lift operating procedures. Certificate is valid for 3 years. Classes are only offered one Saturday per month at the West Campus in Pembroke Pines - Administration Building Room 115.

#### Program Content

- Safety Inspection
- Design Considerations
- Picking Up The Load
- Moving The Truck
- Setting Down The Load
- Other Considerations

**Approximate Total Cost**

**\$70**

### Diesel Maintenance Technician

600 hrs | HYBRID

6 months ..... full-time

The Diesel Maintenance Technician is an exciting new accelerated "Boot Camp" type program that prepares students for a wide array of career opportunities in the commercial diesel repair industry. The Diesel Maintenance Technician program will teach students the necessary soft and hard skills needed such as employability, problem solving, and recommended OSHA (Occupational Safety and Health Administration) procedures for entry level success. Students will learn safe and efficient work practices, while the main focus of the program will be CMV (Commercial Motor Vehicle) Preventative Maintenance and Air brakes systems. The students will have the exposure to and also learn the skills necessary to repair ALL heavy vehicle systems including system diagnostics. Students will enjoy hands-on experience learning while maintaining and repairing an active fleet of trucks for our Commercial Vehicle Driving program.

**Approximate Total Cost**

**\$2,900**





# barbering, cosmetology & spa services

## Barbering

900 hrs | HYBRID

11 months ..... full-time

COS0160 BARBER 1A - 320 hours

COS0161 BARBER 2A - 150 hours

COS0162 BARBER 3A - 300 hours

COS0163 BARBER 4A - 130 hours

The Barbering program includes training in hair cutting with clippers, shears, styling, shaving, mustache and beard designs, hair coloring, chemical waving and relaxing. Students are introduced to the laboratory where they render hair and facial treatments to the general public for a nominal fee. This invaluable work experience at Sheridan Technical College prepares the student with entry level skills. The Barber curriculum is designed to qualify students for the Barber Licensing Examination which is governed by the Florida Department of Business and Professional Regulation.

**Approximate Total Cost \$4,400**

In accordance with the Florida Board of Barbering, The Broward County Public School District Barbering Program is accredited by:

Accreditation Commission  
for Barbering Department of  
Business and Professional  
Regulations

2601 Blair Stone Road • Tallahassee,  
FL 32399 • Phone: 850-487-1395  
myfloridalicense.com



## Cosmetology

1200 hrs | HYBRID

12 months ..... full-time

The Cosmetology program is designed to qualify students for the Cosmetology Licensing Examination governed by the Florida Department of Business and Professional Regulation. The Cosmetology program length may vary based upon a student's ability, attendance, and prior knowledge. Cosmetology graduates are eligible to apply for licensure or registration in Florida as a Cosmetologist and Esthetician. Students are introduced to the laboratory where they render hair, basic nails and skin care services to the general public for a nominal fee. This invaluable work experience at Sheridan Technical College prepares the student with entry level skills for the job market.

**Approximate Total Cost \$5,200**

State License: Barber License

Program Courses:

- COS0150 Restricted Barber 1 - 333 hours
- COS0151 Restricted Barber 2 - 333 hours
- COS0152 Restricted Barber 3 - 333 hours
- COS0671 Barber - 200 hours

Additional fees associated with program  
attendance:

- Barbers Kit - \$779.53
- Milady Online Course - \$249.80
- Barbers Uniform - \$47.08

Fees associated with licensure:

- \$228.00 - Application and Licensing Fee to Board of Barbering (fee varies by year)
- \$15 - 4 hour HIV Exam
- \$23.50 - Pearson Vue, Testing Vendor

State License: Cosmetology License

Program Courses:

- CSP0009 Grooming and Salon Services

Core, Facials and nails - 225 hours

- COS0002 Cosmetologist and Hairdresser 1 - 300 hours
- COS0003 Cosmetologist and Hairdresser 2 - 300 hours
- COS0009 Cosmetologist and Hairdresser 3 - 375 hours

Additional fees associated with program  
attendance:

- Cosmetology Kit - \$758.82
- Cosmetology Uniform - \$34.76
- Milady Online Course - \$289.26

Fees associated with licensure:

- \$63.50 Application and Licensing Fee for Board of Cosmetology
- \$15.00 4 hour HIV Exam
- \$23.50 Pearson Vue, Testing Vendor

In accordance with the Florida Board of Cosmetology, The Broward County Public School District Barbering Program is accredited by:

Accreditation Commission  
Department of Business  
and Professional Regulations  
2601 Blair Stone Road  
Tallahassee, FL 32399  
Phone: 850-487-1395  
myfloridalicense.com

BARBERING

COSMETOLOGY





### Facials Specialty

220 hrs | HYBRID

8 weeks ..... full-time

The Facials Specialty program prepares students for employment as a Facial Specialist. Training includes background in bacteriology, hygiene, personality development, Florida law, machine and manual facials, tweezing/waxing, basic makeup, eyebrow/lash tinting, and entrepreneurship. Instruction and learning activities are provided in a laboratory setting with hands-on experience using chemicals, implements, and equipment appropriate to the program content in accordance with current trade practices.

Instruction is designed to qualify students for employment while obtaining Facial Registration from the Florida Department of Business and Professional Regulation.

### Approximate Total Cost

**\$1,500**

State License: State Facial Specialty License

Program Courses:

- CSP02660 Facials Specialty - 220 hours

Additional fees associated with program attendance:

- Facials Kit - \$204.35
- Cosmetology Uniform - \$40.26
- Milady Online Course - \$285.12

Fees associated with licensure:

- \$75.00 Application and Licensing Fee for Board of Cosmetology
- \$15.00 4 hour HIV Exam

FACIALS SPECIALTY

# Cosmetology, Barbering & Spa Services



## business & information technology

### Accounting Operations

900 hrs | DISTANCE EDUCATION

7-9 months .....full-time

The Accounting Operations program is designed to prepare students for employment as an Accounting Clerk, Accounting Associate, and Accounting Assistant. The course content includes the applications of accounting principles related to: business transactions; financial statements; payroll records, forms and reports; accounting control systems; account and transaction analysis; inventory methods; the aging process; and depreciation. Activities include the use of computers, spreadsheet (MS Excel), and Accounting QuickBooks Online. The Accounting Operations program prepares students for the QuickBooks Online Certification.

**Approximate Total Cost    \$3,100**



### Administrative Office Specialist

1050 hrs | DISTANCE EDUCATION

10 months .....full-time

The Administrative Office Specialist program is designed to prepare students for employment as a Front Desk Specialist, Secretary, or Administrative Assistant. It is structure to prepare you on how to use Microsoft Office 365/2019 proficiently and to develop your skill sets in communication (electronically, virtually, written and orally) and decision-making skills to perform any office procedural tasks in this new normal of the office environment. It is also a program that is designed to facilitate you in achieving your goals while working and gaining insight to a promotion on your already existing job. Upon completion of the program, students will seek job opportunities through our career placement center, develop a working portfolio and become Microsoft Office Specialist (MOS) Certified 2019/365 while earning your Administrative Office Specialist Certificate.

**Approximate Total Cost    \$3,622**





After I got my license in Cosmetology from Sheridan Tech, I decided to continue my education by taking the Business Management Program. That was honestly a no brainer for me!!! I've always loved having my own business because of the freedom you get by making your own schedule especially when you have kids. Being a Businesswoman was already in my destiny and Sheridan Tech made my dreams come true.

Emilide Drice  
Business Management  
and Analysis and  
Cosmetology, 2021

TESTIMONIAL

### Business Management & Analysis



900 hrs | DISTANCE EDUCATION

9 months .....full-time

The Business Management and Analysis Program is designed to prepare students for employment as a Supervisor, Manager Trainee or in Small Business Management. The course content includes: communications and human resource management; finance; technology; accounting fundamentals; environmental health and safety; computer applications; functions of management; forms of business ownership; organizational structures; business law and ethics; insurance; government regulations in business; and how to open and operate a business. As a final project, students prepare a portfolio and business plan. The Business Management and Analysis Program prepares students for the Entrepreneurship and Small Business (ESB) Industry Certification.

**Approximate Total Cost**

**\$3,129**

### Computer Systems & Information Technology



900 hrs | DISTANCE EDUCATION

9 months .....full-time

The Computer Systems & Information Technology program offers a broad foundation of knowledge and skills that prepare students for employment in the Computer/Network/Security fields. The course content includes computer hardware, troubleshooting, repair and maintenance, operating systems and software, networking fundamentals, networking protocols, networking media and topologies, network devices, network requirements, network tools, local area networks, identifying network security threats, WAN links and Wireless technologies. The Computer Systems & Information Technology student will receive preparation for the CompTIA A+, Network+, and Security+ certifications. The program consists of three online days and daytime face-to-face classes.

**Approximate Total Cost**

**\$3,033**

*leadership*  
is about making others better as a result  
of your presence and making sure that  
impact last in your absence.



**Legal Administrative Specialist**

1050 hrs | DISTANCE EDUCATION

10 months .....full-time

The Legal Administrative Specialist program is designed to prepare students for employment as a Front Desk Specialist, Legal Administrative Support, or Legal Administrative Assistant. The program is structure to prepare you on how to use Microsoft Office 365/2019 proficiently and apply specific programs that are widely used in legal organizations, as word processing, PDF creation and document assembly, spreadsheets for timekeeping and billing, databases for case management and docket control, use of cloud-based software applications for electronic discovery, litigation support, computer-assisted legal research and electronic mail, presentation for graphics/trial software along with a host of several other types of application software used in legal organizations. Upon completion of the program, students will seek job opportunities through our career placement center, develop a working portfolio and become Microsoft Office Specialist (MOS) Certified while earning your Legal Administrative Specialist Certificate.

**Approximate Total Cost    \$3,758**

***industry leaders***  
training students to work  
diligently and effectively  
in their field.

**Medical Administrative Specialist**

1050 hrs | HYBRID

10 months .....full-time

This program will provide students with a variety of skills for employment in the medical field to perform administrative support functions. The program will include training in medical office duties that utilize knowledge of medical terminology, medical office procedures including Medical Billing and Coding, and Microsoft Office 2019.

Upon completion of this program, students are qualified to attain the Certified Medical Administrative Assistant (CMAA) certification through the National Healthcare Association (NHA) to become part of the Allied Health Profession. Medical Administrative Specialist program training include proficiency in:

- Information technology
  - Communication (verbal and written)
  - Medical Terminology
  - Basic Pharmacology
  - Infection Control
  - Measurement of Vital Signs
  - Medical Emergency and safety practices
  - BLS (Basic Life Support) certification
  - Electronic Health Record software (SimChart)
  - Medial Laws such as HIPPA, HiTech and EHR Meaningful Use
  - Medical Billing and Reimbursement
- Procedures:
- \* medical insurance basics
  - \* basic ICD 10 and CPT coding
  - \* patient and insurance collections
  - \* banking procedures

By becoming a Certified Medical Administrative Assistant (CMAA), you'll have the recognized credentials healthcare employers are searching for now.

**Approximate Total Cost    \$3,825**

***industry***  
**certifications**  
in many programs





## Network Systems Administration

1050 hrs | HYBRID

10 months .....full-time

The Network Systems Administration program prepares students for the following Information Technology industry certifications: CompTIA IT Fundamentals (ITF), CompTIA A+, CompTIA Network+, AWS Certified Cloud Practitioner, and the Microsoft Windows Server Hybrid Administrator Associate on Azure Cloud.

In addition to daily instructor-led lessons, students learn using a sophisticated learning management system that replaces traditional textbooks.

**Approximate Total Cost**

**\$3,915**



## Web Development

1050 hrs | DISTANCE EDUCATION

10 months .....full-time

This program offers a broad foundation of knowledge and skills to prepare students for employment in positions from Assistant to Senior Web designer. The content includes operating system commands and Web document development, design, e-commerce and promotion, and scripting. In this program you will learn to create state-of-the-art Web sites that can be seen not only on desk and laptop computers but also on today's mobile devices, such as smart phones and tablets. You will be able to do this through learning: Photoshop, Dreamweaver, HTML5/CSS3, JavaScript, jQuery, XML, WordPress, PHP, CMS, SEO, Acrobat, Animate and Web analytic tools. The Web Development program prepares students to take the Adobe Photoshop, Dreamweaver, Premiere and CIW Advanced HTML5 & CSS3 Specialist v2.0 Certification Exams

**Approximate Total Cost**

**\$3,503**

## Network Support Services

1050 hrs | HYBRID

10 months .....full-time

The Network Support Services program prepares students for employment in network administration as network support specialists or provides supplemental training for people previously or currently employed in networking support occupations. The program prepares students to create, monitor, and maintain computer networks and operate computers and peripheral equipment. Laboratory activities are an integral part of this program. Activities include building and maintaining computers, installing operating systems, configuring routers and switches, and demonstrating mastery through culminating case studies.

Program Content:

- A+ Certification Training •
- Routing and Switching Training • Computer Literacy •
- Computer User Support • Hardware and Software
- Troubleshooting • Installation and Configuration Activities •
- Network Configuration • Network+ Certification Training

**Approximate Total Cost**

**\$3,318**





## *building trades, construction & energy*

### **Building Trades & Construction Design Technology**

900 hrs | TRADITIONAL

7-9 months ..... full time

The Building Trades and Construction Design Technology program is designed to prepare students for employment in the residential, commercial and industrial maintenance industry. The content includes but is not limited to blueprint reading, construction codes and building requirements, use of hand/power tools and safety on the job. The curriculum integration of theory and practices provides students with fundamental entry level skills necessary to perform general operational maintenance, repair and alterations to equipment and buildings to meet industry standards.

**Approximate Total Cost    \$3,300**

### **Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R)**

1350 hrs | TRADITIONAL & HYBRID

12 months ..... full time

Air Conditioning, Refrigeration and Heating is a high demand career field.

The program trains students for employment as heating, air conditioning, and refrigeration mechanics or air conditioning installer-servicers. Instruction and laboratory activities include planning, installing, testing, servicing of A/C, refrigeration, and heating systems and components.

Students also learn: troubleshooting electrical and mechanical components/equipment, brazing and soldering tubing/piping, installing and servicing controls and components, electrical wiring, and routine maintenance and service. This program also offers EPA certification, comprehensive recovery, and recycling.

**Approximate Total Cost    \$5,000**





industry  
certifications  
knowledgeable  
innovative



**Electricity**

1200 hrs | TRADITIONAL

12 months .....full-time

The Electricity program focuses on training in electricity for residential, commercial, and industrial systems. The students will be instructed on conduit bending techniques, blueprint reading, fire alarm installation, journeyman preparation, and interpreting national and local electrical codes. Also, the students will master the understanding of all aspects of the electricity industry's planning, management, finance, technical and productions skills, with underlying principles of technology, labor issues, community issues and health, safety and environmental issues.

**Approximate Total Cost**

**\$4,100**



**Plumbing**

1080 hrs | TRADITIONAL

10 months .....full-time

This program focuses on training in plumbing for residential, commercial, and industrial systems. Students will be instructed on soldering, blueprint reading, cutting/joining pipes, and interpreting national and local plumbing codes. Also, the students will master the understanding of all aspects of the plumbing industry's planning, management, finance, technical and production skills, with underlying principles of technology, labor issues, community issues, and health, safety and environmental issues.

**Approximate Total Cost**

**\$3,900**







## *professional culinary arts & hospitality*

### **Professional Culinary Arts & Hospitality**

1200 hrs | TRADITIONAL

12 months .....full-time

Love food? Train for a career in Culinary Arts to become a cook/chef. The program covers Garde Manger (Cold Foods), Hot Foods, Commercial Baking, Sanitation & Safety, Nutrition, Supervision & Management. This program is accredited by the American Culinary Federation Education Foundation's Accrediting Commission (ACFEFAC) and articulates with Broward College toward a Culinary Arts Management Degree. In addition to classroom and lab experiences, students may apply for experiential credit if currently employed in a qualified food service position. Qualified students have the opportunity to obtain the ServSafe and Certified Culinarian Certifications.

**Approximate Total Cost    \$4,700**

## *chefs*

*learn skills and techniques  
that will help you exceed  
in your career.*





## Child Care Center Operations/Florida Director Credential

45 hrs | DISTANCE EDUCATION

The Child Care Center Operations program is an approved Department of Children and Families (DCF) course and is included on the State of Florida's approved "Overview of Child Care Management" course list for earning a Florida Director's Credential.

The director of a child care facility is a multifaceted position that requires an extensive amount of dedication, knowledge and expertise in program administration. Florida Legislature mandates, in the Child Care Licensing Standards, that directors of licensed child care facilities possess a Director's Credential.

**Approximate Total Cost**    \$372

### Early Childhood Education

600 hrs (ECPC) | TRADITIONAL

6 months ..... full-time

12 months ..... part-time

The Early Childhood Education/Early Childhood Professional Certification (ECPC) Program prepares students for employment within the industry as early childhood educators, child care personnel, lead preschool teachers, VPK teachers, before-care/after-care workers and supervisors, teacher assistants, child development specialists, camp counselors/supervisors, directors/owners, and family day care home operators. Included are the following major areas of training: child growth and development; health; safety; nutrition; behavior guidance techniques; child abuse and neglect; rules and regulations governing child care; observation, screening and assessment; community and environmental issues; language development and emergent literacy; lesson and program planning; implementation of developmentally appropriate practices for children birth through age eight; inclusion of children with special needs; current technology in the early childhood profession; communication; balancing family, school and work; employability skills; labor issues; entrepreneurship; management and finance. The curriculum integration of theory and practice prepares students for the Florida Department of Education's Early Childhood Professional Certificate (ECPC). The ECPC is accepted for the Department of Children and Families (DCF) Staff Credential. Students who complete the ECE/ECPC program are prepared to pursue the national CDA credential and are also eligible for nine (9) college credits at a state public university.

**Approximate Total Cost**    \$2,200



This is a great program to explore the career of working with children. I liked that this program offered a lot, from hands-on time in the preschool, projects, research and book work. I look back and see how helpful that was for me.

Elizabeth Dean-Dias  
Early Childhood  
Education Job Coach, 2021

Working and learning one-on-one with the children was the best educational experience ever! You are taught how to lesson plan and then implement those activities with the children. It gives hands-on learning experiences that you can apply once you leave the program.

Natali Delvasto  
Early Childhood  
Education JobCoach, 2021

TESTIMONIAL

TESTIMONIAL

# education and training



Home of  
the Eaglets







## health science

### Electrocardiograph Technology (EKG)

465 hrs | HYBRID  
4 months .....full-time

Electrocardiograph (EKG) Technicians operate equipment that records and measures heart activity, which is used to assist cardiologists and physicians in diagnosing and treating cardiac (heart) and peripheral vascular (blood vessel) issues. If you like making a difference in the lives of others, this is the career choice for you!

Over the course of 5 months, students will learn human anatomy and physiology with an emphasis on cardiac and vascular systems, medical terminology and transcription, patient care techniques, medical instrumentation, cardiovascular drugs, cardiac wellness and rehabilitation, and how to differentiate between normal and abnormal monitoring and testing results. This is a blended course, meeting Tuesday and Thursday from 4:30 to 9:30 for lab time, and Monday, Wednesday and Friday online days.

**Approximate Total Cost    \$1,900**

### Medical Assisting

1300 hrs | HYBRID  
12 months .....full-time

HS Diploma/GED for the Medical Assisting program is preferred. Medical Assisting skills include managing medical records utilizing electronic medical record software applications, an introduction to diagnosis and CPT codes, completing insurance forms, arranging hospital admissions, scheduling of appointments and handling billing and bookkeeping. Clinical skills taught are assisting the physician during patient examinations, recording vital signs, taking medical histories, performing basic laboratory tests, performing phlebotomy, EKG and administration of medication as directed by the physician. Medical Assistants may find employment in offices of physicians, outpatient care centers, general medical and surgical hospitals, and allied healthcare facilities. This class meets Monday thru Friday, full-time and the only online component is Core.

**Approximate Total Cost    \$5,200**

*\*National Certification is not required in the state of Florida but recommended as this increases employability nationwide for the Medical Assistant Graduate.*

### Medical Coder/Biller Applied Technology Diploma

1110 hrs | DISTANCE EDUCATION  
11 months .....full-time



The Medical Coder/Biller program is designed to prepare students for employment in a variety of health care settings as an entry level medical coder, coding technician, coding clerk, or medical insurance biller. Coding is the process of taking a written diagnosis or operative procedure and assigning alpha-numeric numbers used for reimbursement billing and statistics. The program covers ICD-10-CM and ICD-10-PCS coding systems, CPT, and HCPCS coding systems. Students are taught manual and automated procedure coding. The student will also be trained to prepare and file medical insurance claim forms for reimbursement.

**Approximate Total Cost    \$4,900**



**Patient Care Assistant**

290 hrs | TRADITIONAL

5 weeks .....full-time

The Patient Care Assistant (PCA) program prepares student for employment as cross-trained nursing assistants and provides foundational knowledge and skills. Students receive training in communication and interpersonal skills, infection control, safety/emergency procedures, promoting residents' independence, and respecting patient rights. The PCA works in the hospital setting as a member of the healthcare team under the direction of the nurse. Duties include taking vital signs and assisting patients with basic tasks. A certificate is issued at the successful completion of the program in accordance with State guidelines. Graduates are eligible to take the Certified Nursing Assistant (CNA) certification examination. The Florida Department of Health/Board of Nursing will issue a certificate to those who pass the examination.

**Approximate Total Cost     \$1,400****Pharmacy Technician - ATD**

1050 hrs | HYBRID

12 months .....full-time

Pharmacy Technicians generally work under the supervision of a registered pharmacist and perform tasks related to receiving, dispensing, distribution, control, maintenance, compounding, manufacturing, packaging and labeling of pharmaceutical products. Currently, pharmacy technicians are responsible for routine tasks previously performed by pharmacists and for mastering new pharmacy technology as it becomes available. Opportunities for advancement may vary with the pharmacy technician's employer. Upon successful completion of this program, students will earn an Applied Technology Diploma (ATD).

Upon completion of the program and meeting eligibility requirements, including the attainment of an aligned industry credential, students may be awarded credits toward an AS/AAS Degree by the Florida College System. Additional college credit may be awarded with the attainment of additional industry credentials.

**Approximate Total Cost     \$3,800**



## health science {continued}

### Phlebotomy

165 hrs | HYBRID

5 weeks .....full-time

This course will enable the health care provider to master the skills and practice phlebotomy. The course includes the study of anatomy and physiology of the venous system and common laboratory blood tests. The first 90 hours of this course provides a solid foundation for the healthcare worker and will be full-time hours in a blended format. Upon completion students are eligible for national certification.

**Approximate Total Cost \$700**

### Surgical Technology

1330 hrs | HYBRID

12 months .....full-time

The Surgical Technology program prepares students for employment as surgical technologists. Included are the following major areas of training: communication and interpersonal skills, legal and ethical responsibilities, anatomy, physiology, microbiology, aseptic techniques, patient care procedures, surgical technology procedures, patient safety, use and care of equipment and supplies, CPR, employability skills, and basic computer literacy.

This program prepares individuals for employment in the operating room, central supply, ambulatory surgical centers, and physicians' offices. Students are introduced to the surgical area early in the program. Students must be able to stand for long hours and work in an atmosphere that is often charged with pressure and urgency. Knowledge of, and experience with, aseptic techniques qualify surgical technicians to prepare instruments and materials for use at the operating table and to assist in their use with skill and dexterity. Graduates are eligible to take the National Certifying Examination for Surgical Technologists.

**Approximate Total Cost \$5,700**







Completion rate  
(2020-21): 81%  
Placement rate  
(2020-21): 88%  
NCLEX P.N. pass rate  
(2020): 84%

State License: Licensed Practical Nurse  
Program Courses:

- PRN0098 Practical Nursing Foundation 1 – 300 hours
- PRN0099 Practical Nursing Foundation 2 – 300 hours
- PRN0290 Medical Surgical Nursing 1 – 300 hours
- PRN0291 Medical Surgical Nursing 2 – 300 hours
- PRN0690 Comprehensive Nursing and Transitional Skills – 150 hours

Additional fees associated with program attendance:

- Physical exam – annual Fee varies by provider
- Tuberculin (PPD) 2-Step (X2) or Chest X-Ray – annual fee varies by provider
- Vaccines may be required – Fee varies by provider
- Drug Testing (Authorized Lab Only) \$38
- Level 2 Background Check (Approved Vendor Only) \$45
- Compliance Tracking Subscription (Approved Vendor Only) \$18
- ATI TEAS Test Fee \$60

Fees associated with licensure:

- \$110 Application and Licensing Fee to Board of Nursing
- \$200 to Pearson Vue, Testing Vendor
- Fee varies for LiveScan Services Provider



Sheridan Technical College Practical Nursing Program is accredited through Accreditation Commission for Education in Nursing, Inc.

Accreditation Commission for Education in Nursing, Inc. (ACEN)  
3390 Peachtree Road, NE Suite 1400  
Atlanta, GA 30326  
Tel (404) 975-5000  
Fax (404) 975-5020  
www.acenursing.org

Florida Board of Nursing (FBON)  
4052 Bald Cypress Way Bin C-02  
Tallahassee, FL 32399-3252  
(850) 488-0595  
floridanursing.gov



Florida Department of Education (FLDOE)  
Turlington Building, Suite 1514  
325 West Gaines Street  
Tallahassee, Florida, 32399  
(850) 245-0505  
fldoe.org

PRACTICAL NURSING

## practical nursing

### Patient Care Technician

600 hrs |  
6 months ..... full-time



The Patient Care Technician (Nursing Assistant) tends to ill and injured individuals under the supervision of doctors, nurses, and medical professionals. The duties include taking vital signs, collecting specimens, assisting patients with eating, personal hygiene and grooming. Employment is in the hospitals, nursing homes, and home health agencies. Upon successful completion of the Patient Care Technician Training program students may take the State Nursing Assistant Certification Examination. Students also receive training in 12 lead EKG and basic phlebotomy techniques.

Approximate Total Cost \$2,600

### Practical Nursing

1350 hrs | TRADITIONAL & HYBRID  
12 months ..... full-time

Train to become a Licensed Practical Nurse working in a variety of healthcare settings giving direct patient care under the supervision of doctors and registered nurses. Duties include giving medication, documentation, wound care and other tasks that are more complex than nurse's aides. Licensed graduates may advance into Broward College's Registered Nurse program (PN/RN Articulation program).

Approximate Total Cost \$5,800



## hybrid/distance education programs

Sheridan Technical College offers online courses and programs to provide you with the training you need to succeed in your present career or prepare for a new future. Online courses can be custom fit for the stay-at-home person wanting to re-enter the work force, a full-time worker who needs more training, or the individual who is looking to succeed in a brand new career. Online programs will give you the skills needed to stay competitive in today's job market. Courses can accommodate your schedule, enabling you to reach your full potential. For more information, visit [www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu).

*we offer various programs  
options to fit your schedule*

**AAAE/ABE** | 6 or 15 hours per week .....See page 25

**Accounting Operations** | 900 hours .....See page 36

**Heating, Ventilation, Air-Conditioning/  
Refrigeration (HVAC/R)** | 1350 hours .....See page 40

**Administrative Office Specialist** | 1050 hours .....See page 36

**Business Management & Analysis** | 900 hours .....See page 37

**Child Care Center Operations** | 45 hours .....See page 43

**Computer Systems & Information Technology** | 900 hours .....See page 37

**ESOL** | 6 or 15 hours per week .....See page 26

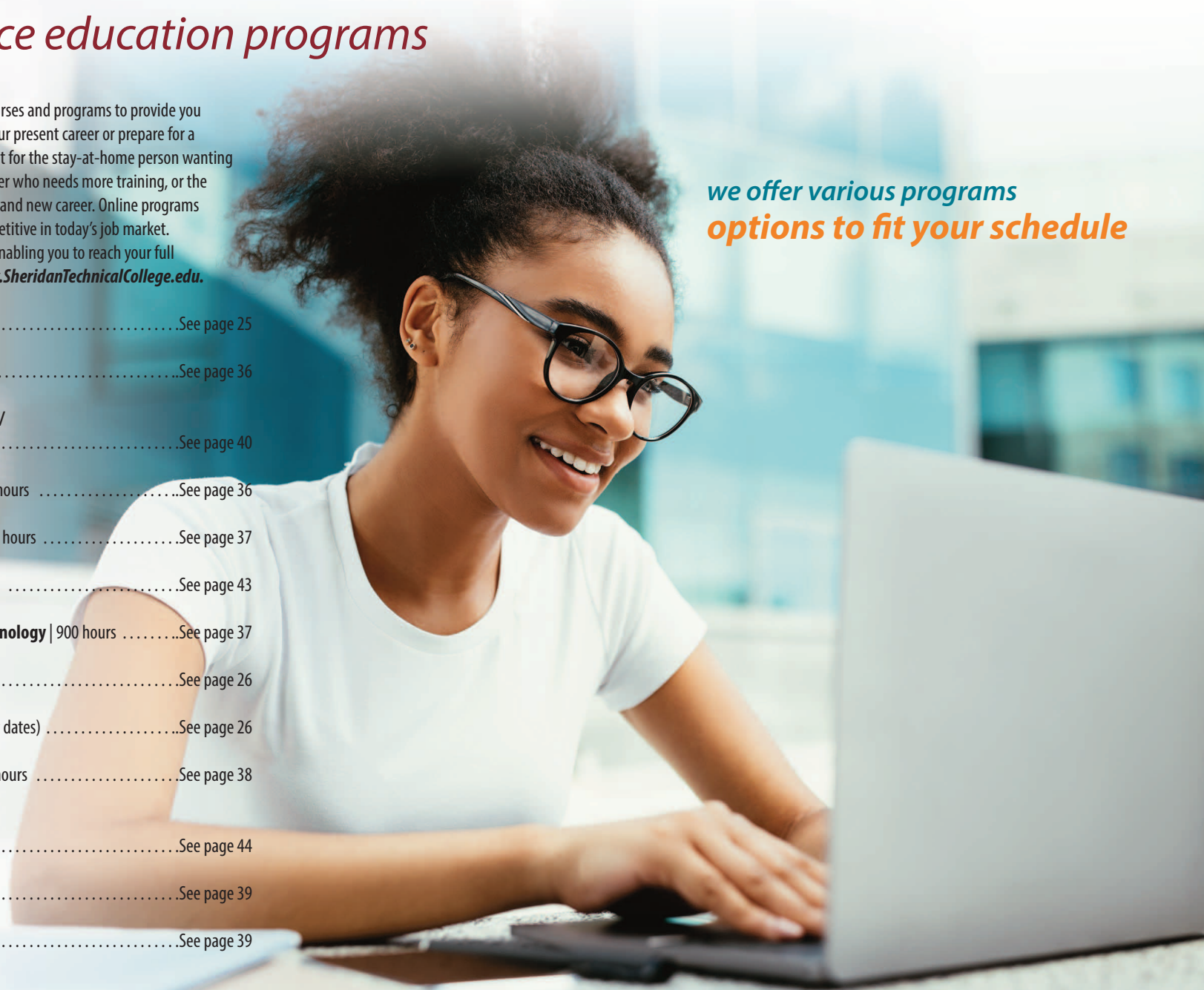
**GED®** | 15 hours per week (continuous start dates) .....See page 26

**Legal Administrative Specialist** | 1050 hours .....See page 38

**Medical Coder/Biller Applied  
Technology Diploma** | 1100 hours .....See page 44

**Network Support Services** | 1050 hours .....See page 39

**Web Development** | 1050 hours .....See page 39





## SHERIDAN TECHNICAL COLLEGE FACULTY

MAIN, WEST and HIGH SCHOOL CAMPUS | 49

**Alexander, Nicole**  
CTE - Instructional Technology  
Support Teacher  
Doctorate  
Nova Southeastern University

**Armstrong, June**  
Career Advisor  
Associates  
Broward College, FL

**Askin, Paul**  
Speech Language Pathologist  
Teacher/ACCESS & Career  
Placement  
Masters  
University of Central Florida, FL

**Ball, Cori**  
Career Placement Teacher/  
Department Chair  
Bachelors  
CA State University, CA

**Bajana, Edison**  
Micro-Computer Tech Specialist  
Associates  
Broward College, FL

**Blackwin MSN. Ed, Mureen**  
Practical Nursing Teacher  
Masters Nursing  
University of Phoenix, AZ

**Boegli, Dolores**  
Online ESOL Teacher  
Masters  
Florida Atlantic University, FL

**Boigris, Michele**  
Medical Assisting & Phlebotomy  
Teacher/Health Science Dept Chair  
Bachelors  
Grand Canyon University, AZ

**Bost, Brent**  
Diesel Management Technician  
Vocational Certificate  
Broward County, FL

**Boyles, Freda**  
ABE/AAAE Teacher  
Masters  
Nova Southeastern University, FL

**Burton, Maria**  
ESOL Teacher  
Bachelors  
Escola Superior de Agricultura  
Lavras, Brazil

**Burton, Nicholas**  
ESOL Teacher  
Bachelors of Science  
University of South Florida, FL

**Brock, Michael**  
Maintenance & Light Repair  
Technician Teacher  
Vocational Certificate  
Broward County, FL

**Byrd, Barry**  
Barbering, Cosmetology  
& Spa Services Teacher  
Vocational Certificate  
Broward County, FL

**Calderon, Victor**  
School Counselor  
Masters  
Carlos Albizu University, FL

**Campbell, Christine T.**  
School Social Worker  
Masters of Social Worker  
University of South Florida, FL

**Chairnoff, Stephen**  
A/C Teacher/Architecture,  
Construction  
and Energy Dept. Chair  
Masters  
Temple University, PA

**Clarke MSN.Ed, Tarnisha B**  
Practical Nursing Teacher  
Masters Nursing  
South University, GA

**Clarke, Skeeter**  
Surgical Technology  
Bachelors of Nursing & MSN Family  
Nurse Practitioner  
Florida Atlantic University, FL

**Clark, David**  
Automotive Service  
Technology Teacher  
Associates  
Broward Community College, FL

**Clark-Flournoy, Jessica R.**  
School Counselor  
Masters  
Nova Southeastern University, FL

**Copeland, Dorie**  
Guidance Advisor  
Bachelors  
Art Institute of Fort Lauderdale, FL

**Corey, Angela**  
Financial Aid Specialist  
Masters  
Nova Southeastern University, FL

**Couvillon, Mark**  
MCAP Automotive /Nissan/Infiniti  
Teacher  
Associates  
Broward College, FL

**Curry, Kimberley**  
Business Management &  
Analysis Teacher  
Bachelors  
Samford University, AL

**Decker, Robert**  
Medical Admin. Specialist Teacher  
M.A. International Business  
University of Florida, FL

**Denis, Pradel**  
GM ASEP Teacher  
Masters  
University of Florida, FL

**Diaz, Nick**  
Plumbing Teacher  
Vocational Certificate  
Broward County, FL

**Dorvil, Marc**  
Testing Department Chair  
Bachelors  
Northwood University

**Ellis Bonny, Kelly**  
Job Placement Specialist  
Bachelors  
Bryant and Straton, NY

**Elder, Nicole**  
ESE Teacher  
Bachelors  
Florida Atlantic University, FL

**Eugene, Maude**  
Office of Student Affairs, Director  
Ed.S - Ed. Leadership  
M.S., Ed.S - Counseling  
Florida State University, FL  
Barry University, FL

**Fee, Bethany**  
Online Counselor D2L Teacher  
Masters in Education  
Florida State University, FL

**Fernandez, Florinda**  
Cosmetology Teacher  
Associates  
Broward Community College, FL

**Fisher, Michael**  
Technology Studies Teacher  
Bachelor of Fine Arts  
Florida Atlantic University, FL

**Flynn, Debbie Ann**  
Surgical Technology Teacher  
Associates of Science  
Anne Arundel College, MD

**Fuller, Isidore**  
Auto Service Technology Teacher  
Vocational Certificate  
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**Gangoo, Ann Marie**  
Medical Biller/Coder Teacher  
Master  
Everest University, FL

**Garcia, Noelia**  
Barbering, Cosmetology  
& Spa Services Teacher  
Vocational Certificate  
Broward County, FL

**Garcia, Robert**  
A/C Teacher  
Vocational Certificate  
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ABE/AAAE Teacher  
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Florida A&M University, FL

**Greene, Deborah**  
ESOL Teacher  
Bachelors  
Florida Atlantic University, FL

**Golden, Shanti**  
Career Placement Teacher  
Masters  
New York University, NY

**Goldman, Lisa**  
Social Media Teacher  
Bachelors  
University of Florida, FL

**Gonzalez, Justin**  
Commercial Vehicle Driving  
Teacher  
Vocational Certificate  
Broward County, FL

**Hatter-Garcia, Lisa**  
Early Childhood Ed./Pre-K  
Teacher/Education & Training  
Department Chair  
Bachelors  
Florida State University, FL

**Hassett, Timothy**  
GM ASEP Teacher  
Associates  
Broward College, FL

**Hearell, Austin**  
AC Teacher  
Bachelors  
University of Miami, FL

**Henry, Elizabeth D.**  
Barbering, Cosmetology,  
& Spa Services Teacher/  
Department Chair  
Bachelors  
Florida International  
University, FL

**Hernandez, Mario**  
Automotive Collision Repair &  
Refinishing Teacher  
Vocational Certificate  
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**Hyatt, Birdie**  
Barbering, Cosmetology  
& Spa Services Teacher  
Vocational Certificate  
Broward County, FL

**Jadual, Di**  
Employment Specialist  
Vocational Certificate  
Broward County, FL

**Jennings, Jennifer**  
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Department Chair  
Specialist  
Walden University, MN

**Jester, Althea**  
Career Placement Advisor  
BS Criminal Justice  
Florida Agriculture & Mechanical  
University, FL

**Joslyn, Aurora**  
Testing  
Vocational Certificate  
Broward County, FL

**Judd, Linda**  
Career Placement Teacher  
Masters  
Nova Southeastern University, FL

**Kahle, Jean**  
ESOL Teacher  
Masters  
Nova University, FL

**King, Karen**  
Surgical Technology Teacher  
Bachelors  
Broward College, FL

**Kinney, Roger**  
Network Systems  
Administration Teacher  
Bachelors  
Miami Christian College, FL

**Lacy, Sandra**  
Medical Coder/Biller Teacher  
Bachelor of Arts  
Theology, Life Christian University,  
Lutz, FL

**Lawson, Lavinia**  
Practical Nursing Teacher  
Bachelors  
Florida Atlantic University, FL

**Lee Yee, Rosita**  
Medical Assisting Teacher  
Vocational Certificate  
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**Maltz, Joyce**  
Guidance Counselor/GED® Test  
Administrator/Department Chair  
Masters  
Nova University, FL

**Marshall, Joseph**  
Culinary Arts Teacher  
Masters  
Florida International University, FL

**Marshall, Steven**  
Commercial Vehicle Driving  
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Vocational Certificate  
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**Mathis-Tice MSN, Ed., Deborah**  
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Masters  
University of Phoenix, AZ

**Matranga, Anthony**  
Media Specialist  
Masters  
University of Southern Florida, FL

**Mendez, Estuardo**  
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CTE-Instructional  
Technology Support  
Bachelors  
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**McLaurine, Joni**  
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**McMahon, Michael**  
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**McAninch, Virginia**  
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Florida Atlantic University, FL

**Montanez, Derrick**  
Ford ASSET Instructor  
AS Degree / ASE Certificates  
Broward College/Sheridan Tech Col

**Mulroy, Christine**  
ABE Teacher/Online Adult  
Education Dept. Chair  
Bachelors  
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**Musa, Jose**  
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CTE Instructional Tech Support  
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**Noel CPHT, RPT, McFarlane**  
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Bachelors of Science Psychology  
& Social Work  
Florida A&M University

**Olufolake MSN, Ed., Adeleke**  
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Masters Nursing  
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**Oberman, Charlene**  
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Masters  
University of Northern  
Colorado, CO



## SHERIDAN TECHNICAL COLLEGE FACULTY

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Patient Care Assistant Teacher  
Masters in Nursing & Education  
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**Perez, Lourdes**

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**Perodeau, MSN RN CPN, Cynthia**

Practical Nursing Teacher  
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Information Technology Teacher  
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**Ramos, Michelle**

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**Reimers, Robin**

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**Robinson, Craig**

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**Jessica Rothe**

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Culinary Institute of America, NY

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Masters Nursing  
Post- Masters FNP  
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**Williams, Frederick**

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Technology Services Teacher  
Masters  
Florida State University, FL

**Wright, Laura**

Bookkeeper III  
Associate  
Centro Colombiano de Estudios  
Profesionales, Colombia

**Wynter-McKay, Claudia**

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**STC PART-TIME  
FACULTY****Bayonne, Valerie**

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& Spa Services Teacher  
Bachelors  
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**Costa-Santos, Rosemary**

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& Spa Services Teacher  
Vocational Certificate  
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**Daniels, Mary**

Testing  
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Nova University, FL

**Gilbert, Janice**

Administrative Office  
Specialist & Legal  
Administrative Specialist Teacher  
Masters in Educational  
Leadership  
Ed.S in Curriculum & Instruction  
Nova Southeastern University, FL

**Hector, Czerene**

Barbering, Cosmetology  
& Spa Services Teacher  
Vocational Certificate  
Broward County, FL

**Hemingway, Robert**

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Masters  
Nova University, FL

**Smith, Krayzell**

Practical Nursing Teacher  
Masters  
FL Atlantic University, FL

**Vogt, Julie**

ESOL Teacher  
Bachelors  
Florida Atlantic University, FL

**Weinraub, Howard**

Computer Systems & Information  
Technology Teacher  
Masters  
Florida Atlantic University, FL

**Zeiler, Danielle**

Barbering, Cosmetology  
& Spa Services Teacher  
Vocational Certificate  
Broward County, FL

**STC HIGH SCHOOL  
FULL-TIME FACULTY****Antolin, Philip**

Individual/Dual Sports Teacher  
Bachelors  
Florida International University, FL

**Asselta, Ashley**

School Counselor  
Masters  
Nova Southeastern University, FL

**Berman, Richard**

Honors Physics Teacher  
Bachelors  
University of Florida, FL

**Charles, Esther**

Reading Specialist Teacher  
Bachelors  
Florida International University, FL

**Cogan, Jason**

US History AP/Honors Teacher  
Masters  
University of California, CA

**Dasent, Alana**

Legal Administrative Specialist  
Bachelors  
University of Miami, FL

**D'Amico, Helena**

Environmental Science AP/Honors  
Teacher  
Masters Environmental Science  
Florida International University, FL

**Familia, Yvette**

Innovative Learning Center  
Media Specialist  
Journalism Teacher  
Bachelors  
Florida State University, FL

**Friedman, Renka**

Speech and Debate Teacher  
Bachelors in English  
Florida Atlantic University, FL

**Haghighat, Zsala**

CTE Support Teacher  
Bachelors  
University of San Francisco, CA

**Holder, Diahann**

Business Mgmt. & Analysis  
Teacher  
Education Leadership &  
Technology, EdS.  
Barry University, FL

**Hood, Mary**

ESE Specialist  
Masters  
Nova Southeastern University, FL

**Horton, Rita**

English II Honors Teacher  
Bachelor of Arts El. Ed.  
Florida Atlantic University, FL

**Lewis, Joshua**

Mathematics Teacher  
Masters  
Florida Atlantic University, FL

**Lloyd, Kimberly**

Special Ed/Support Facilitator  
Masters  
University of Miami, FL

**McAfee, Bethany**

Language Arts Teacher  
Masters  
Radford University, VA

**Michaud, Patricia**

Career Research/Personal Fin. Lit.  
Honors Teacher  
Masters  
Bridgewater State University

**Novotny, Brittney**

Marine Science and Biology  
Teacher  
Bachelors  
University of Tampa, FL

**Ogden, Thomas**

World History Honors Teacher  
Bachelors of Arts & Social Science  
Florida Atlantic University, FL

**Ozkan, Keskinkaya**

Mathematics, Honors/AP Teacher  
Masters  
Rowan University, NJ

**Pulley, Pristine**

Guidance Counselor  
Educational Specialist Degree  
Barry University, FL

**Rowntree, Nicole**

Emerging Technology in Business  
Teacher  
Bachelors in Education  
University of South Florida, FL

**Santana, Marisa**

Magnet Coordinator  
Bachelors in Education  
Florida Atlantic University, FL

**Segal, Andie**

School Counselor  
Masters of Social Work  
Barry University, FL

**Schroeder, Kyle**

Algebra & Geometry Teacher  
Bachelors  
University of Central Florida, FL

**Shikle, Hannah Akshitha**

Psychology Honors/AP Teacher  
Bachelors of Arts in Psychology &  
Bachelors of Science in Food and  
Nutrition  
University of Perpetual Help  
System Dalta & Mody University  
of Science and Technology

**Tabachynsky, Ruslan**

Mathematics Teacher  
Masters  
Nova Southeastern University, FL

**Tinajero, Mariuxi**

Spanish Teacher  
Masters  
Nova Southeastern University, FL

**Uffner, David**

World History Honors Teacher  
Bachelors  
Florida International University, FL

**Williams, Dineen**

English I Honors Teacher  
Bachelors  
Florida Atlantic University, FL

**Wisner, Gregory**

Honors Biology & Chemistry  
Teacher  
Bachelors  
Ohio Dominican College, OH

**Wizenberg, Peter**

U.S. Gov't/Economics  
AP/Honors Teacher  
Juris Doctorate  
University of State of New York  
Regions College, NY



**“Do what  
you love  
and success  
will follow.**

**Passion is  
the fuel  
behind a  
successful  
technical  
career.”**





## Sheridan Technical Career Center

**Students and Alumni,  
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**[www.CollegeCentral.com/  
SheridanTechnical](http://www.CollegeCentral.com/SheridanTechnical)**

The **Career Center** is here to help you explore career options, prepare for your job search and develop your employability skills.

### STC's Career Center offers:

- Career Counseling
- Job Placement Assistance
- Job Search Strategies
- Interviewing Preparation
- Resume & Cover Letter Assistance
- On-Site Employer Recruitment
- Alumni Resources & Services
- Mock Interviews
- Workshops and more

Contact Althea Jester via email at  
**[althea.jester@browardschools.com](mailto:althea.jester@browardschools.com)**

**754.321.5514**

or

Di Jadulal,

**[diramnath-jadulal@browardschools.com](mailto:diramnath-jadulal@browardschools.com)**  
**754.321.5563**

*For more information, visit our Career Center  
located on our Main Campus in Building 1, Room 121.*

## Welcome to the Alumni Association Class of 2023!

EXPERIENCE THE DIFFERENCE A CAREER IN A YEAR CAN MAKE.

**LEARN.  
BELIEVE.  
CHANGE.  
GROW.  
BECOME.**



## SUCCEED.

Stay Connected



*Be in Touch • Be Connected • Be Involved*

**Register at <http://www.BrowardTechnicalColleges.com/alumni/>**



### Career Technical Programs (CTE) Calendar 2022 - 2023

	FALL SEMESTER		WINTER SEMESTER		SUMMER 2023
	Term 1 (45)	Term 2 (42)	Term 3 (42)	Term 4 (51)	Summer 23 (40)
Term Begins:	August 16	October 24	January 17	March 27	June 12
Early Release:	October 20	January 12	February 14 March 16	April 20 June 8	
Holiday/ School Closed	September 5 September 26 October 5	November 11 November 21-25 December 26-Jan 6 January 16	February 20 March 20-24	April 7 April 21 May 29	July 4
No Classes/ Planning Day	October 21	November 8 January 13	March 17	June 9	
Last Day of Term:	October 20	January 12	March 16	June 8	August 7

*New students can register upon receiving an acceptance letter. Registration is ongoing, so verify course availability and registration dates with the program counselor/advisor.*

### Adult General Education (AGE) Calendar 2022 - 2023

	2022-2023 Tri A (83 days)	2022-2023 Tri B (69 days)	2022-2023 Tri C (68 days)
Term Begins:	August 16	January 9	May 1
Early Release:	October 20	January 12	February 14 March 16 April 20 June 8
Holiday/ School Closed	September 5 September 26 October 5	November 11 November 21 - 25 December 26 - January 6 January 16	February 20 March 20 - 24 April 7 & April 21 May 29 & July 4
No Classes/ Planning Day	October 21	November 8 January 13	March 17 June 9
Last Day of Term:	December 23	April 28	August 7



*student  
focused*



# 22/23

Student Catalog



SheridanTechnicalCollege.edu

# Sheridan Technical College



#### The School Board of Broward County, Florida

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[www.BrowardSchools.com](http://www.BrowardSchools.com)



Sheridan Technical College  
Practical Nursing Program  
is accredited through  
Accreditation Commission for  
Education in Nursing, Inc.

Accreditation Commission for  
Education in Nursing, Inc. (ACEN)  
3390 Peachtree Road, NE Suite 1400  
Atlanta, GA 30326  
Tel (404) 975-5000 • Fax (404) 975-5020  
[www.acenursing.org](http://www.acenursing.org)



Sheridan Technical College  
is accredited by  
the Commission of the Council  
on Occupational Education.

7840 Roswell Road, Building 300, Suite 325  
Atlanta, GA 30350  
Tel (770) 396-3898 • Fax (770) 396-3790  
[www.council.org](http://www.council.org)

#### Stay Connected



[www.SheridanTechnicalCollege.edu](http://www.SheridanTechnicalCollege.edu)

## Campus Locations

### Main Campus

5400 Sheridan Street • Hollywood, FL 33021

Tel: 754.321.5400

### West Campus

20251 Stirling Road • Pembroke Pines, FL 33332

Tel: 754.321.3900

### High School Campus

3775 S.W. 16th Street • Fort Lauderdale, FL 33312

Tel: 754.321.7450