

International Student Information



Broward Technical Colleges
Atlantic • McFatter • Sheridan



Atlantic Technical College
4700 Coconut Creek Parkway
Coconut Creek, FL 33063
754.321.5100
www.AtlanticTechnicalCollege.edu

**Atlantic Technical College
Arthur Ashe Jr., Campus**
1701 NW 23rd Ave.
Fort Lauderdale, FL 33311
754-322-2800
www.AtlanticTechnicalCollege.edu

McFatter Technical College
6500 Nova Drive
Davie, FL 33317
754.321.5700
www.McFatterTechnicalCollege.edu

**McFatter Technical College
Broward Fire Academy**
2600 SW 71st Terrace
Davie, FL 33314
754-321-1300
www.broward.k12.fl.us/bfa

**Broward Estates
Early Learning & Resource Center**
441 NW 35th Avenue
Fort Lauderdale, FL 33311
754-321-5700
www.browardestates.browardschools.com

Sheridan Technical College
5400 Sheridan Street
Hollywood, FL 33021
754.321.5400
www.SheridanTechnicalCollege.edu

Sheridan Technical College West Campus
20251 Stirling Road
Pembroke Pines, FL 33332
754-321-3900
www.SheridanTechnicalCollege.edu

Broward Technical Colleges
www.BrowardTechnicalColleges.com

**Test of English as a
Foreign Language (TOEFL)**
www.ets.org/toefl

**Student and Exchange
Visitor Program**
SEVIS 1-901 Fee
www.fmjfee.com

**U.S. Citizenship and
Immigration Services
(USCIS)**
National Customer Service College
800.375.5283
www.uscis.gov



International Student Services

McFatter Technical College
Office of Student Affairs
6500 Nova Drive
Davie, Florida 33317

Principal Designated School Official (PDSO)
Vera Fernandez
International Student Advisor
Telephone: 754-321-5737
vera.alvarez@browardschools.com

Table Of Contents

Glossary of Terms.....	2
International Student Admission Requirements	3
Documentation.....	4
Application Options	5
Federal Regulations.....	6
Responsibilities of an International Student	7

Affidavit of Support, Form I-134, Declaration of Financial Support

Affidavit of Support, Sponsor Living Abroad

Affidavit of Support, Self-Sponsoring International Student

International Student Personal Information

Glossary of Terms

DHS	Department of Homeland Security
DSO	Designated School Official
EAD	Employment Authorization Document
I-20	Certificate of Eligibility for Nonimmigrant Student Status
I-94	Arrival and Departure Record
I-134	Affidavit of Support, Declaration of Financial Support
I-539	Application to Extend/Change Nonimmigrant Status
I-765	Application for Employment Authorization
I-901	SEVIS application fee for the Web-based system
ICE	U.S. Immigration and Customs Enforcement
M-1	International student visa status for technical programs
OPT	Optional Practical Training
PDSO	Principal Designated School Official
SEVIS	Student and Exchange Visitor Information System
SEVP	Student and Exchange Visitor Program
TOEFL	Test of English as a Foreign Language
USCIS	U.S. Citizenship and Immigration Services



International Student Admission Requirements

The following are the requirements for admission to a full-time technical program at Broward Technical Colleges. If approved by U.S. Citizenship and Immigration Services (**USCIS**) or the U.S. Embassy or Consulate, applicants will be in M-1 student visa status. English for Speakers of Other Languages (ESOL) does not qualify applicants to apply for M-1 student status.

Admission Requirements

1. Make an appointment with the international student advisor to discuss documents required to apply for the student visa, tuition information, and other relevant regulations and requirements.
2. Attend a program orientation. Check with the school to see which day of the week the orientation for the program you are interested in is being held.
3. Make an appointment to take the Basic Skills Test. Picture ID and \$15 cash fee are required for the initial assessment.
4. Twenty-four hours after taking the assessment, meet with a counselor to review assessment scores and discuss educational options. An acceptance letter is issued to the international student showing eligibility for admission and to reserve a space in the program.
5. Once admission requirements have been met, make an appointment with the international student advisor to process the I-20.

Test of English as a Foreign Language (TOEFL)

International students obtaining the student visa in their country must provide evidence of English proficiency if English is the student's second language. An official TOEFL score report must be submitted to the Office of Admissions. A minimum TOEFL score of 550 (paper test), or 79 (internet test) is required.

Florida Residency

International students are considered temporary residents of the United States and may NOT be deemed Florida residents for tuition purposes. Therefore, international students are required to pay out of state tuition for the duration of their studies.

Check-in Procedure

International students must complete the check-in procedure in person with the international student advisor during the first week of classes. Please bring the following documents: I-20 and valid passport with M-1 student visa.



Documentation

The following documents are required to process the I-20:

1. **Valid passport** – with a validity date of at least six months
2. **Valid visa**
3. **SEVIS I-901 fee (Student and Exchange Visitor Information System)** Internet system that keeps track of students and exchange visitors and ensures that they maintain their status while in the U.S.
4. **Form I-539, Application to Extend/Change Nonimmigrant Status** – if the student is applying in the U.S.
5. **Affidavit of Support (Form I-134, Declaration of Financial Support)** from the student's sponsor who is living in the U.S.

OR

Affidavit of Support from the student's sponsor who is living abroad

OR

Affidavit of Support from the self-sponsoring student

6. **Supporting Evidence for the Affidavit of Support**

You must show that you have funds immediately available to pay for a full year of tuition and living expenses as listed on your I-20, Certificate of Eligibility for Nonimmigrant Student Status.

Supporting Evidence required from the student's sponsor:

If you have a sponsor, then your sponsor should submit evidence that he or she is able to provide immediate funds for your first year of study, as well as an ability to provide this support throughout the duration of your studies.

1. Financial evidence should include copies of the **three most recent bank statements** (showing available balance and account holder information) for each account he or she intends to use to fund your studies.
2. The bank statements must be dated within 30 days of the date you filed.

Supporting Evidence required from the self-sponsoring student:

1. If you submit evidence of funds from a bank account, you must include detailed statements from the last three months showing all deposits and withdrawals.

7. **Affidavit of Support - Room & Board**

Your sponsor should submit proof of address- (lease, mortgage, or utility bill).

General Information

- Applicants may have one sponsor, more than one sponsor, or may be their own sponsor.
- Sponsors may be U.S. legal residents, U.S. Citizens, or nationals of another country who reside abroad.
- Acceptable sources of financial resources are savings accounts, checking accounts, money market accounts and certificates of deposit.
- All documents must be in English or include an official notarized translation.
- All funds must be in U.S. dollars.



Application Options

Option 1

Student visa applicants applying from within the U.S.

This refers to applicants who have entered the U.S. in another nonimmigrant status and want to apply for M-1 student status without leaving the U.S. International students who process a change of status in the U.S., then travel abroad, must obtain an M-1 student visa from the U.S. Embassy in their country before returning to the U.S.

Option 2

Student visa applicants presently in the U.S. and returning to their country for visa issuance.

This refers to applicants who come to the U.S. as visitors and apply for M-1 student status. Upon returning to their country, the applicant makes an interview appointment with the U.S. Embassy for visa issuance. Applicants from some island nations are generally issued student visas quicker than if applying in the U.S. International students obtaining the student visa in their country are not permitted to enter the U.S. more than 30 days before the first day of classes.

Option 3

Student visa applicants applying from outside the U.S.

This refers to applicants outside the U.S. who apply for M-1 student status. If English is your second language, proof of English proficiency is required. Please read the TOEFL section for the requirements. All documents should be sent by e-mail and scanned as attachments to the international student advisor. Once the I-20 is processed, the documents will be sent by Federal Express to the student. The student then makes an interview appointment with the U.S. Embassy for the visa issuance. Upon arrival in the U.S., the student is required to report to the technical college that he or she plans to attend for testing, advisement, and registration. International students obtaining the student visa in their country are not permitted to enter the U.S. more than 30 days before the first day of classes.

This option does not apply to applicants for the Health Science Education programs. Prospective students must undergo a criminal background check and drug screening. Therefore, before an I-20 can be issued for these programs, applicants must obtain a visitor's visa to come to the U.S. and comply with these requirements.



Federal Regulations

International [M-1] student status and extensions

The Certificate of Eligibility for M-1 student status [I-20] is issued for the length of the program, plus 30 days, for a maximum of 12 months. For programs longer than 12 months, students must apply for an extension 60 days prior to the expiration date. The cumulative time of extensions that may be granted to international (M-1) students is limited to a period of three years from the original start date, plus 30 days. Extensions are issued in the U.S. only and NOT from abroad.

Thirty (30) day regulation on expiration of current status

Applicants are given a maximum of 30 days from the expiration date of their current nonimmigrant status to the start date of the student status.

Thirty (30) day regulation to enter the U.S.

All initial or beginning students are not permitted to enter the U.S. more than 30 days before the program start date on the I-20.

Employment

International students are not permitted to work while attending school. Students may apply for optional practical training (OPT) on Form I-765. The application must be submitted 90 days prior to the program end date. If the student is authorized to engage in employment for practical training, he or she will be issued an employment authorization document. The student may not begin employment until he or she has been issued an employment authorization document by USCIS. One month of employment authorization will be granted for each four months of full-time study that the student has completed. However, the student may not engage in more than six months of practical training.

Online courses

Courses offered entirely online may NOT be considered to count toward an international student's full-time course of study requirement. However, international students may take blended format online classes which require the student's physical attendance in portions of the course in order to fulfill the full-time requirement.

USCIS approval required before starting classes

Applicants with a current status of B-1, B-2, F-2, and M-2 dependent who wants to enroll full-time in a course of academic or vocational study cannot begin studying prior to the approval of their change of status.



Responsibilities of an International Student

As an international student, you are required to:

- Have a valid passport at all times.
- Have a valid I-20 at all times.
- Notify the international student advisor, in advance, if you do not plan to attend school for a particular term.
- Apply for a program extension 60 days prior to the program end date.
- Apply for optional practical training (OPT) 90 days prior to the program end date.
- Be registered full-time in a program of study (minimum of 18 hours/week).
- Report any change of name and/or address within 10 days to the international student advisor.
- Notify the international student advisor prior to any changes that will affect your full-time student status.
- Present your I-20 to the international student advisor for signature prior to traveling outside of the U.S.
- Bring travel documents to the international student advisor after you have traveled outside of the U.S. If you processed a change of status in the U.S., and then travel abroad, you must obtain a student visa from the Embassy before being permitted to return to the U.S.
- Keep the international student advisor informed of all documents and correspondence sent by USCIS.
- Complete the check-in procedure with the international student advisor during the first week of classes to provide copies of all approved documents.
- Provide the international student advisor with a copy of the Employment Authorization Card as well as the employer's name and address for optional practical training (OPT).



BROWARD TECHNICAL COLLEGES



ATLANTIC TECHNICAL COLLEGE and TECHNICAL HIGH SCHOOL

4700 Coconut Creek Parkway • Coconut Creek, FL 33063
754.321.5100 • atlanticttechnicalcollege.edu

ATLANTIC TECHNICAL COLLEGE ARTHUR ASHE JR., CAMPUS

1701 NW 23rd Avenue • Fort Lauderdale, FL 33311
754.321.5100 • atlanticttechnicalcollege.edu



McFATTER TECHNICAL COLLEGE and TECHNICAL HIGH SCHOOL

6500 Nova Drive • Davie, FL 33317
754.321.5700 • mcfattertechnicalcollege.edu

McFATTER TECHNICAL COLLEGE BROWARD FIRE ACADEMY

2600 SW 71st Terrace • Davie, FL 33314
754.321.1300 • broward.k12.fl.us/bfa

BROWARD ESTATES EARLY LEARNING & RESOURCE CENTER

441 NW 35th Avenue • Fort Lauderdale, FL 33311
754.321.5700 • browardestates.browardschools.com



SHERIDAN TECHNICAL COLLEGE and TECHNICAL HIGH SCHOOL

5400 Sheridan Street • Hollywood, FL 33021
754.321.5400 • sheridanttechnicalcollege.edu

SHERIDAN TECHNICAL COLLEGE WEST CAMPUS

20251 Stirling Road • Pembroke Pines, FL 33332
754.321.3900 • sheridanttechnicalcollege.edu



The School Board of Broward County, Florida • Lori Alhadeff • Maura McCarthy Bulman • Adam Cervera, Esq. • Debra Hixon • Dr. Jeff Holness • Sarah Leonardi • Nora Rupert • Rebecca Thompson • Dr. Allen Zeman
Dr. Howard Hepburn, Superintendent of Schools

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or email eeo@browardschools.com. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or email eeo@browardschools.com.
browardschools.com